

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
PAMELA CAYADITTO, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
CARL STERN, Member



ADMINISTRATION
TONY ARCHULETA, Superintendent
YOLI MEDRANO, Grants Coordinator
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
LYNN VASQUEZ, Middle School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting February 17, 2016

5:30 PM

CISD Board Room

I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 5:34 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Present. Vivian Keetso – Present. Taylor Pinto – Present. Carl Stern – Present.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda as posted. Pamela Cayaditto made a motion to approve and Carl Stern seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Board Meeting on January 20, 2016:** Dianna Maestas asked if there were any questions or comments regarding the minutes from the regular Board meeting on January 20, 2016. There were no questions so Ms. Maestas called for a motion to approve the minutes as read. Pamela Cayaditto made a motion to approve and Carl Stern seconded the motion. All aye, the motion carried.

II. Superintendent's Report:

Superintendent, Tony Archuleta reported on the February 4th Bond Election. Official results were 101 votes for and 4 votes against. He stated that testing windows are currently open for WIDA and PARCC testing. The coordinator is working closely with school unit principals and counselors.

Mr. Archuleta also informed the Board that the business office staff attended the ASBO conference in Albuquerque on February 10-12, in preparation for the 2016-2017 SEG Budget. In addition, Mr. Archuleta and four board members attended the NMSBA Institute in Santa Fe on February 11-13th. Also for the Board, a work session is scheduled for Saturday, March 5, 2016.

The Superintendent gave the Board a copy of a letter from CISD legal counsel, regarding the sufficiency law suit, for review and discussion. He stated that whether or not we continue our participation in the law suit, CISD will be required to submit information as needed, to the NMPED and other state agencies.

Mr. Archuleta reported on the after-school tutoring program. The program coordinator is working closely with the IEC Committee, superintendent and principal on graduation diplomas, certificates of completion, current supplemental programs offered to assist students to graduate, and other related assistance offered by the HS counselors and truancy program staff.

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Dr. Rebecca Blum Martinez from the NM Center on Law & Poverty program visited the district on February 10th. She is gathering data relative to the bilingual program to include: staffing, certifications, student count participation, classification of students, assessments, professional development relative to TESOL endorsements, classroom visits, and other related program matters.

Superintendent Archuleta reported that 15 students from the CISD attended Native American Day at the legislature. Students expressed gratitude for the experience and enjoyed meeting some of their representatives and the visit to the Governor's office.

Other information submitted by Mr. Archuleta: CISD staff members served as judges at the Torreon Day School Science Fair on February 11th. The Pre-K construction is approved in the amount of \$369,000.00. Detailed information will be provided at the next meeting regarding timelines and other related construction requirements.

Finally, Mr. Archuleta stated that he cancelled his out of state trip to Phoenix because he felt the cost was unjustifiable.

2.1 **Report from Cheer Sponsor, Heather Lucero – Holiday Bowl, California:** Cheer sponsor, Heather Lucero, accompanied by 3 high school cheerleaders reported on the trip to the Holiday Bowl in California in December.

III. New Business Approvals:

3.1 *** Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

- a. Vouchers: A report of all paid vouchers was submitted to the Board.
- b. Budget Adjustment Requests – Ms. Chavez submitted the following BARs for approval:

Fund Code	Fund Name	BAR Number		Amount
13000	Transportation	062.000.1516.0037.I	\$	8,450.00
11000	Operational	062.000.1516.0038.M	\$	00.00
27149	Pre-K	062.000.1516.0039.D	\$	(32,062.00)
29107	City/County Grants	062.000.1516.0040.I	\$	10,000.00
41000	Debt Services	062.000.1516.0041.M	\$	00.00
24101	Title I	062.000.1516.0042.I	\$	34,458.26

BUDGET IMPACT \$20,846.26

- c. Cash Transfer: There were no cash transfers for approval.

Taylor Pinto asked about the Pre-k BAR. Mrs. Chavez replied that it was the result of a decrease in estimated enrollment. Mr. Pinto asked if the Pre-K advertises, prior to enrollment. Mrs. Chavez stated that one reason for the lower enrollment was because of competition with PMS Headstart. Pamela Cayaditto asked if Pre-K Students

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ride regular bus routes. Rhiannon Chavez answered that they do.

Dianna Maestas asked the Board if there were any more questions regarding finance items submitted for approval. There were no more questions so Ms. Maestas called for a motion to approve as presented. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

3.2 * **Approval of Request for Extended Leave – Carol Chase:** This item was resubmitted on the agenda as per Policy #G-2900, GCCC. There were no questions so Ms. Maestas called for a motion to approve. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

3.3 * **Approval of NMSBA Policy Advisory 120, Drug/Alcohol Free Schools; Policy Advisory 121, Tobacco Use by Staff Members/Smoking; Policy Advisory 122, Tobacco Use by Students/Smoking; Policy Advisory 123, Tobacco Use/Smoking on School Premises – 2nd Reading:** Carl Stern stated that he learned at the NMSBA Institute in Santa Fe that a district has the option to revise policy as needed by the district. Ms. Maestas requested the site principals read the policies and submit feedback to the superintendent on these policies. She requested the policies be on the agenda for 3rd reading on March 16th.

IV. Public Comment: None

V. **Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for: **Discuss Administrative Adjudicatory Situation – Specifically, involvement in NM Law & Poverty Insufficiency Lawsuit:** Dianna Maestas called for a motion to go into executive session to discuss an Administrative Adjudicatory Situation – Specifically, involvement in NM Law & Poverty Insufficiency Lawsuit. Pamela Cayaditto made a motion to go into executive session and Taylor Pinto seconded the motion. All aye – the motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present. The Board went into executive session at 6:23 pm.

At 6:59 Dianna Maestas called for a motion to return from executive session. Ms. Maestas stated that all discussion while in executive session pertained only to an administrative adjudicatory situation. Carl Stern made the motion to return from executive session and Pamela Cayaditto seconded the motion. All Aye – motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present.

VI. Unfinished Business:

6.1 * **Sufficiency Lawsuit:** Dianna Maestas stated that no action will be taken on this item at this time. Additional information will be available by the regular board meeting on March 16th.

6.2 * **NMSBA Student Achievement Award – Deadline March 16, 2016:** The criteria for nomination of the achievement award recipient changed from last year and students are no longer considered eligible for the award. As the remaining nominee, staff member Mr. Waldo Gutierrez' name will be submitted for the award.

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VII. Closing

7.1 **Next Regular Meeting – March 16, 2016, CISD Board Room, 5:30 PM:** Dianna Maestas reminded the Board of the next regular meeting on March 16, 2016, CISD Board Room, 5:30 pm.


7.4 * **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Vivian Keetso made a motion to adjourn and Taylor Pinto seconded the motion. The motion carried. The meeting was adjourned at 7:37 pm.

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ATTEST



Vivian Keetso, Secretary

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