

# CUBA INDEPENDENT SCHOOL DISTRICT

## BOARD OF EDUCATION

DIANNA MAESTAS, President  
PAMELA CAYADITTO, Vice President  
VIVIAN KEETSO, Secretary  
TAYLOR PINTO, Member  
CARL STERN, Member



## ADMINISTRATION

TONY ARCHULETA, Superintendent  
YOLI MEDRANO, Grants Coordinator  
RHIANNON CHAVEZ, Finance Director  
ARSENIO JACQUEZ, High School Principal  
LYNN VASQUEZ, Middle School Principal  
SHIRLEY HURFORD, Elementary Principal

## Minutes of Rescheduled Regular School Board Meeting Tuesday, March 22, 2016

5:30 PM

CISD Board Room

### I. Introduction

1.1 **Call to Order:** In the absence of President Dianna Maestas, Vice President, Pamela Cayaditto called the meeting to order at 5:40 pm.

1.2 **Pledge of Allegiance:** Pamela Cayaditto led the Pledge of Allegiance.

1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – arrived at 5:56 pm. Pamela Cayaditto – Present. Vivian Keetso – Present. Taylor Pinto – arrived at 5:47 pm. Carl Stern – Present. A quorum of three members was present to begin the meeting at 5:40 pm.

1.4 **\*Approval of Agenda:** Pamela Cayaditto called for a motion to approve the agenda as posted. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.

1.5 **\*Approval of Minutes from Regular Board Meeting on February 17, 2016:** Pamela Cayaditto asked if there were any questions or comments regarding the minutes from the regular Board meeting on February 17, 2016. There were no questions so Mrs. Cayaditto called for a motion to approve the minutes as read. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.

### II. Superintendent's Report:

Superintendent, Tony Archuleta reported on the March 15<sup>th</sup> IEC work session. Personnel from Johnson O'Malley (JOM) office were in attendance to facilitate the planning meeting. The IEC requested assistance from JOM to develop a viable educational plan for the ensuing school year. By laws, requirements and related documentation were discussed. Deadline for proposal submittal is April 8<sup>th</sup>. In addition, a JOM meeting, held in Gallup on February 25<sup>th</sup> was attended by the superintendent. Mr. Archuleta met Navajo consultants who may be available to assist the district in the development of culturally based curriculum.

The Spring Budget Conference will be held on March 30-31<sup>st</sup>. During the conference, Mr. Archuleta and Business Manager Rhiannon Chavez will learn of the financial status of NM resources and the impact on the 2016-17 CISD Budget. Mr. Archuleta stated that NM will be experiencing revenue short falls due to decline in oil/gas prices. Two school board members will serve on the budget committee and will work in conjunction with the superintendent and business manager to produce a final budget product for NMPED approval.

Discussion of plans for the summer school program are underway. The program is funded by Public Law 89-10 Title I, ESEA to provide supplemental services to grades k-12. Included in the program is the opportunity for high school recovery credits.

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Mr. Archuleta also stated that he attended YCC training and informational meeting in Santa Fe on March 14<sup>th</sup>. The application from CISD was not submitted last year for Summer 2016. As a result, the program will instead be conducted by the US Forest Service.

Additional items reported by Mr. Archuleta were enforcement of laws/policy regarding tobacco & alcohol on campus and school events; vacant staff positions at the Middle School; letter of interest to NM Tech Computer Science Engineering program; and an analysis by superintendent and site principals of the NMPED School Grades.

2.1 Administrator Report – Yoli Medrano, Grants Coordinator: Mrs. Medrano reported on grant submission deadlines and progress on standardized testing at all sites.

2.2 Carol Chase – Return to Work: School Nurse, Carol Chase expressed gratitude to Board Members and Mr. Archuleta for allowing her to take a leave of absence during her extended illness. She stated she is very happy to be back on the job.

2.3 Report – See above.

### III. New Business Approvals:

3.1 \* **Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

- a. Vouchers: A report of all paid vouchers was submitted to the Board.
- b. Budget Adjustment Requests – Ms. Chavez submitted the following BARs for approval:

<u>Fund Code</u>	<u>Fund Name</u>	<u>BAR Number</u>		<u>Amount</u>
27115	Robot Syst. for Math Competitions	062.000.1516.0034.IB	\$	2,330.00
13000	Transportation	062.000.1516.0043.I	\$	8,823.00
24106	IDEA-B	062.000.1516.0044.I	\$	102,429.00
24109	IDEA-B Preschool	062.000.1516.0045.I	\$	6,833.00
25147	Impact Aid	062.000.1516.0046.T	\$	00.00
26207	CNM	062.000.1516.0047.I	\$	750.00
13000	Transportation	062.000.1516.0048.I	\$	26,946.00
24154	Teacher/Principal Trng. & Recruit	062.000.1516.0049.I	\$	105,931.00

