

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
CARL STERN, Member



ADMINISTRATION
TONY ARCHULETA, Superintendent
YOLI MEDRANO, Grants Coordinator
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
LYNN VASQUEZ, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting April 20, 2016

5:30 PM

CISD Board Room

I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 5:30 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Present. Vivian Keetso – Present. Taylor Pinto – Present. Carl Stern – Present.
- 1.4 ***Approval of Agenda:** Superintendent Archuleta requested item 2.2 on the agenda, under *Superintendent's Report* be changed to accommodate a report from Karen Edwards regarding Longitudinal Data Analysis, thus placing Early Children Coalition (2.2) at item 2.3. Dianna Maestas called for a motion to approve the agenda as noted. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Board Meeting on March 23, 2016:** Although the draft minutes were complete and available upon request, they were inadvertently omitted from Board meeting information packets. As a result, the minutes will be placed for approval on the agenda of the regular meeting on May 18th.

II. Superintendent's Report:

Superintendent, Tony Archuleta reported to the Board on the following:

The annual Spring Budget Conference in Albuquerque on March 23-25 was attended by the Superintendent, Business Manager, and Special Education Coordinator. The budget committee, which includes two Board members, superintendent, and business manager will convene regularly to review, discuss, and finalize the 2016-2017 Budget for submittal to NMPED by April 25, 2016.

Administration of the PARCC testing has begun. The principals and testing coordinator have expressed satisfaction with the inception of the assessment process. Assistance from the technology department ensured all glitches corrected. A limited number of parents/guardians have submitted permission for their students to opt out of the assessment. (This matter will be discussed at a future training session of the CISD School Board).

On April 14th, the CISD Administrative Staff and the Superintendent met to discuss funding, staffing, and programmatic changes for the ensuing school year.

Elementary school grades K-5 will complete 990 required instructional time on May 18th. Therefore, staff will complete contractual obligations by attending professional development training for the remaining three ensuing days. Buses will transport students to school until Monday, May 23rd. Staff will participate in professional development until Thursday, May 26th.

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Monday, June 6-24, Summer School programs will be provided for regular and special education students. Title I funding is provided to address the supplemental instructional needs of identified students. Credit recovery classes are provided for high school students to make up for credit losses or class deficiencies. Logistics of food service and transportation were discussed.

Elementary grades, in conjunction with *Healthy Futures* will be implementing a *Garden-to-Table Program* during the summer school program. Proper materials will be utilized to develop adequate frames in order to maximize the effectiveness of the garden. Elementary Principal, Shirley Hurford will oversee the implementation process.

The superintendent and grants manager are reviewing all state and federal programs to ensure all timelines are met as per state and federal requirements.

The new reauthorization known as *Every Student Succeeds Act (ESSA)* is preceded by *No Child Left Behind (NCLB)*, *Improving Americas School Act (IASA)*, and the *Elementary Secondary School Act (ESEA)* which was initiated by Public Law 89-10 on March 3, 1965. Mr. Archuleta provided the Board with a packet which juxtaposed NCLB and ESSA to explain the transition. The state allows one year for the transitional period between legislations which will occur during FY 2016-17.

On Tuesday, April 5th, NMPED sent a monitor to review the *Sufficiency Lawsuit* concerns. The *Center for Law and Poverty* also sent a representative to monitor the review. Tony Archuleta joined them throughout the day. Follow up visits will be conducted throughout the month of May.

CHS Graduation will be held on May 21, 2016, beginning at 10:00 am at the gym. Specific pre-graduation functions will be announced later – i.e. awards assembly.

2.1 Administrator Report – Testing Update, Yoli Medrano: District Test Coordinator, Yoli Medrano reported to the Board on progress of PARCC Testing throughout the District. She stated that scores will be available by July.

2.2 Karen Edwards – Longitudinal Data Analysis: Private Consultant, Karen Edwards gave an update of district data analysis. She advised that teachers need assistance in implementation of training, support, and follow-up. She emphasized the importance of changes made in the classroom setting. Without changes, goals will not be met. High School teacher, Katherine Bagby commented that she is encouraged by accomplishments made by the Leadership Team. Superintendent Archuleta stated that he anticipates measurable improvements on test results by this time next year.

2.3 Early Children Coalition, Dr. Carl Stern: Dr. Stern stated that he attended a group meeting with Elementary staff, lead by Paula with *UNM Family Present in Future*. The goal is to achieve more parent involvement. Dr. Stern indicated that he did not want to give a long presentation on this topic until a later date.

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High School Principal, Archie Jacquez updated the Board regarding progress of the Class of 2016. He stated that currently, 5 seniors are set to receive certificates of completion and 48 seniors are set to receive high school diplomas. This is contingent upon completion of all required course work by May 17th.

