

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
CARL STERN, Member



ADMINISTRATION
TONY ARCHULETA, Interim Superintendent
YOEL MEDRANO, Grants Coordinator
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
LYNN VASQUEZ, Middle School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Rescheduled Regular School Board Meeting October 29, 2015

5:30 PM

CISD Board Room

I. Introduction

1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 5:35 pm.

1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.

1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Absent. Vivian Keetso – Present. Taylor Pinto – Absent. Carl Stern – Present.

1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda as posted. Carl Stern made a motion to approve the agenda and Vivian Keetso seconded the motion. All aye, the motion carried.

1.5 ***Approval of Minutes from Regular Board Meeting on September 16, 2015:** Dianna Maestas asked if there were any questions or comments regarding the minutes from the regular Board meeting on September 16, 2015. There were no questions so Ms. Maestas called for a motion to approve the minutes as read. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.

II. Superintendent's Report:

Interim Superintendent, Tony Archuleta informed the Board of his activities and meetings since the last report on September 16th. Items reported on were JOM Meeting in Albuquerque, CLRI Application to NMPED, attendance to the SPED Law Conference, NWREC Meeting in Espanola, and Fortieth Day activities. In addition, the superintendent stated that with the assistance of Mr. Jacquez, HS Principal, they have developed an after school tutorial which takes place 3:30-5:30 pm. The intent of the program is to maximize graduation rates, particularly increasing the number of students earning HS Diplomas of Excellence rather than Certificates of Completion. Seniors will be given priority for participation. There are currently fifteen seniors enrolled in tutoring. Ms. Maestas asked for statistics on the number of students who received a Certificate of Completion as opposed to Diplomas of Excellence during previous years. Mr. Archuleta stated he would provide the information at the next meeting.

Mr. Archuleta also informed the Board that the High School Counselor and Principal held parent/guardian meetings for juniors and seniors in preparation for graduation. Carl Stern asked for reports at future meetings, identifying areas of deficiencies. Superintendent Archuleta stated that he would provide information on the progress of the current district graduation rates at every regular Board meeting.

2.1 **Administrator Report - Lynn Vasquez, Middle School Principal:** Middle School Principal, Lynn Vasquez was unable to attend the meeting, therefore will report at the November meeting.

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2.2 Leave Bank Procedures: Superintendent Archuleta reported to the Board that procedures for the district leave bank have been established and forms for this purpose have been placed on the district website. Staff members who have agreed to serve on the leave bank committee are Shirley Hurford – professional supervisory person; Carol Chase – health education professional; Bridget Anderson – custodian staff representative; MaryAnn Ga – licensed teacher; Tony Archuleta – superintendent. The first committed meeting is planned for Wednesday, November 4th.

2.3 Strategic Planning – Dr. Carl Stern: Dr. Stern requested to postpone his presentation until the next regular meeting so all Board members could be present.

2.4 Update on PARCC: Mr. Archuleta informed the Board that data on PARCC scores is not complete at this time so would give the update at the next regular meeting in November.

III. New Business Approvals:

3.1 * Approval of Finance Items: Business Manager, Rhiannon Chavez submitted the following finance items for approval.

a. Ms. Chavez submitted the following BARs for approval:

Fund Code	Fund Name	BAR Number	Amount
27141	Truancy Initiative	062.000.1516.0015.I	\$ 60,000.00
26207	CNM Foundation	062.000.1516.0017.I	\$ 750.00
14000	Instructional Materials	062.000.1516.0018.M	\$ 0.00
28178	Gear-Up Che	062.000.1516.0019.M	\$ 0.00

BUDGET IMPACT \$ 60,750.00

b. Vouchers: A report of all paid vouchers was submitted to the Board.

Dianna Maestas asked the Board if there were any questions regarding finance items submitted for approval. There were no questions so Ms. Maestas called for a motion to approve as presented. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

3.2 * NMSBA Policy Advisory 116 & 117 – Professional & Support Staff Certification & Credentialing Requirements – 2nd Reading: Dianna Maestas stated that since two Board members are absent from the meeting this policy advisory will be tabled and placed on the November 18, 2015 regular meeting agenda for possible approval.

