

# CUBA INDEPENDENT SCHOOL DISTRICT

**BOARD OF EDUCATION**  
DIANNA MAESTAS, President  
PAMELA CAYADITTO, Vice President  
VIVIAN KEETSO, Secretary  
TAYLOR PINTO, Member  
CARL STERN, Member



**ADMINISTRATION**  
TONY ARCHULETA, Superintendent  
YOLI MEDRANO, Grants Coordinator  
RHIANNON CHAVEZ, Finance Director  
ARSENIO JACQUEZ, High School Principal  
LYNN VASQUEZ, Middle School Principal  
SHIRLEY HURFORD, Elementary Principal

## Minutes of Regular School Board Meeting January 20, 2016

5:30 PM

CISD Board Room

### I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 5:33 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Present. Vivian Keetso – Present. Taylor Pinto – Absent, arrived at 5:36 pm. Carl Stern – Present.
- 1.4 **\*Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda as posted. Superintendent Tony Archuleta requested item # 5, Executive Session, be moved to #2 and change successive agenda numbers accordingly. Dianna Maestas called for a motion to approve the agenda as stated. Carl Stern made a motion to approve the agenda and Taylor Pinto seconded the motion. All aye, the motion carried.
- 1.5 **\*Approval of Minutes from Regular Board Meeting on December 16, 2015:** Dianna Maestas asked if there were any questions or comments regarding the minutes from the regular Board meeting on December 16, 2015. There were no questions so Ms. Maestas called for a motion to approve the minutes as read. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye, the motion carried.

- ### II. Executive Session: Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for: **Discuss Administrative Adjudicatory Situation – Specifically, involvement in NM Law & Poverty Insufficiency Lawsuit:** Dianna Maestas called for a motion to go into executive session to discuss an Administrative Adjudicatory Situation – Specifically, involvement in NM Law & Poverty Insufficiency Lawsuit. Pamela Cayaditto made a motion to go into executive session and Carl Stern seconded the motion. All aye – the motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present. The Board went into executive session at 5:38 pm.

At 6:48, Dianna Maestas called for a motion to return from executive session. Ms. Maestas stated that all discussion while in executive session pertained only to an administrative adjudicatory situation. Pamela Cayaditto made the motion to return from executive session and Carl Stern seconded the motion. All Aye – motion carried. Vivian Keetso took roll call. Dianna Maestas – present, Pamela Cayaditto – present, Vivian Keetso – present, Taylor Pinto – present, Carl Stern – present.

### III. Superintendent's Report:

Superintendent, Tony Archuleta informed the Board of events, meetings and activities since the last school board meeting. Items reported on were CISD 2016-2017 Calendar Committee. He stated that the calendar will be designed to include 1080 hours of instruction for grades 6-12 and 980 instructional hours for grades k-5. Additional days will be added to address inclement weather conditions or emergency situations. Taylor Pinto

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requested Mr. Archuleta consider appointing different staff members to the committee than in previous years in order to have a fresh viewpoint.

Mr. Archuleta also informed the Board that staff professional development, presented by Dr. Guy Archembau on January 4<sup>th</sup> was well received. The training was in regards to establishment of relationships in school districts among diverse populations through curriculum planning and collaborations. He also reported on planning for the School Board Work Session, the High School supplemental instructional programs to increase graduation rates, and the after school tutorial program. The tutoring program is now open to additional grade levels.

The Superintendent gave kudos to high school staff who worked to make the Cuba Invitational Basketball Tournament on January 14<sup>th</sup> and 15<sup>th</sup> a success. He stated that participation among staff, students, and patrons of the district was good.

He reported that required NMPED Testing is currently underway, including MAPS, Access, and other related assessments as per timelines. He also informed the Board that Grants Manager, Yoli Medrano is addressing state and federal applications as per datelines – including Impact Aid/Title 8.

Finally, Mr. Archuleta stated that coordination and collaboration meetings are held with principals and other staff as needed and daily issues and concerns are addressed as they arise.

3.1 **Report from Cheer Sponsor, Heather Lucero – Holiday Bowl, California:** Due to the delay of this agenda item Mrs. Lucero will report at the February regular meeting.

## IV. New Business Approvals:

4.1 \* **Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

- a. Vouchers: A report of all paid vouchers was submitted to the Board.
- b. Budget Adjustment Requests – Ms. Chavez submitted the following BARs for approval:

<u>Fund Code</u>	<u>Fund Name</u>	<u>BAR Number</u>	<u>Amount</u>
27141	Truancy Initiative	062.000.1516.0035.1	\$ 30,000.00
13000	Transportation	062.000.1516.0036.1	\$ 8,450.00
<b>BUDGET IMPACT</b>			<b>\$38,450.00</b>

c. Cash Transfer: Mrs. Chavez presented the following cash transfer for approval:

<u>Fund From:</u>	<u>Fund To:</u>	<u>Amount:</u>
32100	11000	\$ 0.07
28181	11000	\$ 0.74

