

# CUBA INDEPENDENT SCHOOL DISTRICT

## BOARD OF EDUCATION

DIANNA MAESTAS, President  
PAMELA CAYADITTO, Vice-President  
VIVIAN KEETSO, Secretary  
TAYLOR PINTO, Member  
CARL STERN, Member



## ADMINISTRATION

TONY ARCHULETA, Superintendent  
JAIME TAMEZ, Grants Coordinator  
RHIANNON CHAVEZ, Finance Director  
ARSENIO JACQUEZ, High School Principal  
SHIRLEY HURFORD, Middle School Principal  
SHIRLEY HURFORD, Elementary Principal

### Minutes of Regular School Board Meeting October 19, 2016

6:00 PM

Middle School Library

#### I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 6:06 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Arrived at 6:30 pm. Vivian Keetso – Present. Taylor Pinto – Present. Carl Stern – Present.
- 1.4 **\*Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye, the agenda was approved.
- 1.5 **\*Approval of Minutes from Regular Board Meeting on September 21, 2016:** Dianna Maestas asked if there were any questions regarding meeting minutes from September 21<sup>st</sup> meeting. There were no questions so Ms. Maestas called for a motion to approve the minutes as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

#### II. Superintendent's Report:

##### 2.1 **Administrator Reports:**

Mr. Archie Jacquez gave Board members copies of information on the 2015 & 2016 School Grading Report Card from NMPED for the High School. He compared the two years and noted weak areas and informed the Board what steps were being taken to strengthen the weak areas. He stated that the leadership team is considering changes in the mentoring timeslot to accommodate this. Mr. Pinto asked if it would be possible to have a reading class for extra credit to address that particular area. Mr. Jacquez said they are currently considering that possibility. However, care will be taken because of budget cuts.

2.2 **Special Education Report:** Ms. Laura Saucedo submitted a report to the Board showing Special Education – disability by grade and by school site. She reported that staff had attended a workshop sponsored by NWREC which addressed areas of importance such as Differentiated Instruction and IEP Compliance.

She also informed the Board that the special education work study program for students had to be suspended this school year because the state department no longer allows transporting of students in suburbans.

2.3 **Meeting with Stephanie Garcia-Richard/2017 Legislative Session:** Superintendent Archuleta reported that he will request a meeting with Representative Stephanie Garcia-Richard to discuss concerns specific to Cuba Schools, with consideration in regards to our vision and direction.

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**2.4 Fundraising Procedures:** Mr. Archuleta requested additional discussion of procedures requiring Board approval of all fundraisers. Archie Jacquez commented that the span of time between Board meetings is an inconvenience for organizing the fundraisers at the sites. Dianna Maestas expressed concern that problems in the past, of funds not being deposited in a timely fashion led to the procedure. She issued a directive to Mr. Archuleta to submit fundraiser procedures to the Board at the next regular meeting in November for further discussion. In addition, she stated that the superintendent should submit a copy of policy which addresses out of state travel.

At this time, Mr. Archuleta asked Carl Stern to speak about college and career opportunities. Dr. Stern spoke about courses available to high school students through the STEM Program, and with CNM and New Mexico Tech – *Soaring to Greater Heights* class opportunities for staff. He urged the high school principal and superintendent to pursue information on these opportunities.

### III. New Business Approvals:

#### 3.1 \* Request for Fundraiser:

- a. Cheerleaders, Heather Lucero – RAM-Branded Items (Umbrellas, Seat Cushions, Clothing)
- b. Cheerleaders, Heather Lucero – Cookbook Sales
- c. Cheerleaders, Heather Lucero – Bake Sale
- d. Cheerleaders, Heather Lucero – Pizza Kits
- e. Cheerleaders, Heather Lucero – Movie & Concession
- f. Class of 2017, Fabian Cordova, MaryAnn Ga – Bake Sale, Car Wash, Valentine Sundries
- g. High School Volleyball, Marti Toledo – Baked Goods Sale (10/20/16)
- h. High School Volleyball, Marti Toledo – Baked Goods Sale (10/28/16)
- i. HS Boys Basketball, Waldo Gutierrez – Enchilada Dinner (11/5-13/16)

Dianna Maestas asked if there were any questions regarding fundraiser requests, letter *a* through *i*. There were no questions so she called for a motion to approve all fundraiser requests. Carl Stern made a motion and Pamela Cayaditto seconded the motion. All aye – motion carried.

#### 3.2 \* Consideration of and Approval of a Resolution and Proclamation of Regular School District Election:

Ms. Maestas asked if the Board had any questions regarding the consideration of and approval of a resolution and proclamation of regular school district election or consideration of and approval of a resolution authorizing and directing school election. There were no questions so she called for a motion to approve both, item 3.2 and 3.3. Carl Stern made a motion to approve both items and Vivian Keetso seconded the motion. All aye – the motion carried.

#### 3.3 \* Consideration of and Approval of a Resolution Authorizing and Directing School Election Procedures: See item 3.2 above.

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3.4 \* **Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

a. Vouchers:

Ms. Maestas asked if there were any questions regarding the voucher items for approval. There were none so Ms. Maestas called for a motion to approve the finance items as presented. Pamela Cayaditto made a motion to approve the finance items presented and Taylor seconded the motion. All Aye – the motion carried.

IV. **Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for: Limited Personnel Matters: Taylor Pinto asked Mr. Archuleta if the limited personnel matters were specific to names. Mr. Archuleta stated that when the agenda was posted, he wished to discuss positions that might possibly be affected by the state budget shortfall. He has since received additional information that does not warrant such a measure. Dianna Maestas called for a motion to table the executive session. Taylor Pinto made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

V. **Public Comment:** None

### VI. Closing

6.1 **NMSBA 2016 Annual Convention, Embassy Suites, Albuquerque – December 2-3:** Ms. Maestas reminded the Board of the NMSBA 2016 Annual Convention.

6.2 **National School Board Association Conference, Denver, CO. – March 25-27, 2017:** Information on the conference was submitted to the Board and it will be placed as an action item on the November agenda.

6.3 **Canteen serving dinner at December 21<sup>st</sup> regular board meeting:** A reminder to Board members, Canteen will be serving the Board a meal at the December meeting.

6.4 **Next Regular Meeting – November 16, 2016, CISD Boardroom, at 6:00 pm:** Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, November 16<sup>th</sup>, at 6:00 pm at the CISD Board Room.

6.5 \* **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Pamela Cayaditto made a motion to adjourn and Carl Stern seconded the motion. All aye - the motion carried. The meeting was adjourned at 7:28 pm.

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Dianna Maestas, President

ATTEST

  
Vivian Keetso, Secretary

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