

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
CARL STERN, Member



ADMINISTRATION
TONY ARCHULETA, Superintendent
JAIME FAMILIZ, Grants Coordinator
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
SHIRLEY HURFORD, Middle School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting August 17, 2016

6:00 PM

Elementary Library

I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 6:00 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Present. Vivian Keetso – Present. Taylor Pinto – Present. Carl Stern – Present.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Taylor Pinto made a motion to approve and Carl Stern seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Board Meeting on July 20, 2016:** Dianna Maestas asked if there were any questions regarding meeting minutes from July 20th meeting. Carl Stern indicated he had not received the complete draft of minutes. Donna Lovato presented members with complete copies of the draft for review. There were no questions so Ms. Maestas called for a motion to approve the minutes as presented. Vivian Keetso made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

II. Superintendent's Report:

Mr. Archuleta introduced Mr. Eric Clifton with ESA Construction. Mr. Clifton was the project manager on the PreSchool Addition at the Elementary. Mr. Clifton gave a tour of the new facility. Upon returning from the tour, he gave a summation of the project.

2.1 Administrator Reports:

Elementary & Middle School Principal, Shirley Hurford reported to the Board. Enrollment at the Elementary is 186. More students are expected to enroll within the next 2 weeks. Ms. Hurford stated that being principal at the elementary and middle school will allow a more seamless PreK-8. Art class is being offered to all grades, K-8. After School Tutoring begins after the Labor Day holiday.

High School Principal, Archie Jacquez reported high school enrollment currently at 260. That number includes 78 Freshmen, 65 Sophomores, 67 Juniors, and 50 Seniors. New staff members at the high school include Mariah Johnson – Science/FFA, Jesse Hyder – Math, Janelle Chavez – Culinary Arts/GRAD Program, Fabian Cordova – SPED, and Dorise Morales – Counselor. English classes have a slight change because of the lack of TSOL endorsed teachers at the high school. As a result, students in ELD classes will not be required to take an English class. Therefore, the student can focus on the ELD Class. Mr. Jacquez informed the Board that NMPED was experiencing a glitch in their Accuplacer test system so testing was delayed. It will take place on Thursday, August 18th. Students will then be able to begin dual enrollment classes. MAPS Testing will begin soon. Mr. Jacquez invited the Board to attend upcoming games – beginning on August 25th with Football and

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Volleyball. He also invited everyone to donate blood at the Honor Society Blood Drive on August 31st at the Elementary Gym.

Technology/Athletic/Transportation Director, Tim Chavez reported to the Board that 500 computers in the district have been updated to Windows 10.

Mr. Chavez stated that 38 students from the Torreon/Ojo Encino area are involved in after school activities.

Because of mechanical issues, 2 buses have been loaned to CISD from Farmington schools until district buses are repaired. Four locations on the reservation roads have been identified in need of culverts. Mr. Chavez is working with Sandoval County Road Department and the State Highway Department to have these installed.

After Administrator reports were complete, Mr. Archuleta presented 4 videos for Board Members. The videos had been shown at Staff Orientation on August 9th.

New Business Approvals:

3.1 * **Approval of Out of State Travel, William Marino – Cross Country Team to Pagosa, Colo.:** Dianna Maestas asked if there were any questions regarding the request from Cross Country Coach, Will Marino for attendance to a Cross Country meet in Pagosa Springs, CO. There were no questions so Ms. Maestas called for a motion to approve. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

3.2 * **Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

a. Vouchers: A report of all paid vouchers was submitted to the Board. Dianna Maestas asked if there were any questions regarding the finance items for approval. Carl Stern requested a summarized explanation of the *Expenditure Budget Balance Report*. Mrs. Chavez reviewed each column. *Budget* – designates the total amount in the fund indicated, approved by NMPED for expending during the budget year. The second column, *Range to Date* – reflects expenditures in the fund indicated during the date range on the report. Column three, *YTD* (Year to Date) – represents all expenditures from the beginning of budget year (July 1st) to current. Column four, *Balance* – reflects total budget amount minus expenditures to date. The fifth column, *Encumbrance* – shows amount being held aside to honor payment of contracts, purchase orders, etc. These amounts have not been paid out but funds are being held by the obligatory contracts. The final column, *Budget Balance, % Remaining Budget* – reflects remaining budget amount in each line item after expenditures and encumbrances.

Dianna Maestas asked if there were any more questions. There were none so Ms. Maestas called for a motion to approve the vouchers as presented. Carl Stern made a motion to approve all finance items presented and Vivian Keetso seconded the motion. All Aye – the motion carried.

III. Public Comment: None

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IV. Executive Session: Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for:

Attorney-Client Privilege Pertaining to Threatened or Pending Litigation:

Dianna Maestas called for a motion to go into executive session to discuss attorney-client privilege pertaining to threatened or pending litigation.

Pamela Cayaditto made the motion and Taylor Pinto seconded the motion. All aye – the motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present. The Board went into executive session at 7:23 pm.

At 7:41 pm, Dianna Maestas called for a motion to return from executive session. Ms. Maestas stated that discussion while in executive session related only to attorney-client privilege pertaining to threatened or pending litigation. She also stated that the superintendent has been instructed by the Board to seek legal counsel regarding the Cabazon Property.

She called for a motion to return to open session. Pamela Cayaditto made the motion and Taylor Pinto seconded the motion. All Aye – motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present.

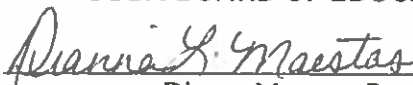
V. Closing

6.1 Set Date for School Board Work Session – Strategic Planning: A date of September 30, 2016 from noon to 6 pm was set for the School Board Work Session. The tentative location is Carl Stern residence in La Jara, NM. The session will be publicly posted.

6.2 Next Regular Meeting: September 21, 2016, CISD Boardroom, at 6:00 pm: Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, September 21st, at 6:00 pm at the CISD Board Room.

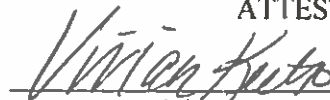
6.4 * Adjournment: Dianna Maestas called for a motion to adjourn the meeting. Carl Stern made a motion to adjourn and Pamela Cayaditto seconded the motion. All aye - the motion carried. The meeting was adjourned at 7:48 pm.

CUBA BOARD OF EDUCATION



Dianna Maestas, President

ATTEST



Vivian Keetso, Secretary

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