

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
CARL STERN, Member



ADMINISTRATION
TONY ARCHULETA, Superintendent
YOLI MEDRANO, Grants Coordinator
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
LYNN VASQUEZ, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting November 18, 2015

6:00 PM

Torreon Chapter House

I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 6:01 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Present. Vivian Keetso – Present. Taylor Pinto – Present. Carl Stern – Absent, arrived at 6:10 pm.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda as posted. Pamela Cayaditto made a motion to approve the agenda and Vivian Keetso seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Rescheduled Board Meeting on October 29, 2015:** Dianna Maestas asked if there were any questions or comments regarding the minutes from the regular Board meeting on October 29, 2015. There were no questions so Ms. Maestas called for a motion to approve the minutes as read. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.

II. Superintendent's Report:

Superintendent, Tony Archuleta informed the Board of his activities, events and meetings since the last school board meeting. Items reported on were a Pancake Breakfast at the Torreon Chapter House, on November 14th, attendance by CISD Administration, IEC Committee Members, School Board, & Federal Program Staff to the La Cosecha Conference in Albuquerque.

Mr. Archuleta reported that the Board Room Building is in the process of being vacated. Reasons for vacating the building is to curtail utility & repair costs. The building will be inspected by state inspectors/assessors, whereupon a decision will be made on whether to raze it.

The testing window for NMSBA retakes at the High School commenced on Monday, November 16th.

Mr. Archuleta also reported that the 40th day required data has been submitted by the data manager. The total enrollment for the CISD is 539 students.

As the result of predictions of the possibility of severe El Nino winter conditions, Mr. Archuleta met with the transportation department to discuss plans and procedures if this should materialize.

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2.1 **Administrator Report - Lynn Vasquez, Middle School Principal:** Middle School Principal, Lynn Vasquez submitted a handout that reflected a sample of teacher-developed student assessment tests. She reviewed progress and scoring.

2.2 **Dr. Carl Stern – Strategic Plan:** Dr. Stern presented a power point regarding the CISD Strategic Plan and asked the question “where should the district focus be.” He suggested that learning is more than the transfer of knowledge from teacher to student. It involves the development of new skills and capacity and new capacity requires the growth of new neural circuitry in the brain through neuroplasticity. Engagement is key, social-emotional factors are key determinants of engagement.

2.3 **Update on PARCC:** Middle School Principal, Lynn Vasquez submitted a handout containing information about the method used to score the PARCC test. Also included in the handout were results/scores for CISD students in each test subject by grade level.

2.4 **High School After-School Tutorial:** The superintendent, high school principal, & afterschool coordinator met with all high school seniors to inform them of the availability of afterschool supplemental tutorial instructional services. Currently, priority is given to addressing the academic needs of seniors to ensure the District is successful in augmenting graduation rates. Mr. Archuleta noted that the present number of seniors participating in the program is not adequate in regards to needs. He recognized Ms. Lucia Craig and Ms. Jodeen Chee for their dedicated work with students. The tutorial services are offered every weekday from 3:30-5:30 pm, except on early release in-service days.

III. New Business Approvals:

3.1 * **Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

a. BARs: Ms. Chavez submitted the following BARs for approval:

<u>Fund Code</u>	<u>Fund Name</u>	<u>BAR Number</u>		<u>Amount</u>
27113	LANL	062.000.1516.0020.IB	\$	418.00
24153	English Language Acquisition	062.000.1516.0021.M	\$	00.00
29102	Private Direct Grants	062.000.1516.0022.M	\$	00.00
29102	Private Direct Grants	062.000.1516.0023.T	\$	00.00
41000	Debt Services	062.000.1516.0024.M	\$	00.00
23000	Activities	N/A (Close old funds)	\$	00.00

BUDGET IMPACT \$ 418.00

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b. Vouchers: A report of all paid vouchers was submitted to the Board.

c. Cash Transfer: Business Manager, Rhiannon Chavez presented the following Cash Transfer for approval:

<u>Fund From:</u>	<u>Fund To:</u>	<u>Amount:</u>
23932 - HS Counseling	23912 - HS General	\$ 79.59
23968 - Class of 2015	23970 - District Student Activities	\$ 1,449.35

