

# CUBA INDEPENDENT SCHOOL DISTRICT

**BOARD OF EDUCATION**  
DIANNA MAESTAS, President  
TAYLOR PINTO, Vice President  
VIVIAN KEETSO, Secretary  
CARL STERN, Member  
ELIZABETH MARTIN, Member



**ADMINISTRATION**  
ADAN DELGADO, Superintendent  
RHANNON CHAVEZ, Finance Director  
ARSENIO JACQUEZ, High School Principal  
SHIRLEY HURFORD, Elementary/Mid School Principal

## Minutes of Regular School Board Meeting January 17, 2018

6:00 PM

CISD Boardroom

### I. Introduction

- 1.1 **Call to Order:** President Dianna Maestas called the meeting to order at 6:05pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. All members present.
- 1.4 **\*Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Taylor Pinto made a motion to approve and Elizabeth Martin seconded the motion. All aye, the motion carried.
- 1.5 **\*Approval of Minutes from Regular Board Meeting on December 20, 2017:** Dianna Maestas asked if there were any questions or comments, regarding meeting minutes from the Regular Meeting on December 20, 2017. There were no more questions or comments so Ms. Maestas called for a motion to approve the minutes as presented. Vivian Keetso made a motion to approve both sets of minutes and Taylor Pinto seconded the motion. All aye – the motion carried.

### II. Superintendent Report:

Mr. Delgado gave program updates:

**Vacancies:** The district is continuing to look to hire someone for the Spanish/Bilingual teacher position for both middle and high school. As well as the special education teacher position, pre-k teacher and workforce/entrepreneurship program coordinator positions.

**New Staff:** New staff in the District include Ms. Gina Quintero – Who is now a long-term substitute for the Spanish/Bilingual position at the middle and high school. Eric Davis – Middle School ELA Teacher and Monique Anderson- HS Guidance Counselor/College Navigator. Ms. Anderson has worked for the Cuba Independent Schools in the past.

**Cuba High School:** Job Corps conducted a presentation for the High School's Special Education students. Mr. Jacquez is looking in to having Job Corps provide a similar presentation to the rest of the high school's student body to inform students of alternative learning options.

Cuba hosted the 51<sup>st</sup> annual Cuba Invitational Tournament January 11-13, 2018. Both, Cuba boys and girls varsity teams took first place in the tournament and the girls were able to keep the traveling trophy at the Cuba Schools after winning the championship three years in a row. There was a very high attendance rate and some issues with unsportsman like conduct from fans. Overall, the tournament was successful in providing equal opportunities and hospitality to the teams who participated and fans that attended.

**PO Box 70, #50 County Rd 13, Cuba, NM 87013, Phone: 575-289-3211, Fax: 575 289-3314**

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**Sandoval County Juvenile Justice Grant:** As Cuba Independent Schools continues working with the Sandoval County, it was determined that it is close to approval of \$250,000 over a course of 3 years for RAC and Learning Lab. The district will need to identify a Federal Funds flexibility waiver in order to qualify for the grant as well as identify a tribal entity willing to collaborate with the Cuba Independent Schools on the grant.

**Strategic Planning/Needs Assessment:** Consideration of alternatively cutting out Native Language Classes at the Elementary and Middle School covered under NMPED guild lines to free up more core class time during the day for English language classes was presented. Superintendent Delgado asked for the opinion of the Board Members on this proposal to see if it would be worth putting forth effort into as part of the strategic planning for the schools. Majority ruled this was not a logical idea because they did not want to risk “burning bridges” with current Navajo tribal entities and parents within the district.

Also, consideration of adjusting the daily schedule of students to allow after-school activities bus to run before regular bus route after school was also presented by Mr. Delgado. This could possibly mean that the activity route would run for those students not wanting to participate in the after-school programs that the district will be offering during this time. Superintendent Delgado asked for the opinion of the Board Members again on this proposal. Elizabeth Martin inquired about the programs and extracurricular activities that will be provided to the students and Mr. Delgado stated that they would be similar to things such as performing arts courses, culinary arts courses, STEM projects, etc. Other programs besides sports that kids may find an interest in to learn more about. Majority ruled this would be a good possibility for kids within the district but more time would need to be put in to figuring out how to make this work into school schedules.

Another consideration presented to the Board was to provide an entrance exam to students as part of consideration for placement when the district enrolls a transfer student. This will help elementary students especially and will be in accordance to board policy which states: *academic credit placement in the elementary school subjects and grades shall be based upon teacher recommendations and previous grade level assignments subject to the determination that the students can meet the standards adopted by the Secretary of Public Education for the grade level assignment.* Mr. Delgado again asked for the Board Members opinions of this proposal and majority ruled this would be a good idea for students within the district as well.

