

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
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TAYLOR PINTO, Vice President
VIVIAN KEETSO, Secretary
CARL STERN, Member
ELIZABETH MARTIN, Member



ADMINISTRATION
ADAN DELGADO, Superintendent
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
SHIRLEY HURFORD, Elementary/Mid School Principal

Minutes of Regular School Board Meeting November 15, 2017

6:00 PM

CISD Boardroom

I. Introduction

- 1.1 **Call to Order:** President Dianna Maestas called the meeting to order at 6:03 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Taylor Pinto – present. Vivian Keetso – Present. Carl Stern – Absent. Elizabeth Martin – Present.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Taylor Pinto made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Board Meeting on September 20, 2017:** Dianna Maestas asked if there were any questions or comments, regarding meeting minutes from the Regular Meeting on October 18, 2017. There were no more questions or comments so Ms. Maestas called for a motion to approve the minutes as presented. Elizabeth Martin made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

II. Superintendent Report:

Mr. Delgado gave program updates:

Vacancies: The Spanish Bilingual teacher for middle and high school continues to remain vacant – long term substitute has been placed until someone is hired.

A Special Education teacher position still has not been filled. In addition, a second guidance counselor position at the high school is being considered due to the need of assistance. Mr. Delgado stated the amount of work is too much for one person to handle and would like to alleviate some of the workload by hiring an additional person to take on the job as well.

Resignations: Katherine Bagby has placed her resignation as Social Studies and Science teacher at the Middle School. Position is currently vacant.

Program Update:

An active shooter training was conducted for all staff in the district by POMs and Associates. Entry construction and protocols are in review.

Regarding **Special Education**, the District continues to work on retrieving an accurate calculation of caseload and workload. Mr. Delgado has placed a request with the NMPED asking for clarification.

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Custodial/Maintenance: The Custodian and maintenance employees in the district will be undergoing OSHA-10 training conducted by POMs and Associates.

Cuba High School Update: There has been continued work on Night School/Accelerated Setting programs. A target roll out date is set for spring 2018.

GED classes set to begin this month. Sheldon Toledo, who is a secretary at the Cuba High School, was hired by UNM to instruct the course.

Technology: There has been feedback from teachers to possibly obtain a new lab at the high school and a classroom assigned set of Chromebooks for the middle school. Elementary representation was not present at the Technology committee meeting due to the Roadrunner Food Distribution being on the same day at the same time.

Other Updates: Healthy Lifestyles Sessions have been planned at one per month on in-service days. November's session is to go over Drug/Alcohol from a Sandoval County Preventionist.

The Cuba Independent School district was able to provide AMI Kids approximately 10 book bags, school supplies, and books to AMI from the NMPED donation.

A team from the District has met with the grant writer from UNM on the UNM SEPA project for the middle and high school. A letter of support was submitted for the application process.

An invitation has been sent to participate in the planning and training with Mission: Graduate. We would like to potentially host events by the district as well as get assistance in the graphic artistry to develop a Cuba Independent School District parent brochure.

Focus Group meetings were held with students at all school locations to identify weaknesses within the district; At the elementary, it was discussed that the lack of permanent classrooms, technology, and security were all concerns among the students. Mr. Delgado stated he would like to look in to possibly getting a security guard at the schools to ensure security. The students would also like to see more activities for the kids at the Elementary school.

At the Middle school, it was discussed that the students would like to see fair, firm and consistent discipline for those students who choose to do wrong. Students would also like to see more being done about the bullying within the district and drug prevention. As well, as locks for the restroom stalls and more security for the school itself. Lastly, they expressed that they would like to see more technological involvement in their curriculum.

At the High school, it was discussed that the students would like to see the same actions being taken at the high school as the middle school along with next step plans and more of an administration presence within the classrooms.

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The Superintendent continues to attend meetings with Tribal and Governmental Representatives. There was conversation of the reviews of the Cuba Independent School District's efforts. As well as conversation about collaborative efforts during the legislative session and about challenges of maintaining roads on the reservations.

2.1 Fundraiser Report: Fundraiser requests received as follows:

Organization	Sponsor/Club	Activity	Date(s)	Purpose
High School Boys Basketball	Coach Gutierrez, Coach Atencio, Coach Vasquez	Navajo Taco Sale	11/11/2017	Sale of Navajo Taco's to raise funds for team items needed
Student Senate	Elisabeth Tyler	Popcorn Sale	1/19/18	Sale of Popcorn
Student Senate	Elisabeth Tyler	Silent Auction	12/20/17	Auction to raise money for student activities
Student Senate	Elisabeth Tyler	Food Sale	10/26/17	Food Sale @ Parent/Teacher Conferences
Music	Elisabeth Tyler	Winter Concert	12/20/17	Concert to help purchase music items/supplies
Cheerleaders	H. Lucero	Cookbook Sales	10/9/17-3/30/18	Compile/Produce Cookbook for sale
Cheerleaders	H. Lucero	Cheer Camp	10/9/17-3/30/18	Purchase Uniforms/Competitions/Performances
Cheerleaders	H. Lucero	Float-N-Flicks	10/9/17-3/30/18	Movies at Pool & in Gym
Cheerleaders	H. Lucero	Sale of Ram Branded Items	10/9/17-3/30/18	Breast Cancer Shirts/Ram Wear
Elementary School	Anita Romero	Elementary School Fundraiser	10/23/2017-11/10/2017	Field trips(Reading goals, other incentive field trips, and activities for students)

Public Comment:

Rhiannon Chavez: Mrs Chavez stated she wanted to thank the people working for the district for their hard work and keeping the personnel within the district safe. She also mentioned that the people who are currently working for CISD are "good people" and have good intentions for the students and the community.