Dianna Maestas asked the Board if there were any questions regarding finance items submitted for approval. There were no questions so Ms. Maestas called for a motion to approve as presented. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

3.2 * Approval of Request for Fundraiser:

- HS Football, G. Dominguez: Raffle for Load of Wood
- Elementary, S. Hurford: Sale of Spirit Clothing, Dec. 1, 2015 – Feb. 28, 2016
- Elementary, S. Hurford: Penny Wars, Jan. 1-31, 2015

Dianna Maestas called for questions regarding request for fundraisers. There were no questions so she called for a motion to approve item 3.2, (a) through (c). Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All – aye, the motion carried.

3.3 * Consideration of and Approval of a Resolution & Proclamation of Special School Bond Election:

Business Manager, Rhiannon Chavez, along with Mr. Andrew Strickland, representing RBC Capital Markets, presented information on the Resolution & Proclamation of Special School Bond Election and Election Procedures.

Dianna Maestas asked what the bond would be used for. Mrs. Chavez stated that projects had been designated when the school board approved the current facility master plan. However, if facility issues occur which incur sizable repair costs, the funds may be utilized for these. Ms. Maestas asked if the bond would increase tax rates. Mrs. Chavez responded they would not. Carl Stern commented that the list of project needs on the bond seem quite vague. He asked if there could more detail added. Mrs. Chavez replied that additional detail can be included, however that would restrict the use of the bonds significantly.

Pamela Cayaditto stated that voting precincts on the proposed brochure were incorrect. Mrs. Chavez said she would check with Sandoval County and RBC Capital to assure they were listed correctly.

Dianna Maestas called for a motion to approve the Resolution & Proclamation of Special School Bond Election. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All – aye, the motion carried.

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3.4 * **Consideration of and Approval of a Resolution Authorizing & Directing Special School Board Election Procedures:** As presented above in item 3.3.

Dianna Maestas called for a motion to approve the Resolution & Proclamation of Special School Bond Election. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. All – aye, the motion carried.

IV. **Unfinished Business:**

4.1 * **NMSBA Policy Advisory 116 & 117 – Professional & Support Staff Certification & Credentialing Requirements – 3rd Reading:** Dianna Maestas asked if there were any questions regarding NMSBA Policy Advisory 116 & 117. There were no questions so she asked for a motion to approve. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All – aye, the motion carried.

4.2 * **NMSBA Policy Advisory 118 – Animals in School and Policy Advisory 119 – Graduation Requirements – 2nd Reading:** Dianna Maestas requested Board members read this policy advisory and it will be placed on the December 16, 2015 regular meeting agenda for third reading and possible approval.

4.3 * **Schedule Date/Time for School Board Work Session:** The Board discussed possible dates to conduct a CISD School Board work session. A date of December 11, 2015, from 6:00-9:00 pm was considered. Board President, Dianna Maestas called for a motion to plan the work session for that date. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All – aye, the motion carried.

V. **Public Comment:**

Veronica Sandoval: Veronica Sandoval, IEC Committee Member, asked in reference to Lynn Vasquez' presentation on District data - has the District has ever conducted data training for parents. Mr. Archuleta stated that he knows of two agencies who can conduct data training. Ms. Sandoval also asked for clarification on how it is determined what students qualify for tutoring services. Mr. Archuleta informed her that the focus is currently on high school seniors but the services will be offered to additional students after the second semester begins.

Ms. Sandoval stated that the next regular IEC Meeting will take place on December 2nd and there will be a special budget meeting on Monday, November 23rd. Ms. Sandoval also spoke about the conferences that the IEC members had attended recently. Dianna Maestas asked if the members would do a presentation to the Board after they attend a conference.

VI. **Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for: NONE

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VII. Closing

7.1 **Next Regular Board Meeting – December 16, 2015, CISD Board Room, 5:30 pm:** Ms. Maestas reminded the Board of the next regular board meeting on December 16, 2015, at 5:30 pm in the CISD Board Room.

7.2 * **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Pamela Cayaditto made a motion to adjourn and Vivian Keetso seconded the motion. The motion carried. The meeting was adjourned at 8:01 pm.

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ATTEST


Vivian Keetso, Secretary

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