Lastly, consideration of providing a four-day week with remediation and activities on “off days” was presented to the board. Board member, Carl Stern, made a comment to possibly alternate mandated curriculum classes in order to get a higher participant rate in participation for remediation and activities being provided to the students. Majority of the board members ruled this would be a project worth looking in to for the school as well.

**Data Management:** The District will commit to changing the Student Information System to PowerSchool for the 2018-2019 school year. The transition will take place during the spring and summer of 2018 to be ready for live use in August 2018.

**Legislative Update:** There has been an increase in the “At-Risk Factor” from 0.106 to 0.130. There has also been a few pay increases with the Executive but not with LFC or NMPED and below-the-line funding is highly contested.

## 2.1 Fundraiser Report: None.

## Public Comment: None

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## III. Discussion Items:

**3.1 24/7 New Mexico – Tabacco Free Campaign** – A packet with information on this program was presented to the board. Superintendent Delgado has been in contact with a representative from 24/7 New Mexico – Tabacco Free Campaign and they are able to provide signage and support to districts to raise the awareness to students about remaining tabacco free. This will also help CISD become in compliance with the policies on ensuring a tabacco free campus.

**3.2 NMAA Foundation Scholarships** - No update at this time on the scholarships.

**3.3 Finance Plan and Bond Sale Update, RBC Capital** – The Cuba Independent School District did see an increase in past years in Oil and Gas from 2016 – 2017. The debt management plan has been set to constitute limits amount of bonds outstanding to 6% of Assessed Valuation (A.V.). In addition, the tax rate is set to maintain a tax rate for SB9 levy @ \$2.00. PSFA – State of New Mexico is asking the annual applications submitted to leverage local funding and bond maturity schedule will be declining debt service to permit new bonds in the future without tax increase. Election timing will be every four years, starting with the 2016 election. \$3,000,000 bond election was approved by voters in February 2016, \$1,000,000 sold in 2016, \$700,000 sold in 2017, \$650,000 to be sold in 2018 and \$650,000 to be sold in 2019. Successful Two Mill Levy election in February 2013 for six years. Next recommended election in 2019. The future bond election planning projected election in 2019 is for approximately \$2.6-\$3 million.

**3.4 Reschedule Work Session Date** – Work session date rescheduled for Saturday, February 17, 2018 at 9:00 am – 12:30 pm. The work session will be held in the HS library or cafeteria depending on how many people attend.

## IV. New Business Approvals:

### 4.1\* Approval of Finance Items:

- a. \* Vouchers:
- b. \* Budget Report:

Date Range: 12/01/2017-12/31/2017      Voucher Range: 9370-9374

Dianna Maestas asked if there were any questions or comments, regarding the action items 4.1, a and b. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

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### 4.2 \* Consideration of and approval of an Application for Financial Assistance to the New Mexico Finance Authority:

Dianna Maestas asked if there were any questions or comments, regarding the action item of consideration of and approval of an Application for Financial Assistance to the New Mexico Finance Authority. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Elizabeth Martin seconded the motion. All aye – the motion carried.

### 4.3 \* Consideration of and approval of a Resolution Authorizing and Approving Submission of an Application for Financial Assistance to the New Mexico Finance Authority:

Dianna Maestas asked if there were any questions or comments, regarding the action item Consideration of and approval of a Resolution Authorizing and Approving Submission of an Application for Financial Assistance to the New Mexico Finance Authority. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Elizabeth Martin seconded the motion. All aye – the motion carried.

### 4.4 \*Request for Overnight/Out of State Travel: Alb, NM Feb. 16, 2018 and Los Angeles, CA May 2018 – Daniel Delgado:

Dianna Maestas asked if there were any questions or comments, regarding the action item Request for Overnight/Out of State Travel: Alb, NM Feb. 16, 2018 and Los Angeles, CA May 2018 – Daniel Delgado. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

## V. Closing

**5.1 Next Regular Meeting: February 21, 2018, CISD Boardroom, 6:00 pm:** Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, February 21 at 6:00 pm at the CISD Board Room.

**5.2 \* Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Carl Stern made a motion to adjourn and Elizabeth Martin seconded the motion. All aye - the motion carried. The meeting was adjourned at 8:40 pm.

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Dianna Maestas, President

ATTEST  
  
Vivian Keetso, Secretary

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