III. New Business Approvals:

3.1 * **Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

- a. Vouchers: A report of all paid vouchers was submitted to the Board.
- b. Budget Adjustment Requests – Ms. Chavez submitted the following BARs for approval:

<u>Fund Code</u>	<u>Fund Name</u>	<u>BAR Number</u>		<u>Amount</u>
11000	Operational	062.000.1516.0050.D	\$	50,335.00
11000	Operational	062.000.1516.0051.I	\$	3,897.00
14000	Instructional Material	062.000.1516.0052.I	\$	1,272.00
14000	Instructional Material	062.000.1516.0053.I	\$	1,272.00
14000	Instructional Material	062.000.1516.0054.I	\$	2,475.00
14000	Instructional Material	062.000.1516.0055.I	\$	2,475.00
24153	Title III	062.000.1516.0056.I	\$	26,652.00
31700	SB-9	062.000.1516.0057.I	\$	18,100.00

BUDGET IMPACT \$106,478.00

c. Cash Transfers: The following Cash Transfer was presented for approval:

<u>From Fund</u>	<u>To Fund</u>	<u>Amount</u>
11000 Operational	41000 Bond	\$ 79,134.30

d. Capital Assets Reconciliation: Mrs. Chavez presented a Capital Assets Report, as of March 31, 2016 for approval.

e. Part-time Employee Resolution for Employee Benefits: The *2016-2017 Part-Time Employee Resolution* was presented for approval. The resolution is to continue benefits for employees who work fewer than 20 hours a week, but not less than 15 hours per week.

Ms. Maestas asked if there were any questions regarding the finance items presented. There were no questions so Ms. Maestas called for a motion to approve as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

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3.2 * **Approval of Out of State Travel, STEM Club, D. Delgado: Los Angeles & San Diego; May 24-30:** CISD Science teacher, Daniel Delgado submitted a summary of the proposed STEM trip to California, including estimated expenses. Carl Stern requested a video presentation to the Board, following the trip. Mr. Delgado agreed.

Dianna Maestas asked if there were any questions. There were no more questions so Ms. Maestas called for a motion to approve. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

3.3 * **Approval of Out of State Travel, Trisha Delgado-SDE Teach 2nd Conference, Las Vegas, NV:** CISD Elementary teacher, Tricia Delgado, presented a request to attend the SDE National Second Grade Teacher Conference in Las Vegas, NV.

Ms. Maestas asked if there were any questions regarding the out of state trip. There were no questions so she called for a motion to approve. Pamela Cayaditto made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

3.4 * **Approval of Out of State Travel, Laura Saucedo, PLC Conference, Minneapolis, MN:**

Superintendent Tony Archuleta stated the request for out of state travel to this conference has been withdrawn.

3.5 * **Approval of NMSBA Policy Advisory 124 – Graduation Requirements, 125 – Interscholastic Sports, 126 – Community Use of School Facility – 1st Reading:** Mr. Archuleta encouraged Board members to read & study NMSBA Policy Advisories in preparation for discussion at the next regular meeting.

3.6 * **NMSBA Scholarship Nominee – (deadline April 29, 2016):** All Board members discussed NMSBA Scholarship Nominations. A total of three nominations were considered. Ms. Maestas then called for a nomination for the scholarship. Pamela Cayaditto nominated Qwona Aleah Harrison. Taylor Pinto seconded the motion. Votes for the nomination were as follows: Dianna Maestas – yes; Pamela Cayaditto – yes; Vivian Keetso – yes; Taylor Pinto – yes; Carl Stern – yes.

IV. Public Comment:

None

V. Executive Session: Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for:

Limited Personnel Matters – specifically:

5.1 Consideration of Renewal of Superintendent Contract

5.2 Superintendent Goals

The items listed above were included on the posted agenda but were not indicated as action items. Therefore a special meeting will be conducted on Wednesday, April 27th, 2016 in order to complete the action.

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VI. Closing

- 6.1 **NMSBA School Law Conference, June 3-4, 2016 @ Hotel Albuquerque:** Dianna Maestas reminded Board members of the NMSBA Law Conference on June 3-4, 2016.
- 6.2 **Next Regular Meeting: May 18, 2016, CISD Board Room, 5:30 pm:** Dianna Maestas reminded the Board of the next regular board meeting on May 18th, at 5:30 pm at the Federal Programs Boardroom.
- 6.3 * **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Pamela Cayaditto made a motion to adjourn and Taylor Pinto seconded the motion. The motion carried. The meeting was adjourned at 7:20 pm.

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Dianna Maestas, President

ATTEST



Vivian Keetso, Secretary

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