

# CUBA INDEPENDENT SCHOOL DISTRICT

## BOARD OF EDUCATION

DIANNA MAESTAS, President  
PAMELA CAYADITTO, Vice President  
VIVIAN KEETSO, Secretary  
TAYLOR PINTO, Member  
CARL STERN, Member



## ADMINISTRATION

TONY ARCHULETA, Superintendent  
JAMIE TAMEZ, Grants Coordinator  
RHIANNON CHAVEZ, Finance Director  
ARSENIO JACQUEZ, High School Principal  
SHIRLEY HURFORD, Middle School Principal  
SHIRLEY HURFORD, Elementary Principal

## Minutes of Regular School Board Meeting September 21, 2016

6:00 PM

CISD Central Office

### I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 6:00 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Arrived at 6:28 pm. Vivian Keetso – Present. Taylor Pinto – Present. Carl Stern – Present.
- 1.4 **\*Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Mr. Archuleta requested to add a discussion item to Item III – *New Business*. He stated that he wished to re-examine fundraiser request procedures. Ms. Maestas called for a motion to add the discussion item. Vivian Keetso made a motion to add. Carl Stern seconded the motion. All aye – the discussion item was added to the agenda. Dianna Maestas then called for a motion to approve the revised agenda. Taylor Pinto made a motion to approve and Vivian Keetso seconded the motion. All aye, the agenda was approved.
- 1.5 **\*Approval of Minutes from Regular Board Meeting on August 17, 2016:** Dianna Maestas asked if there were any questions regarding meeting minutes from August 17<sup>th</sup> meeting. There were no questions so Ms. Maestas called for a motion to approve the minutes as presented. Taylor Pinto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

### II. Superintendent's Report:

#### 2.1 Administrator Reports:

Elementary & Middle School Principal, Shirley Hurford reported to the Board on PARCC Test results and a comparison study of NWEA vs. PARCC performance level score ranges.

Mr. Archuleta introduced HS Science Teacher, Daniel Delgado to report to the Board regarding the trip to California at the end of May. Mr. Delgado stated that the students enjoyed the trip to the destination via train. They visited several universities and other sites. He is tentatively planning another trip for next spring or summer.

HS Science teacher, Olivia Casaus gave the Board details of the proposed out of state trip to Washington, DC on June 5-9, 2017. She informed them of costs and fundraising plans.

Heather Lucero spoke to the Board to request approval of a fundraiser by Mr. Archuleta for a cheer camp. Timing for the fundraiser was difficult to predict because she did not know the number of participants until the deadline for the Board agenda had passed.

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Superintendent Archuleta reported to the Board on the PED Letter Grades received by the district. The Elementary and Middle Schools went from letter grade F to a C. The High School went from letter grade C to a B. Mr. Archuleta stated he and the administrative team will continue work on strategies to sustain the growth.

Enrollment for the district has increased by 14 students in comparison with last school years numbers.

A mandatory defensive driving course is being conducted for all bus drivers, maintenance, coaches, and special education staff.

The application process for district accreditation through AdvancEd is progressing with the guidance of director, Susanna Murphy. The process will serve to guide CISD to continued program improvement. On that note, CISD and Chama Valley Schools will be interviewing candidates for a high school counselor – working on a pro-rated basis, who will serve both districts through the Navigator Program. The Navigator Program is a NMPED sponsored program to increase postsecondary attendance by students from rural communities. This, combined with the accreditation goal will serve to enhance academic strength.

Mr. Archuleta updated the Board on the renovation at the Federal Building. He stated that an open house will be conducted upon completion.

A JOM Conference and ASBO Conference were held in Santa Fe on September 15-17. IEC Members, Business Office Staff and Administration attended the conferences. Mr. Archuleta stated that a report on the conferences will be compiled by the Federal Programs administrative assistant and by the Business Manager, and will be presented during the next Board meeting.

At the December Board meeting, a meal will be provided by Canteen of NM, food services provider for the district. According to Canteen, the meal will be a sample menu of food provided to the students on a regular basis.

Mr. Archuleta reported that Monday morning Transportation Department meetings continue. The meetings are effective in that they address concerns and issues that arise during each week.

### **New Business Approvals:**

**3.1 Discussion regarding approval procedures for fundraiser requests:** Mr. Archuleta spoke to the Board regarding problems that arise with various fundraisers – the window of time sometimes isn't compatible with deadlines and dates of Board meetings. He requested to discuss the issue further at the upcoming school board work session. Ms. Maestas instructed the clerk to place the discussion item on the work session agenda.

