

# CUBA INDEPENDENT SCHOOL DISTRICT

**BOARD OF EDUCATION**  
DIANNA MAESTAS, President  
TAYLOR PINTO, Vice President  
VIVIAN KEETSO, Secretary  
CARL STERN, Member  
ELIZABETH MARTIN, Member



**ADMINISTRATION**  
ADAN DELGADO, Superintendent  
RHANNON CHAVEZ, Finance Director  
ARSENIO JACQUEZ, High School Principal  
SHIRLEY HURFORD, Elementary & Mid School Principal

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## Minutes of Regular School Board Meeting September 20, 2017

6:00 PM

CISD Boardroom

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### I. Introduction

- 1.1 **Call to Order:** President Dianna Maestas called the meeting to order at 6:02 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Taylor Pinto – absent. Vivian Keetso – Present. Carl Stern – Present. Elizabeth Martin – arrived at 6:39 pm.
- 1.4 **\*Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.
- 1.5 **\*Approval of Minutes from Regular Board Meeting on August 16, 2017:** Dianna Maestas asked if there were any questions, regarding meeting minutes from the Regular Meeting on August 16, 2017. There were no questions so Ms. Maestas called for a motion to approve the minutes as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

### II. Presentations

2.1 **Dolores McCoy – Jemez Mountain Electric Coop:** Mrs. Dolores McCoy informed the superintendent and school board members of opportunities offered by Jemez Mountain Electric Coop. In October, they sponsor a Junior Board Meeting. Participating eleventh graders submit an essay of 800-1,000 words. Essay winners are awarded a trip to Washington, DC.

The Jemez Coop also sponsors spelling bees – one for grades 4-6 and one for grades 7-8. The event date will be in February of March. Mrs. McCoy stated that the coop will give cash prizes – up to \$150.00 this year rather than trophies as in previous years.

Scholarships are awarded each year. Jemez Electric has approximately \$20,000.00 to award. The amount for each award varies by the number of applicants.

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## III. Superintendent Report:

Superintendent Adan Delgado reported to the Board that staff vacancies within the district have been filled. This includes a Navajo Language teacher at the elementary and Social Studies at the middle school.

Mr. Delgado gave program updates:

**Special Education:** underwent a rigorous needs assessment using technical assistance from NMPED, US Dept. of Education – Office of Special Education Programs (OSEP), and National Technical Assistance Center on Transition (NACT). The action planning produced two goals. The first is to develop an Entrepreneurship Program at the High School. The second is to develop and implement a Peer Mentor Program at the High School.

**Transportation:** The district is making use of bus drivers for extra duties after morning bus routes. However, they are limited by overtime pay rates.

**Food Services:** A program review is being conducted in the food service department through November.

**Custodial/Maintenance:** Mr. Delgado stated that he is receiving positive feedback regarding staff adjustments in the custodial/maintenance department.

**High School:** Advanced placement courses are now in progress at the high school. A change in the platform hardware by NMPED and situations caused by the recent hurricane have caused delay of the start time. Implementation of dedicated notebook computers and after-school support sessions to assist student's success will begin soon. For credit recovery situations, *Edgenuity* efforts are underway. In addition, a night school program is being developed. The program is meant to serve students who are significantly behind schedule for graduation. The program will focus on either credit recovery or GED preparation, depending on the number of credits needed for graduation.

**Elementary & Middle School:** Interventions in ELA and Math are underway in both computer-based and live interventions. After school tutoring has also began. Mr. Delgado attended Student Council speeches prior to the election. He stated it is a great experience to see students with confidence to give campaign speeches.

**Sandoval County Probation Program:** Conversations are taking place with Sandoval County to activate a program allowing youth controlled substance offenders to avoid a criminal record on the condition they experience a parent-youth intervention program.

**LANL Math & Science Academy:** Collaboration with LANL on the Math & Science Academy continues. A potential partnership with UNM SEPA regarding internship programs and development of feeder programs has been taking place. Programmers, Radiological Control Techs, Engineers, and Cybersecurity are additional areas being considered. On another note, two planning meetings have taken place with UNM SEPA to provide input regarding their approaching grant application.

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**Partnership with Mission: Graduate:** The venture is funded by *United Way* and UNM with a theme of *Cradle to Career*. The goal is to promote 60,000 new college degrees by 2020, targeting students in Bernalillo and Sandoval counties.

**One-to-One Computer Initiative:** Utilizing a combination of SB-9 and converted EdTech Note funding, the initiative will roll out phase one. Currently piloting *Chromebooks* to make decisions regarding device selection. The initiative will likely be in phases with Phase I being for 2<sup>nd</sup> grade through 8<sup>th</sup> grade, plus AP Students at High School. Challenges include what to do about loss or theft, filtering content, and usefulness when not online.