III. Discussion Items:

3.1 School Board Work Session Date - to be added on to the next board meeting agenda.

3.2 Teacher Recruitment and Retention – Mr Delgado stated he would like to look in to possibly developing new ways of teacher recruitment for the district as we still have vacancies within the district. He also stated possibly reconstructing the teacherage rent price to attract new teachers from out of town/state.

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3.3 Discipline for Drug and Alcohol Offenses:

Infraction	Consequence	Lack of Compliance at any level results in Long-term Suspension Hearing
<ul style="list-style-type: none"> • 1st offense Under-the-Influence 	<ul style="list-style-type: none"> • ISS and • Parent Notification and • Risk Assessment (LEAPS, SASSI, County Risk Assessment) and • Contact and • Community Circle Process with Parent or Guardian (1 Session) 	
<ul style="list-style-type: none"> • 2nd Offense Under-the-Influence • 1st Offense Possession of Drugs, Alcohol, or Paraphernalia 	<ul style="list-style-type: none"> • Short-term OSS (5-7 days) and • ISS (2 Days – LEAPS/County Curriculum) and • Parent Involvement Program (4 Sessions) and • Report to Police and • Contract 	
<ul style="list-style-type: none"> • 3rd Offense Under-the-Influence • 2nd Offense Possession of Drugs, Alcohol, Paraphernalia • 1st Offense Distribution (1 oz. of Marijuana or broken up for distribution) 	<ul style="list-style-type: none"> • Long-term OSS or • Alternative Setting and • Referral to Treatment and • Report to Police/CYFD 	

3.4 District Finance and Audit Committee: Business Manager Rhiannon Chavez presented statutes and duties to the School Board Members. Dianna Maestas decided to have this action item be placed on the next board meeting agenda, on December 20, 2017, to be approved due to needing additional time to read over these statutes and duties.

IV. New Business Approvals:

4.1 *Indian Education Policies: Mr Jaime Tamez presented the new policies draft to the board members which is to be approved by the Navajo Nation Diné Department of Education, Navajo Nation Chapter Presidents and parents of Indian children to provide their views on the Districts educational activities, including recommendations on the needs of their children and on how the District may help those children realize the benefits of the educational programs and activities. Dianna Maestas asked if there were any questions regarding item 4.1 and Taylor Pinto stated it would be a good idea to hold off on getting these action items approved due to not having enough time to look over the documents presented. Dianna Maestas made a comment to the board clerk to have the action item placed on the December 20, 2017 agenda.

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4.2 * Approval of Finance Items:
a. Board Report (for informational purposes only)

Business Manager, Rhiannon Chavez submitted the following finance items for approval:

b. * Budget Adjustment Requests:

c. * Vouchers:

Date Range: 10/01/2017-10/31/2017 Voucher Range: 266041 – 266170

Dianna Maestas asked if there were any questions or comments, regarding the action items 4.2, a-c. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Elizabeth Martin seconded the motion. All aye – the motion carried.

4.3 * District Report Card:

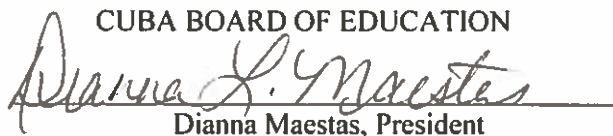
The district report card for the Cuba Independent Schools was presented by Mr. Adan Delgado. Dianna Maestas asked if there were any questions or comments, regarding the action item 4.3, d. Elizabeth Martin commented on the points given to the board members stating her points in particular were wrong due to the state providing them to Pamela Cayaditto instead. Board Clerk DesiRae Arellano to contact NMPED to see if we could get the points changed over to Elizabeth Martin. Ms. Maestas asked if there were any other questions or comments. There were no more questions or comments so Ms. Maestas called for a motion to approve the item with the change. Taylor Pinto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

V. Closing

5.1 Next Regular Meeting: December 20, 2017, CISD Boardroom, 6:00 pm: Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, December 20 at 6:00 pm at the CISD Board Room.

5.2 * Adjournment: Dianna Maestas called for a motion to adjourn the meeting. Taylor Pinto made a motion to adjourn and Elizabeth Martin seconded the motion. All aye - the motion carried. The meeting was adjourned at 7:45pm.

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ATTEST


Vivian Keetso, Secretary

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