

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
TAYLOR PINTO, Vice-President
VIVIAN KEETSO, Secretary
CARL STERN, Member
ELIZABETH MARTIN, Member



ADMINISTRATION
ADAN DELGADO, Superintendent
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
SHIRLEY HURFORD, Elementary/Mid School Principal

Minutes of Regular School Board Meeting December 20, 2017

6:00 PM

CISD Boardroom

I. Introduction

- 1.1 **Call to Order:** President Dianna Maestas called the meeting to order at 6:01 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. All members present.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Board Meeting on November 15, 2017 and September 20, 2017 with changes made:** Dianna Maestas asked if there were any questions or comments, regarding meeting minutes from the Regular Meeting on November 15, 2017. There were no more questions or comments so Ms. Maestas called for a motion to approve the minutes as presented. Vivian Keetso made a motion to approve both sets of minutes and Taylor Pinto seconded the motion. All aye – the motion carried.

II. Superintendent Report:

Mr. Delgado gave program updates:

Vacancies: The district is currently looking to hire for a Spanish/Bilingual teacher for both middle and high school. As well as a special education teacher, pre-k teacher and workforce/entrepreneurship program coordinator.

New Staff: New staff in the District include Ms. Marie Avery – Middle School Social Studies Teacher. The district is looking in to possibly hiring Ms. Monique Anderson as the new high school counselor in assistance with Ms. Donna Aguilar. Ms. Anderson has worked for the Cuba Independent School District prior.

Resignation: Mr. Brondo (Middle School Math Teacher) has provided his resignation and will be finishing out the semester with the district. Position has been posted immediately to fill vacancy.

Christmas Program at Elementary and Middle School: Both programs were successful. The elementary schools Christmas program was conducted in the school's cafeteria where it was broken up between two different times for pre-k through 2nd grade and 3rd through 5th grade. Mr. Delgado attended the festivities and after observing the limited space in each school, he proposed an idea to the board of possibly, in the future, transforming the Gymnasium into a performing arts center. This would be available for all the schools in the district to utilize for events like this. He stated he has done so in the past at districts he has worked with previously and it has been successful. He stated he could elaborate more on said ideas when planning starts.

STEM: Cuba Independent Schools will receive a SEPA grant through the STEM program in order to work directly with students on site. Three other districts have already been working with STEM for this program in places such as Lybrook and Jemez Mountains. The school will have to develop a control group who will be in

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charge of the students as well as work with STEM to ensure academic progress. The grant will be transferred to Cuba Independent Schools from Santo Domingo Pueblo due to it not working out for them.

Cuba High School: Night school set to start January 2018 targeting at risk students and students who have dropped out recently. High school Principal Archie Jacquez presented information to the board on the program and discussed how it will work to get students on a path to credit recovery.

Healthy lifestyles sessions have been planned for 1 session per month on in-service days.

Technology: The Cuba Independent School District was able to purchase 40 Kindle Fire Tablets for the Elementary School to assist students with their academics.

In addition, A New Chromebox lab will be placed at the High School, a Chromebox classroom will be placed at the Middle School, and a Chromebox Workstation will be place at the Elementary in Native Language classrooms.

There will also be a new virtual library pilot at the Middle School and Elementary School that will help expand the reading material for students to check out as well as keeping hard copy books for them also.

Also, 14 iPads have been provided to the Elementary School to support the students participating in the STEAM Robotics Program.

District Grant Team: Mr. Delgado sent an email reaching out to staff within the district to see if there would be anyone interested in grant writing. Superintendent Delgado received 14 responses from interested participants but will be selecting to 2-3 persons in January and February to assist in writing grant proposals and such for the district in the future. The candidates will be able to receive grantsmanship institute training. The High School Grant Team submitted their first grant for the USDA Farm to School Grant for \$50,000 planning year. The next application will be NMPED Graduation Improvement Grant which is due February 2018.

Strategic Planning/Needs Assessment: English Learner (EL) planning session was conducted and was very informational for all who attended.

Priorities for the upcoming PED Literacy Grant will be to bring reading interventionists, establish more time needed for the interventions, and more stringent standards for promotion of students not proficient by third and fifth grade.

Crisis Team: Mr. Delgado proposed the idea of creating a possible response team in hectic situations such as the Aztec High School incident that occurred 12/08/2017 for the Cuba Independent School district. The Superintendent expressed his concern for the safety of our students and staff and how his focus right now is ensuring they feel safe when coming on campus.

2.1 Fundraiser Report: Fundraiser requests received as follows:

Organization	Sponsor/Club	Activity	Date(s)	Purpose
High School Boys Basketball	Coach Gutierrez	Fundraiser for Boys Basketball	11/21/2017	Selling, fry bread, Indian tacos, pumpkin pies for uniforms, shoes, etc.
High School Boys Basketball	Coach Gutierrez and Epi Atencio	Fundraiser for Boys Basketball	11//28/2017	Food Sales such as Navajo tacos and fry bread.
Cuba Elementary Library	Sandra Eichwald and Jericho Willetto	Scholastic Book Fair	12/04/2017-12/08/2017	Raise money to buy books for the elementary and middle school libraries.

