

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION

DIANNA MAESTAS, President
PAMELA CAYADITTO, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
CARL STERN, Member



ADMINISTRATION

TONY ARCHULETA, Superintendent
YOLI MEDRANO, Grants Coordinator
RHIANNON CHAVEZ, Finance Director
ARSENIO JACQUEZ, High School Principal
LYNN VASQUEZ, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting December 18, 2015

5:30 PM

CISD Board Room

I. Introduction

- 1.1 **Call to Order:** President, Dianna Maestas called the meeting to order at 5:31 pm.
- 1.2 **Pledge of Allegiance:** Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Board Secretary Vivian Keetso took roll call. Dianna Maestas – Present. Pamela Cayaditto – Absent. Vivian Keetso – Present. Taylor Pinto – Absent, arrived at 5:35 pm. Carl Stern – Present.
- 1.4 ***Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda as posted. Vivian Keetso made a motion to approve the agenda and Carl Stern seconded the motion. All aye, the motion carried.
- 1.5 ***Approval of Minutes from Regular Rescheduled Board Meeting on November 18, 2015:** Dianna Maestas asked if there were any questions or comments regarding the minutes from the regular Board meeting on November 18, 2015. There were no questions so Ms. Maestas called for a motion to approve the minutes as read. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye, the motion carried.

II. Superintendent's Report:

Superintendent, Tony Archuleta informed the Board of his activities, events and meetings since the last school board meeting. Items reported on were attendance by CISD Staff to the Culture Language Responsive Initiative (CLRI) in Albuquerque. Attendees found the content interesting, meaningful, and applicable. Mr. Archuleta also reported on the NMSBA Convention in Albuquerque on December 4th-5th. The session topics were pertinent to the participants.

Mr. Archuleta reported that the after-school tutorial program is continuing and is focusing on seniors to prepare for required exams relative to graduation requirements. He also informed the Board that CISD Administration has participated in Indian Education Committee meetings to establish collaborative and cooperative measures to better serve the Native American population within the District. Financial & programmatic reports were provided to the committee. The superintendent also submitted a list of goals for the coming semester.

- 2.1 **Acknowledgement – Laura Saucedo, National Board Certified Teacher:** Mr. Archuleta recognized Ms. Laura Saucedo for attaining status of *National Board Certified Teacher*.
- 2.2 **Presentation – Jodeen Chee, Cultural Language Response Initiative (CLRI):** Jodeen Chee was unable to attend the meeting so Mr. Archuleta discussed the CLRI with the Board including coordination with the district truancy program.

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2.3 **Truancy Prevention Team Report:** See item #2.2.

2.4 **NMSBA Convention Report:** The majority of the CISD School Board of Education and the superintendent attended the NMSBA Annual Convention on Friday & Saturday, December 4th & 5th, at the Embassy Suites Hotel in Albuquerque. The attendees were all engaged in areas according to their respective interests.

2.5 **Archie Jacquez/Waldo Gutierrez – After School Tutorial/HS Graduation:** Mr. Archie Jacquez, High School Principal, stated that currently 15-20 students are participating in the after school tutoring program. However, a number of them are not attending consistently. He stated that currently, only about 9 seniors are on track to graduate. Carl Stern and Taylor Pinto asked Mr. Jacquez to assure communication with parents and maintaining a paper trail of the communication.

Archie Jacquez presented a draft of CHS 2015-2016 Alternative Demonstration of Competency for 12th graders who have not met the EOC New Mexico requirements for high school graduation. He requested scrutiny of the document by Board members. He also requested an approval of the procedures as soon as possible so they can be forwarded to the Public Education Dept. for approval and subsequently, implementation at the high school.

Dianna Maestas stated that because of the urgency to offer a viable alternative for students in securing a high school diploma, a special board meeting will take place on January 4, 2016, at 6:00 pm.

2.6 **Sufficiency Lawsuit –** Mr. Archuleta updated the Board on expenditures for participation in the sufficiency lawsuit, approved by the Board at the April 15, 2015 regular board meeting. Carl Stern asked what future expenditures can be expected. Rhiannon Chavez stated that is unknown at this time. Ms. Maestas informed board members that she has a call in to the school's representing attorney, Tony Ortiz. She will report to the Board at the next meeting.

2.7 **Release of FY15 Audit –** Referring to the CISD FY15 Audit, Mr. Archuleta urged members to take the booklet home and study it over the holidays. He urged members to contact him or Business Manager, Rhiannon Chavez with any questions.

