

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
TAYLOR PINTO, Vice-President
VIVIAN KEETSO, Secretary
CARL STERN, Member
ELIZABETH MARTIN, Member



ADMINISTRATION
ADAN DELGADO, Superintendent
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
SHIRLEY HURFORD, Elementary/Mid School Principal

Minutes of Regular School Board Meeting March 21, 2018

6:00 PM

CISD Boardroom

I. Introduction

- 1.1 **Call to Order:** President Dianna Maestas called the meeting to order at 6:03pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. All members present.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Taylor Pinto made a request of motion to move items 4.1 and 4.2 under consent agenda to an action item under New Business as item 5.9. Taylor Pinto made a motion to approve agenda with changes and Carl Stern seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Board Meeting and Special Board Meeting on February 21, 2018:** Dianna Maestas asked if there were any questions or comments, regarding meeting minutes from the Regular Meeting and Special Meeting on February 21, 2018. President Dianna Maestas had a question regarding the update on the parent involvement program taking place soon. It was asked of Superintendent Delgado if the program had begun and he replied that it has and is successful thus far. She also asked Mr. Delgado what the SEL acronym stood for which in response was Social, Emotional Learning. In Addition, Dianna Maestas inquired about the Sandoval County Juvenile Justice Grant and obtaining training through the local law enforcement on the risk assessment system used by the state for detention determination asking what "detention" actual meant in this instance. Mr. Delgado informed Ms. Maestas that it is the taking of youth in to law enforcement custody. President Dianna asked if there were any more questions. There were no more questions or comments regarding the regular meeting and special meeting minutes so Ms. Maestas called for a motion to approve the minutes as presented. Taylor Pinto made a motion to approve both sets of minutes and Vivian Keetso seconded the motion. All aye – the motion carried.

- ### II. Presentations: Christine Montoya was scheduled to join in discussion with the Board of Education to go over the building expansion for the Presbyterian Medical Services; School Based Health Center. Mr. Delgado stated it turns out the grant that Christine and the Cuba Independent School District were looking to apply for, for this project, the district does not qualify for. Typically, for this grant in particular, they look for cases with a high number of children with obesity. Fortunately, in our district we do not have such issues so we did not qualify for the grant. Ms. Montoya will be continuing to look for additional grants for future expansion of the school based health center.

III. Superintendent Report:

Mr. Delgado gave program updates:

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New Staff: New staff in the district includes Ms. Veronica Brown who is now one of our Instructional Assistant at the High School.

Vacancies: The district is continuing to look to hire someone for the Spanish/Bilingual teacher position for both middle and high school. As well as the special education teacher position, pre-k teacher and middle school English teacher positions. Competition for quality teachers is becoming one of the greatest challenges to school operations as well as student success. Districts throughout the state are struggling to find high quality teachers for vacancies. Legal counsel has noted the significant increase in personnel related issues that are tied to districts hiring less than optimal personnel. Selected school staff in our district will be attending university job fairs this year in hopes to acquire new teachers for the upcoming years in the Cuba School district. Once budget starts to come together, we will need to seriously discuss recruitment and retention incentives for teachers.

Cuba High School: Community circles process has been ongoing and we have had several students participate in the sessions. There has been positive feedback from the process and the district will continue using the process. The Parent Involvement Program (PIP) has also been a success and we have several students participating in these sessions as well. A long-term suspension hearing was held for students not attending the Community Circle or PIP programs.

There have been students actively engaging in college visits, college fairs, and scholarship applications. Ms. Donna Aguilar has taken on the role of the College Navigator at the Cuba High School.

Cuba Middle School: Community Circles Process is being implemented at the Cuba Middle School.

The Learning Lab has been created through the move of Instructional Assistant Korby Borders from the high school to the middle school.

Cuba Elementary School: The Girl Scout Program will be starting in April (April 5th through May 10th) on Thursdays. Activity buses will be available for anyone needing them. Sessions activities will contain three main focuses of Girls Scouts to discover, connect and take action all with hands on learning, girl-led decisions, and cooperative action within the group.

Local Game and Fish warden will be bringing in a presentation to the 4th and 5th graders on outdoor activities and wildlife conservation. He will also be arranging a visit from interactive activities for our field day at the end of the year.