#### **3.2 \* Request for Fundraiser:**

- a. HS Culinary Arts Classes, Janelle Chavez – Snack Sales
- b. Elementary, Felice Chapman – Ram Pride Attire
- c. Elementary, Felice Chapman – Trick or Treat Grams
- d. Elementary, Felice Chapman – Turkey Grams
- e. Elementary, Felice Chapman – Thanksgiving Gift Baskets

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- f. Elementary, Felice Chapman – Valentine Grams
- g. Elementary, Felice Chapman – Christmas Grams
- h. High School, Elisabeth Tyler, Student Senate – Bake Sales
- i. High School, Elisabeth Tyler, Student Senate – Homecoming Dance

Dianna Maestas asked if there were any questions regarding fundraiser requests, letter *a* through *i*. There were no questions so she called for a motion to approve all fundraiser requests. Carl Stern made a motion and Vivian Keetso seconded the motion. All aye – motion carried.

**3.2 \* Approval of Out of State Travel to Washington, DC, HS Science, Olivia Casaus – June 5-9, 2017:**  
Ms. Maestas asked if the Board had any questions regarding the request for out of state travel. There were no questions so she called for a motion to approve. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All aye – the motion carried.

**3.3 \* Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

a. Budget Adjustment Requests:

Fund Code	Fund Name	BAR Number		Amount
11000	Operational	062.000.1617.0002.M	\$	00.00
11000	Operational	062.000.1617.0003.M	\$	00.00
11000	Operational	062.000.1617.0004.M	\$	00.00
11000	Operational	062.000.1617.0005.T	\$	00.00
21000	Food Services	062.000.1617.0006.M	\$	00.00
24101	Title I	062.000.1617.0007.M	\$	00.00
24106	Entitlement IDEA-B	062.000.1617.0008.M	\$	00.00
24154	Teacher/Principal Trng Recruiting	062.000.1617.0009.M	\$	00.00
24153	Medicaid	062.000.1617.0011.M	\$	00.00
27150	Indian Education	062.000.1617.0012.IB	\$	25,000.00
29102	Sandoval County	062.000.1617.0013.T	\$	10,000.00

**BUDGET IMPACT \$ 35,000.00**

b. Cash Transfers:

c. Vouchers:

Dianna Maestas asked Mrs. Chavez if the food service van has been received by the district. Mrs. Chavez affirmed that it has. She also inquired if the district owns the van – Rhiannon stated that the district does own the vehicle. Ms. Maestas also inquired about the transfer BAR - funds transferred from ancillary services to operational. Mrs. Chavez replied that the transfer was necessary because of the cost increase for benefits.

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Ms. Maestas asked if there were any more questions regarding the finance items for approval. There were none so Ms. Maestas called for a motion to approve the finance items as presented. Vivian Keetso made a motion to approve all finance items presented and Carl Stern seconded the motion. All Aye – the motion carried.

**III. Public Comment:** Dennis Bridge – Mr. Bridge stated that he wished to speak about an issue that has come to his attention. He expressed concern that religion or spiritualism is potentially being taught in one of the Navajo Bilingual class in the district. He reminded the Board of the law of *Separation of Church & State*. He urged administration to adhere only to approved curriculum.

**IV. Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for:  
None

**V. Closing**

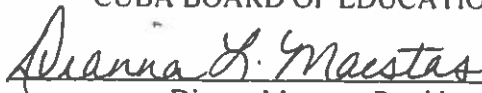
**5.1 Letter from Attorney – Cabazon Property:** Mr. Archuleta presented the Board with a sample letter that will be mailed to all concerned parties regarding the school-owned property at Cabazon, NM.

**5.2 Canteen serving dinner at December 21<sup>st</sup> regular board meeting:** As stated in the superintendent report, Canteen will be serving the Board a meal at the December meeting.

**5.2 Next Regular Meeting: October 19, 2016, CISD Boardroom, at 6:00 pm:** Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, October 19<sup>th</sup>, at 6:00 pm at the CISD Board Room.

**5.4 \* Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Carl Stern made a motion to adjourn and Vivian Keetso seconded the motion. All aye - the motion carried. The meeting was adjourned at 7:28 pm.

CUBA BOARD OF EDUCATION

  
\_\_\_\_\_  
Dianna Maestas, President

ATTEST

  
\_\_\_\_\_  
Vivian Keetso, Secretary

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