III. New Business Approvals:

3.1 *** Approval of Finance Items:** Business Manager, Rhiannon Chavez submitted the following finance items for approval.

a. BARs: Ms. Chavez submitted the following BARs for approval:

<u>Fund Code</u>	<u>Fund Name</u>	<u>BAR Number</u>		<u>Amount</u>
24154	Teacher/Principal Training & Recruiting	062.000.1516.0025.T	\$	00.00
25131	Johnson O'Malley	062.000.1516.0026.I	\$	2,358.00
27150	Indian Education Act	062.000.1516.0027.M	\$	00.00

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28133	Youth Conservation Corp	062.000.1516.0028.M	\$	00.00
29102	Private Dir Grants (Categorical)	062.000.1516.0029.M	\$	00.00
29107	City/County Grants	062.000.1516.0030.M	\$	00.00
31100	Bond Building	062.000.1516.0031.M	\$	00.00
31500	Special Capital Outlay – Federal	062.000.1516.0032.M	\$	00.00
31700	Capital Improvements SB-9	062.000.1516.0033.M	\$	00.00

BUDGET IMPACT	\$ 2,358.00
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b. Vouchers: A report of all paid vouchers was submitted to the Board.

Dianna Maestas asked the Board if there were any questions regarding finance items submitted for approval. Carl Stern asked Mrs. Chavez to explain what the term *undesignated* means as stated on the Board Report. Mrs. Chavez explained and stated that she would like to do more in-depth training on the budget reports at the upcoming Board Work Session. Dr. Stern also asked Mrs. Chavez to explain the need for BAR number 062.000.1516.0025.T. She stated that the BAR was a transfer within fund to cover professional development for teachers and educational assistants.

There were no more questions so Ms. Maestas called for a motion to approve as presented. Vivian Keetso made a motion to approve and Carl Stern seconded the motion. All aye – the motion carried.

3.2 * Approval of Request for Fundraiser:

- a. Class of 2016, L. Saucedo: Sale of Welding Projects, 1/5/16-5/20/16
- b. Class of 2016, L. Saucedo: Sale of Tickets to Sweetheart Dance, 2/13/16
- c. Class of 2016, L. Saucedo: Sale of Candy, Chocolate, Raffle, Balloons, Baked Goods, 2/8-2/12/16
- d. Class of 2016, L. Saucedo: Concession Sales of Popcorn & Snacks During Tutoring, 1/22/16
- e. Class of 2016, L. Saucedo: Concession Sales, Tuesday & Thursday, 1/5-4/28/16
- f. Class of 2016, L. Saucedo: Bake Sale – Wednesdays, 1/5-4/28/16
- g. Class of 2016, L. Saucedo: Secret Santa/Candy Grams, 12/7-12/11/15
- h. Special Olympics, L. Saucedo: 50/50 Drawings at Basketball Games & Tournament
- i. Student Council, F. Chapman: Valentine-Grams, 2/01/16-2/11/15
- j. Culinary Arts/ProStart, F. Ramos: Collect *Box Tops for Education*, 14/4/16-5/27/16

Dianna Maestas called for questions regarding request for fundraisers. She noted the written restrictions regarding sale of items during lunch periods.

There were no questions so she called for a motion to approve item 3.2, (a) through (j). Vivian Keetso made a motion to approve the requests and Carl Stern seconded the motion. All – aye, the motion carried.

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IV. Unfinished Business:

4.1 * NMSBA Policy Advisory 118 – Animals in School and Policy Advisory 119 – Graduation

Requirements – 3rd Reading: Dianna Maestas asked Board members if there were any questions regarding the policy advisories listed above. There were no questions so she called for a motion to approve NMSBA Policy Advisory 118 and 119. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All aye - the motion carried.

4.2 * **Schedule Date/Time for School Board Work Session:** The date of December 11, 2015, chosen at the last meeting had to be postponed because of time conflicts. The Board discussed alternative dates to conduct the CISD School Board work session.

A date of Saturday, January 9, 2016, from 9:00 am -5:00 pm was suggested. Board President, Dianna Maestas called for a motion to plan the work session for that date. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. All – aye, the motion carried.

V. Public Comment:

Chastity Gordo – Chastity spoke as a concerned parent of a Middle School Student. She expressed concern that about the large turnover of staff at the Middle School during the past two years and concern about the impact of this on the students. She submitted a letter to the Board, expounding on the subject.

VI. **Executive Session:** Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board will meet in executive session for:
NONE

VII. Closing

7.1 **Next Regular Board Meeting – January 20, 2016, CISD Board Room, 5:30 pm:** Dianna Maestas called for a special board meeting to be held on January 4, 2016 for possible approval of proposed *Cuba High School 2015-2016 Alternative Demonstration of Competency*, as submitted by High School Principal, Archie Jacquez and also to discuss the sufficiency lawsuit.

Ms. Maestas also reminded the Board of the next regular board meeting on January 20, 2015, at 5:30 pm in the CISD Board Room.

7.2 * **Adjournment:** Dianna Maestas called for a motion to adjourn the meeting. Taylor Pinto made a motion to adjourn and Vivian Keetso seconded the motion. The motion carried. The meeting was adjourned at 6:43 pm.

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Dianna Maestas, President

ATTEST

Vivian Keetso, Secretary

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