Transportation: Transportation director Tim Chavez and Mr. Delgado attended a hearing on transportation rule changes that allow the use of SUVs for to-from school transportation. Following the hearing, they met with NMPED Transportation Director, Antonio Ortiz to discuss transportation challenges in Cuba. Mr. Ortiz expressed his frustration with the fact that bus replacements for school owned buses has not been funded for the past two years. They discussed the possibilities of getting used buses from other districts and putting them to use in Cuba; Mr. Ortiz expressed that this is a possibility. They have asked him to let the Cuba Independent School District know if any buses become available during their annual inventory process. They also asked about the possibility of adding routes or creating spur routes to minimize travel time for students and Mr. Ortiz said that this was also a possibility if they could find buses.

Sandoval County Juvenile Justice Grant: The County's attempt to move Federal grant monies to Cuba Independent Schools was not approved by Federal Agencies; however, Sandoval County's Prevention Office (Diana Lopez and Diane Irwin) have earmarked funds to support an Assessment Coordinator and both Learning Labs at the middle school and high school for the next school year.

State Surplus Furniture and Equipment: The district was able to reach out to the state surplus, which has been made to acquire low-cost furniture for classrooms and offices, in hopes of obtaining additional furniture and equipment for teachers and personnel within the district that we were unable to obtain from the LANL Surplus.

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The district is considering the purchase of a dump truck for about \$14,000. The retail value is approximately \$30,000. A sample picture was provided to the board.

Meeting with LANL to Support Extra-Curricular Activities and Strategic Plan Goals: Mr. Delgado had a meeting with Los Alamos National Labs to assure alignment on our Strategic Plan Goals for next year and they are on board.

Meeting with NM Oil and Gas Association (NMOGA): Mr. Delgado scheduled a meeting with NMOGA representatives to discuss the possibility of a partnership for the development of a career pathway leading to critical jobs in oil and gas production.

AMI Kids: The district is in conversations with AMI Kids about a potential expansion of collaboration with the Cuba Facility. The collaboration may include Special Education Services and even SEG inclusion of students at AMI.

Grantsmanship Training: The Cuba Independent School district sent 10 district staff members to a Grantsmanship training in Albuquerque, NM. These staff members cover a broad spectrum of backgrounds and interests for the District's grant writing initiatives into the future. This training greatly increases our internal capacity to find and apply for grant support of our efforts. The Cuba Independent School District has already begun using the assistance of the trainees in the following current and upcoming grants for the district: USDA Farm School Grant – Submitted, NMPED Comprehensive School Improvement Grant (Dropout Prevention) – Submitted, NMPED Information Technology Computer Science Pathway Project – Submitted, NMPED K-3 Plus Program – Submitted, USDOE Small Rural School Grant – In progress, and NMPED New Mexico Striving Readers Comprehensive Literacy Grant – In Progress.

Legislative Update: There has been an increase in the "At-Risk Factor" from 0.106 to 0.130. There has also been a few pay increases with the Executive but not with LFC or NMPED and below-the-line funding is highly contested.

Strategic Plan: A draft of the Executive Summary of the Strategic Plan was presented to the Board for review and comment.

2.1 Fundraiser Report:

Club/Organization	Sponsor(s)	Name of Activity	Date(s)	Product/Service
HS Student Senate	Elisabeth Tyler	Food Sale/ PT Conference	03/08/2018	Snacks: Sodas, chips, cookies, cupcakes to raise money for prom
Student Senate	Elisabeth Tyler	Movie	03/16/2018	Show approved movie to student's w/signed permission from 7 th and 8 th period teachers to raise money for prom.

Public Comment: Cuba High School Principal Archie Jacquez on proposing a different approach to completing the ADC's for students. He was unable to get himself on the agenda timely so he signed up for public comment. He stated he felt a particular format that was being used at a few high schools around the state, such as Las Cruces, Los Lunas and Bernalillo high school, would benefit the children in our district more when it came to testing for the ADC's and EOC's. The format he presented to the board is currently being used in Las Cruces, NM. He stated he wanted to provide this information to the Board of Education to review and determine action

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of approval or denial at a later time.