3.3 * NMSBA Policy Advisory 118 – Animals in School and Policy Advisory 119 – Graduation Requirements – 1st Reading: Dianna Maestas requested Board members read this policy advisory and it will be placed on the November 18, 2015 regular meeting agenda for second reading.

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3.4 * Approval of Request for Fundraiser:

- a. Dine Club, M. Lee – Men’s Basketball Tournament, October 30-November 1, 2015: This fundraiser request was cancelled because the rescheduled Board meeting date didn’t allow for planning of the tournament.
- b. Mid School Volleyball, M. Mirabal – Sale of flipflops/slides, 10/29-11/13/15
- c. 7th Girl’s Basketball, M. Mirabal – Sale of Shirts/Sweats/Hoodies, 10/29-11/13/15
- d. STEM Club, D. Delgado, K. Bagby – Pre-Order Coffee & Pastries for Duty Staff, 10/29/15-5/18/16
- e. STEM Club, D. Delgado, K. Bagby – Individual Sales, pre-packaged snacks & drinks, 10/29/15-5/18/16
- f. STEM Club, D. Delgado, K. Bagby – Individual Sales, pre-order baked goods, 10/29/15-5/18/16
- g. STEM Club, D. Delgado, K. Bagby – Individual Sales, pre-order breakfast burritos, 10/29/15-5/18/16
- h. Culinary Arts/ProStart, F. Ramos – Pizza Sales, November 13, 2015
- i. Culinary Arts/ProStart, F. Ramos - School Pajama Day (Pay \$1.00 for privilege), December 18, 2015

Dianna Maestas called for questions regarding request for fundraisers. There were no questions so she called for a motion to approve item 3.4, (b) through (i). Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All – aye, the motion carried.

3.5 * Schedule Date/Time for School Board Work Session: Board President, Dianna Maestas stated that since two Board members are not present at this meeting, this item will be tabled until the next regular meeting on November 18th.

IV. Public Comment:

Sam Smelser: Mr. Smelser commented that the CISD Campus is looking good. The new signs, directing visitors to various locations in the district are very nice. However, he stated he would like to see the reverse side of the main sign as one enters the campus to have a message which expresses the District’s appreciation of visitors. He suggested that one of the high school art students might create this.

Sylvester Castillo: Mr. Castillo stated that he is a parent with five children attending school in the District. He expressed concern regarding information disseminated to parents about Certificates of Completion versus Diplomas. He stated that he doesn’t feel welcomed to talk to administrators or teachers. He said he is concerned about all students who experience challenges at home.

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- V. **Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for: Limited Personnel Matters – Superintendent’s Contract & Discussion of the purchase, acquisition or disposal of real property – Bus Contractor:

Dianna Maestas called for a motion to go into executive session to discuss limited personnel matters, specifically the superintendent’s contract and discussion of the purchase, acquisition or disposal of real property – bus contractor. Carl Stern made a motion to go into executive session and Vivian Keetso seconded the motion. All aye – the motion carried. Vivian Keetso took roll call – Pamela Cayaditto – absent, Vivian Keetso – present, Taylor Pinto – absent, Carl Stern – present, Dianna Maestas - present. The Board went into executive session at 6:35 pm.

At 7:18, Dianna Maestas called for a motion to return from executive session. Carl Stern made a motion and Vivian Keetso seconded the motion. All Aye – motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – absent, Vivian Keetso – present, Taylor Pinto – absent, Carl Stern – present.

VI. **Unfinished Business:**

6.1 * **Consideration of Superintendent’s Contract:** Dianna Maestas called for a motion to extend Interim Superintendent Tony Archuleta’s contract through June 30, 2016. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All – aye, the motion carried.

VII. **Closing**

7.1 **Next Regular Board Meeting – November 18, 2015, Torreon Chapter House:** Ms. Maestas reminded the Board of the next regular board meeting on November 18, 2015, at the Torreon Chapter House.

7.2 * **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Vivian Keetso made a motion to adjourn and Carl Stern seconded the motion. The motion carried. The meeting was adjourned at 7:20 pm.

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Vivian Keetso, Secretary

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