**NMPED Grant Application:** A grant application to NMPED will be submitted by the end of the week. The grant will focus on social-emotional development sessions. It will target 7<sup>th</sup> - 9<sup>th</sup> grade students and one session per month will give opportunity to participate in an evidence-based program.

**Meetings with Tribal & Governmental Representatives:** A meeting with Torreon Chapter is scheduled for October 2<sup>nd</sup>. A meeting request has been sent to the Superintendent of Dine' Education and Mr. Delgado is also working on meetings with Counselor Chapter, Ojo Encino Chapter, County Commissioner, State Representative, State Senator, and the Village of Cuba Mayor.

**3.1 Fundraiser Report:** There were three fundraiser requests received. They were as follows:

<u>Organization</u>	<u>Sponsor/Club</u>	<u>Activity</u>	<u>Date(s)</u>	<u>Product/Service</u>
FFA	Mariah Johnson	Pig Raffle	9/5-9/22/17	Raffle of Butchered Pig
Student Senate	Elisabeth Tyler	Bake Sale	9/01/17	Sale of Homemade Food
ProStart	Janelle Chavez	FanGear Sales	10/17-3/18	CHS Sports Items

Mr. Delgado also gave Board members a copy of a letter written to HS Science teacher, Olivia Casaus. The letter, dated August 25, 2017, is regarding the upcoming trip to New York and Boston area for *Cuba Explore Group* and responsibility or liabilities for any activities.

**Public Comment:** None

## IV. Discussion Items:

**4.1 Board Work Session Date:** Ms. Maestas stated that because of the absence of Mr. Taylor Pinto, discussion of the next Board Work Session date would take place at the next regular Board Meeting in October.

## V. New Business Approvals:

**5.1 \* Approval of 2017-18 Contract for GRADS Instructional Component:** Dianna Maestas asked if there were any questions regarding the contract for GRADS Instructional Component. There were no questions so she call for a motion to approve. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – motion carried.

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## 5.2 \* Approval of Finance Items:

### a. Board Report (for informational purposes only)

Business Manager, Rhiannon Chavez submitted the following finance items for approval.

### b. \* Budget Adjustment Requests:

<b>Fund Name</b>	<b>Fund Code</b>	<b>Doc ID</b>	<b>Budget Amount</b>
DWI NM Local Grant Fund	28145	062.000.1718.0009.I	\$ 5,000.00
Bond Building	31100	062.000.1718.0010.I	\$ 650,000.00
Indian Education Act	27150	062.000.1718.0011.IB	\$ 25,243.00
Substance Abuse Ed	29105	062.000.1718.0012.I	\$ 713.00
Operational	11000	062.000.1718.0017.I	\$ 124,516.00
IDEA-B	24106	062.000.1718.0013.M	\$ 0.00
Johnson O'Malley	25131	062.000.1718.0014.M	\$ 0.00
Private Direct Grants	29102	062.000.1718.0016.T	\$ 0.00

**Budget Impact \$ 805,472.00**

### c. \* Vouchers:

Date Range: 08/01/2017-08/31/2017 Voucher Range: 265797-265887

### d. \*Cash Transfers:

<b>FROM FUND/ SUBFUND NO.</b>	<b>TO FUND/ SUBFUND NO.</b>	<b>AMOUNT</b>
43000	110000	\$53,971.47

Dianna Maestas asked if there were any questions, regarding the BARs, vouchers, and cash transfers as presented for approval. There were no questions so Ms. Maestas called for a motion to approve item 5.2, b-d. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

**5.3 \* Approval Out of State Travel – M. Johnson/FFA to Indianapolis, IN., October 24-29, 2017:** Mrs. Mariah Johnson gave the Board financial and logistical details regarding the requested FFA trip to Indianapolis. She also answered all questions posed by Board members.

Dianna Maestas inquired if there were any more questions regarding the out of state trip. There was none so Ms. Maestas called for a motion to approve. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

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## VI. Unfinished Business

### 6.1 \* Approval of NMSBA Policy Advisories dated July 25, 2017 – 2<sup>nd</sup> Reading:

#139 – GBK-R Staff Grievances

#140 – JLI Student Safety, JLI-RA Student Safety (Limitations on Restraint & Seclusion), JLI-RB Student Safety (Restraint & Seclusion Notice & Review), JLI-EA Student Safety (Restraint & Seclusion Documentation), JLI-EB Student Safety (Fifteen Principles of Restraint & Seclusion) – 1<sup>st</sup> Reading:

Dianna Maestas asked if there were any questions or discussion. There was none at this time so Ms. Maestas called for a motion to approve the policy advisories. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

## VII. Closing

7.1 **Next Regular Meeting: October 18, 2017, CISD Boardroom, 6:00 pm:** Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, October 18 at 6:00 pm at the CISD Board Room.

7.2 \* **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Vivian Keetso made a motion to adjourn and Carl Stern seconded the motion. All aye - the motion carried. The meeting was adjourned at 7:39 pm.

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