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Dianna Maestas asked what the Truancy BAR was for. Mr. Archuleta replied that the District has received additional funding for a 2<sup>nd</sup> truant officer. The funding is a grant which includes a laptop. Ms. Maestas asked why a payment to Herrera Coaches occurred. Mr. Archuleta informed the Board that as a result of restrictions by PED Transportation Department, a shortage of bus drivers transpired – resulting in the expense. Concerns were expressed regarding the turnover of District Transportation Directors. Taylor Pinto noted compliance issues during past administrations. Tony Archuleta stated that he is in the process of restructuring the Transportation department, in order to increase efficiency and prevent burnout of the director because of long hours during winter. Dianna Maestas asked the Board if there were any more questions regarding finance items submitted for approval. There were no more questions so Ms. Maestas called for a motion to approve as presented. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

### 4.2 \* Approval of Cuba High School 2015-2016 (ADC) Alternative Demonstration of Competency:

Dianna Maestas asked if there were any questions regarding the ADC. Carl Stern asked who participated in the development of the test materials. Mr. Archuleta stated that the collaboration included Archie Jacquez, Waldo Gutierrez, Counselors, and attendance clerks. He also indicated that it would be implemented once approved by NMPED. There were no more questions so Ms. Maestas called for a motion to approve. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

4.3 \* **Ratification of Change to Precinct & Polling Locations on Resolution & Proclamation, adopted on November 18, 2015:** Dianna Maestas reminded the Board the reason for the ratification was because of a clerical error by Sandoval County of polling locations for the February 2<sup>nd</sup> Bond Election. She then asked if there were any questions. There were no questions so she called for a motion to approve the Ratification of Change to Precinct & Polling Locations. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

4.4 \* **Approval of Request for Extended Leave – Carol Chase:** Mr. Archuleta recommended approval of extended leave for Carol Chase because of current health challenges. He praised Carol for her dedication to the district as School Nurse. He informed the Board that he currently has the position covered by part time staff. Taylor Pinto expressed concern of interference by the Board with personnel issues, with involvement with this approval. Mr. Archuleta stated that he would research issue and report back to the Board.

4.5 \* **Approval of Out of State Travel – Tony Archuleta to attend AASA National Conference on Education, Friday, February 11-13, 2016:** Dianna Maestas asked if there were any questions regarding Mr. Archuleta's request for out of state travel. There were no questions so she called for a motion to approve. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. All aye – the motion carried.

### 4.6 \* Approval of Request for Fundraiser:

- a. Culinary Arts, F. Ramos – Valentine's Day Items, 2/8/16-2/12/16
- b. Cheerleaders, H. Lucero – Valentine's *Sweet-Nothings*, 1/20/16-2/14/16

Dianna Maestas asked if there were any questions regarding the requests for fundraiser. There were no questions so she called for a motion to approve. Pamela Cayaditto made a motion to approve item 4.6, (a) & (b). Vivian Keetso seconded the motion. All aye – the motion carried.

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4.7 \* **Approval of NMSBA Policy Advisory 120, Drug/Alcohol Free Schools; Policy Advisory 121, Tobacco Use by Staff Members/Smoking; Policy Advisory 122, Tobacco Use by Students/Smoking; Policy Advisory 123, Tobacco Use/Smoking on School Premises – 1<sup>st</sup> Reading:** Ms. Maestas instructed Board members to study the policy advisories listed above in preparation for discussion at the February 17<sup>th</sup> regular meeting.

V. **Public Comment:** None

VI. **Unfinished Business:**

6.1 \* **Sufficiency Lawsuit:** Dianna Maestas stated that no action will be taken on this item at this time. Additional information will be available by the regular board meeting on February 17<sup>th</sup>.

6.2 \* **Schedule Date/Time for School Board Work Session:** A date of March 5, 2016 was suggested by the Board, with an alternate date of March 19<sup>th</sup> for the work session. Dianna Maestas called for a motion to approve the dates. Pamela Cayaditto made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

VII. **Closing**

7.1 **Reminder – NMSBA Student Achievement Award, Deadline March 16, 2016:**

Mr. Archuleta reminded the Board that the nominations for NMSBA Student Achievement Award will be an item on the February 17<sup>th</sup> agenda.

7.2 **NMSBA Board Institute, Santa Fe – February 11-13:** Ms. Maestas reminded the Board about the upcoming NMSBA Board Institute in Santa Fe.

7.3 **Next Regular Meeting – February 17, 2016, CISD Board Room, 5:30 PM:** Dianna Maestas reminded the Board of the next regular meeting on February 17<sup>th</sup>.

7.4 \* **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Pamela Cayaditto made a motion to adjourn and Carl Stern seconded the motion. The motion carried. The meeting was adjourned at 7:44 pm.

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ATTEST

Vivian Keetso, Secretary

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