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Public Comment: None

III. Discussion Items:

3.1 School Board Work Session Date – Work Session date set for January 15, 2018 at 9:00am

3.2 FFY 2016 Annual Determination IDEA – Letter presented to board members by Mr. Delgado for informational purposes only.

3.3 Safety and Security updates – Superintendent Delgado stated that after the incident in Aztec, the safety within our district has been pushed to the forefront. He explained how the leadership team has come together to reevaluate and redirect our schools safety for staff and students. It was discussed that a possible fence be placed around the premises behind the Middle school and Elementary school to ensure that no unauthorized personnel or outside visitors come near the students during school hours. Mr. Delgado discovered there are walking trails behind the schools, on school property, which can be viewed and studied online on the “Step in to Cuba” website but again to ensure students safety; those trails will be closed off to the public during school hours. Outlying gates around the district have been locked and will remain locked during school and after school hours. Only certain, relevant staff members will get access keys to the gates if needed. Front door access has already been limited, as doors remain locked during school hours at each school in the district. Parents needing to enter the school to pick up students or drop off any items must contact the school and wait to be escorted through front doors to the front office. Electronic buzzer systems will be installed over Christmas break by a contracted company to assist the secretaries in this process for the future.

IV. New Business Approvals:

4.1 *District Finance and Audit Committee: President Dianna Maestas asked if there were any questions regarding the District Finance and Audit Committee. There were no questions so she call for a motion to approve. Vivian Keetso made a motion to approve and Taylor Pinto seconded the motion. All aye – motion carried.

4.2 *Indian Education Policies: President Dianna Maestas asked if there were any questions regarding the newly written Indian Education Policies as presented by Jaime Tamez. There were no questions so she call for a motion to approve. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – motion carried.

4.3 * Approval of Finance Items:
a. **Board Report** (for informational purposes only)

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b. Budget Adjustment Request Summary:

<u>Fund Name</u>	<u>Fund Code</u>	<u>Doc ID</u>	<u>Budget Amount</u>
GRADS	28190	062-000-1718-0026-IB	\$2,000.00
Local/County Grants	29107	062-000-1718-0027-IB	\$2,000.00
NM Highway Dept.	28120	062-000-1718-0028-IB	\$87,023.00
SB-9 State Match	31700	062-000-1718-0029-M	\$ -
Instructional Materials	14000	062-000-1718-0030-M	\$ -
Food Services	21000	062-000-1718-0031-M	\$ -
Title I	24101	062-000-1718-0032-M	\$ -
IDEA-B Preschool	24109	062-000-1718-0034-M	\$ -

Budget Impact \$ 91,023.00

c. * Vouchers:

Date Range: 11/01/2017-11/30/2017 Voucher Range: 266171 – 266286

Dianna Maestas asked if there were any questions or comments, regarding the action items 4.3, a-c. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. All aye – the motion carried.

4.4 * Consideration of and approval of a Resolution Authorizing Reimbursement for Cost Relating to Renovation of Cuba High School Gymnasium:

Dianna Maestas asked if there were any questions or comments, regarding the action item of consideration of and approval of a resolution authorizing reimbursement for cost relating to renovation of Cuba High School Gymnasium. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

4.5 * PSCOC Award for Facility Master Plan:

Dianna Maestas asked if there were any questions or comments, regarding the action item PSCOC Award for Facility Master Plan. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Elizabeth Martin seconded the motion. All aye – the motion carried.

4.6 * Alternative High School Setting Procedures:

Dianna Maestas asked if there were any questions or comments, regarding the action item Alternative High School Setting Procedures. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

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4.7 * Recruitment and Retention Measures:

Dianna Maestas asked if there were any questions or comments, regarding the action item Recruitment and Retention Measures. There were no more questions or comments so Ms. Maestas called for a motion to approve these items as presented. Taylor Pinto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

V. Closed Executive Session: Closed Session Regarding Evaluation and Contract of Superintendent {Pursuant to 10-15-1 H (2) NMSA 1978

Dianna Maestas called into order for executive session at 8:17pm.

5.1 * Action as Needed Regarding Closed Executive Session:

Dianna Maestas called for a motion to close the executive session at 9:59pm. Taylor Pinto made a motion to adjourn executive session and Vivian Keetso seconded the motion. All aye – the motion carried.

VI. Closing

5.1 Next Regular Meeting: January 17, 2018, CISD Boardroom, 6:00 pm: Dianna Maestas reminded the Board of the next regular board meeting on Wednesday, January 17 at 6:00 pm at the CISD Board Room.

5.2 * Adjournment: Dianna Maestas called for a motion to adjourn the meeting. Carl Stern made a motion to adjourn and Taylor Pinto seconded the motion. All aye - the motion carried. The meeting was adjourned at 10:02pm.

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ATTEST


Vivian Keetso, Secretary

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