**BUDGET IMPACT \$254,042.00**

At this time, President Dianna Maestas arrived so Board Vice President Pamela Cayaditto turned chair of the meeting over to her. Ms. Maestas asked if there were any questions regarding the finance items presented. There were no questions so Ms. Maestas called for a motion to approve as presented. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

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3.2 \* **Approval of Pre-K Construction Contract:** Business Manager Rhiannon Chavez stated that the bidding process for the Pre-K contract went through CES. There were only two contractors who submitted bids. Low bid was ESA Construction. Upon Board approval of the contract, construction will begin immediately in order to be completed by August. Dianna Maestas asked if there were any questions. There were no questions so Ms. Maestas called for a motion to approve. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

3.3 \* **Approval of Request for Fundraiser – F. Chapman, School Spirit – Cuba Rams Attire:** Ms. Maestas asked if there were any questions regarding the Elementary fundraiser request. There were no questions so she called for a motion to approve. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

3.4 \* **Approval of Cuba Schools 2016-2017 Calendar:** Pamela Cayaditto requested clarification of early release professional development days as reflected on the calendar. She stated the draft calendar was not clear in distinguishing the days. Mr. Archuleta assured the final draft would be corrected to recognize designated early release days. Dianna Maestas asked if there were any more questions. There were no more questions so Ms. Maestas called for a motion to approve the calendar with correction to early release days as stated. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

## IV. Public Comment:

Sam Smelser – Mr. Smelser stated that he would like to see district curriculum developed specifically for this area and coordinate with feeder schools – not outside curriculum. He would also like to see more grants applied for. In addition, he indicated that he would like to see enhancement of the district vocational program.

**Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for:

**Discuss Administrative Adjudicatory Situation – Specifically, involvement in NM Law & Poverty Sufficiency Lawsuit:** Dianna Maestas called for a motion to go into executive session to discuss an Administrative Adjudicatory Situation – Specifically, involvement in NM Law & Poverty Sufficiency Lawsuit and Limited Personnel Matters – specifically the Superintendent’s evaluation. Pamela Cayaditto made a motion to go into executive session and Taylor Pinto seconded the motion. All aye – the motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present. The Board went into executive session at 6:28 pm.

At 7:34 pm, Dianna Maestas called for a motion to return from executive session. Ms. Maestas stated that all discussion while in executive session pertained only to an administrative adjudicatory situation and the Superintendent’s evaluation. Carl Stern made the motion to return from executive session and Taylor Pinto seconded the motion. All Aye – motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present.

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### V. Unfinished Business:

6.1 \* **Sufficiency Lawsuit:** Dianna Maestas called for a motion to continue participation in the Sufficiency Lawsuit. She stated that a cap for expenditures in the lawsuit will be discussed at the April 20<sup>th</sup> regular meeting. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

6.2 \* **Approval of NMSBA Policy Advisory 120, Drug/Alcohol Free Schools; Policy Advisory 121, Tobacco Use by Staff Members/Smoking; Policy Advisory 122, Tobacco Use by Students/Smoking; Policy Advisory 123, Tobacco Use/Smoking on School Premises – 3rd Reading:** Dianna Maestas asked for questions or comments regarding policy advisory numbers 120 through 123. There were none so Ms. Maestas called for a motion to approve the policy advisories. Pamela Cayaditto made a motion and Vivian Keetso seconded the motion. All aye - the motion carried.

### VI. Closing

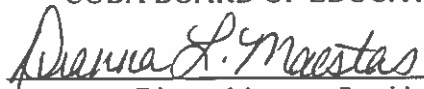
7.1 **NMSBA School Law Conference, June 3-4, 2016 @ Hotel Albuquerque:** Dianna Maestas reminded Board members of the NMSBA Law Conference on June 3-4, 2016.

7.2 **Deadline for NMSBA Scholarship Nominee – April 29, 2016:** Ms. Maestas reminded the Board that scholarship nominations will be considered at the April 20<sup>th</sup> Board meeting in order to meet the deadline.

7.3 **Next Regular Meeting: April 20, 2016, CISD Board Room, 5:30 pm:** Dianna Maestas reminded the Board of the next regular board meeting on April 20<sup>th</sup>, at 5:30 pm at the Federal Programs Boardroom.

7.4 \* **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Carl Stern made a motion to adjourn and Pamela Cayaditto seconded the motion. The motion carried. The meeting was adjourned at 7:39 pm.

CUBA BOARD OF EDUCATION

  
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Dianna Maestas, President

ATTEST

  
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Vivian Keetso, Secretary

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