- IV. Consent Agenda** (*Note: If any Board member believes that any item on the consent agenda requires discussion or a separate vote, the Board member may request that the item be removed from the consent agenda and placed on the regular agenda for consideration*):

Items on consent agenda (4.1 and 4.2) have been moved to the New Business portion of the agenda per Taylor Pinto as stated above.

V. New Business Approvals:

Attorney, Patricia Salazar Ives from the Cuddy & McCarthy, LLP Law Firm attended the meeting and assisted in presenting the following bond to the Board of Education.

5.1 * Resolution Authorizing Issuance and Sale of \$650,000 of Cuba Independent School District No. 20 General Obligation School Bonds;

Dianna Maestas asked if there were any questions or comments, regarding the action item 5.1 Resolution Authorizing Issuance and Sale of \$650,000 of Cuba Independent School District No. 20 General Obligation School Bonds. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

5.2 * Bond Purchase Agreement; and

Dianna Maestas asked if there were any questions or comments, regarding the action item 5.2 Bond Purchase Agreement. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Elizabeth Martin made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

5.3 * Capital Projects Escrow Agreement for Proceeds of Sale and Delivery of Cuba Independent School District No. 20 General Obligation School Bonds, Series 2018.

Dianna Maestas asked if there were any questions or comments, regarding the action item 5.3 Capital Projects Escrow Agreement for Proceeds of Sale and Delivery of Cuba Independent School District No. 20 General Obligation School Bonds, Series 2018. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

5.4 * Acceptance of FY17 Audit

Dianna Maestas asked if there were any questions or comments, regarding the action item 5.4 Acceptance of FY17 Audit. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

5.5 * NMSBA 2018 Excellence in Student Achievement Award

Dianna Maestas asked if there were any questions or comments, regarding the action item 5.5 NMSBA 2018 Excellence in Student Achievement Award for Daniel Delgado and Eleanor “Anna” Brown. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Taylor Pinto made a motion to approve and Elizabeth Martin seconded the motion. All aye – the motion carried.

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5.6 * Overnight/Out of State Travel Request: Mariah Johnson to Las Cruces, NM April 4-7, 2018 NMFFA State CDE Events and Chastity Gordo to Tulsa, OK April 8-12, 2018 National Johnson O'Malley Conference

Dianna Maestas asked if there were any questions or comments, regarding the action item 5.6 Overnight/Out of State Travel Request: Mariah Johnson to Las Cruces, NM April 4-7, 2018 NMFFA State CDE Events and Chastity Gordo to Tulsa, OK April 8-12, 2018 National Johnson O'Malley Conference. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

5.7 * Request of Facility Use – Middle School Gymnasium by the Catholic Church Mayadomos April 20-22, 2018 and Darryl Otero May 2018 Daughters Graduation

Dianna Maestas asked if there were any questions or comments, regarding the action item 5.7 Request of Facility Use – Middle School Gymnasium by the Catholic Church Mayadomos April 20-22, 2018 and Darryl Otero May 2018 Daughters Graduation. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

5.8 * Approval of 2018-2019 School Calendar

Dianna Maestas asked if there were any questions or comments, regarding the action items 5.8 Approval of 2018-2019 School Calendar. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

5.9 * Vouchers and Budget Report

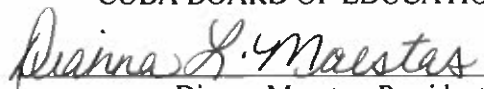
Dianna Maestas asked if there were any questions or comments, regarding the action items 5.9 Approval of Vouchers and Budget Report. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Taylor Pinto made a motion to approve and Elizabeth Martin seconded the motion. All aye – the motion carried.

VI. Closing

5.1 Next Regular Meeting: April 18, 2018, CISD Boardroom, 6:00 pm: Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, April 18th at 6:00 pm at the CISD Board Room.

5.2 * Adjournment: Dianna Maestas called for a motion to adjourn the meeting. Taylor Pinto made a motion to adjourn and Carl Stern seconded the motion. All aye - the motion carried. The meeting was adjourned at 8:20 pm.

CUBA BOARD OF EDUCATION



Dianna Maestas, President

ATTEST



Vivian Keetso, Secretary

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