

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION

DIANNA MAESTAS, President
TAYLOR PINTO, Vice President
VIVIAN KEETSO, Secretary
CARL STERN, Member
ELIZABETH MARTIN, Member



ADMINISTRATION

TONY ARCHULETA, Superintendent
JAIME TAMEZ, Grants Coordinator
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
SHIRLEY HURFORD, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting May 17, 2017

6:00 PM

CISD Boardroom

I. Introduction

- 1.1 **Call to Order:** President Dianna Maestas called the meeting to order at 6:01 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Taylor Pinto – Present. Vivian Keetso – Present. Carl Stern – Present. Elizabeth Martin – Present.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Taylor Pinto made a motion to approve and Carl Stern seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Board Meeting on April 19, 2017 and Special Board Meeting on April 24, 2017:** Dianna Maestas asked if there were any questions, regarding meeting minutes from the April 19th meeting or special meeting on April 24th. There were no questions so Ms. Maestas called for a motion to approve both April 19th and April 24th minutes as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

II. Superintendent's Report:

Superintendent Tony Archuleta reported on the following:

Around the district, the Athletic Banquet was held on Thursday, May 11th at the HS Cafeteria, the eighth grade promotion will take place on May 23rd at the middle school gym, and high school graduation will take place on Saturday, May 20th at 10 am. In addition, end-of-year field trips and other activities are occurring as the school year comes to a close.

Federal and State Programs for SY 2016-17 are in completion stages and Title I Summer School will commence on June 5th. Number of staff working during this time will be determined according to availability of funding.

School will end on May 24th for students and staff will participate in professional development the following three days. *Differentiated Instruction* will be the topic presented by an instructional consultancy firm known as *Solution Tree*.

The NMSBA Law Conference occurs on June 2-3. CISD Board members are encouraged to attend.

PO Box 70, #50 County Rd 13, Cuba, NM 87013, Phone: 575-289-3211, Fax: 575 289-3314

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2.1 Federal Programs & Their Relation to Operational Program: Grants Coordinator, Jaime Tamez presented a power point with a summary of federal programs and the relation to the Operational program.

2.2 Presentation of JOM Application for SY 2017-18: Mr. Tamez presented a summative report of the 2017-18 JOM Application. Elizabeth Martin inquired about opportunities for parent training. Mr. Tamez stated that a *parent institute* is being planned for the fall semester with topics to be finalized over the summer.

2.3 Update on Proposed Changes to the NM Bilingual Education Program Regulations: Mr. Jaime Tamez explained proposed changes to the Bilingual Education Program regulations.

2.4 Presentation of Indian Education School District Initiative Application for SY 2017-18: Mr. Tamez reviewed the Indian Education application for SY 2017-18. Elizabeth Martin requested a report regarding CHS graduates from 2014-2015 SY. The information requested included number of graduates who attended a college/University/Technical School and the number of students from the class who graduated. In addition, how many students had to take remedial classes, how many are currently employed, or not employed, and how many are still in school or have dropped out.

2.5 Fundraiser Report: Mr. Archuleta stated that no fundraiser requests had been submitted since the last board meeting.

2.6 School Board Work Session, April 29, 2017: A tentative date of Friday, July 21, 2017 was selected as the next Board/Superintendent work session. A notice will be posted, as required by the Open Meetings Act.

III. **Public Comment:** None

IV. **Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for: **Limited Personnel Matter:** Board President Dianna Maestas called for a motion to go into executive session to discuss a limited personnel matter. Vivian Keetso made a motion and Elizabeth Martin seconded the motion. All aye – motion carried. Board Secretary Vivian Keetso took roll call. Dianna Maestas – present, Taylor Pinto – Present, Vivian Keetso – present, Carl Stern – present, Elizabeth Martin – present. The Board went into executive session at 7:52 pm.

The Board returned from executive session At 8:20 pm. Secretary Vivian Keetso took roll call. Dianna Maestas – present, Taylor Pinto – present, Vivian Keetso – present, Carl Stern – present, Elizabeth Martin – present. Ms. Maestas called for a motion to return to open meeting. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye – motion carried. Dianna Maestas stated that only limited personnel matters had been discussed in executive session.

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V. New Business Approvals:

5.1 * **Approval of NMFA Application and Resolution:** Regina Gaysina, RBC Capital Markets, representing the District as Financial Advisor, gave summary information about the *Series 2017 General Obligation Bond* and information of past, present, and future trends in the market. She stated that the application is a part of the District Master Plan. Dianna Maestas requested for a copy of the Master Plan to be brought to the next regular meeting, for discussion. There were no more questions so Dianna Maestas called for a motion to approve the NMFA Application and Resolution. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

5.2 * **Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

a. **Board Report** (for informational purposes only)

b. * **Budget Adjustment Requests:** Dianna Maestas asked if there were any questions, regarding the BARs presented for approval. There were no questions so Ms. Maestas called for a motion to approve the BARs as presented. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

c. * **Vouchers:** Dianna Maestas asked if there were any questions regarding the vouchers presented for approval. There were no questions so Ms. Maestas called for a motion to approve. Taylor Pinto made a motion to approve and Elizabeth Martin seconded the motion. All aye – the motion carried.

d. * **Approval of 2017-2018 Operating Budget:** Dianna Maestas asked if there were any questions regarding the 2017-2018 Operating Budget as presented. There were no questions so Ms. Maestas called for a motion to approve the 2017-18 Operating Budget as presented. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye - the motion carried.

5.3 * **Approval of Elementary, Middle, & High School State Bilingual Education Program:** Dianna Maestas asked if there were any more questions regarding the program. There was none so Ms. Maestas called for a motion to approve the Elementary, Middle, and High School State Bilingual Education Program. There were no questions so Ms. Maestas called for a motion to approve. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

5.4 * **Approval of Title III English Language Learners Application for SY 2017-18:** Ms. Maestas asked if there were any questions regarding Title III English Language Learners Application for 2017-18. There was none so she asked for a motion to approve. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

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5.5 * **Approval of Resolution to Transfer Signature Authority of Bank Account to New Board Vice President:** President Dianna Maestas asked if there were any questions regarding the resolution. There were no questions so Ms. Maestas called for a motion to approve. Vivian Keetso made a motion and Elizabeth Martin seconded the motion. All aye – the motion carried.

VI. Unfinished Business

6.1 * **Approval of Policy Advisory 127, Wellness – 2nd Reading:** Board members felt additional time was needed to study the policy advisory so Dianna Maestas stated that it would be placed on the June 21st regular meeting agenda for approval.

VII. Closing

7.1 **Next Regular Meeting: May 17, 2017, CISD Boardroom, 6:00 pm:** Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, June 21st, 6:00 pm at the CISD Board Room.

7.2 **Update – NMSBA Law Conference, June 1-3, 2017:** All members and the superintendent have been registered for the NMSBA Law Conference.

7.3 * **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Taylor Pinto made a motion to adjourn and Carl Stern seconded the motion. All aye - the motion carried. The meeting was adjourned at 8:50 pm.

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