

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTOYA, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
LYNN VASQUEZ, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting October 15, 2014

6:00 PM

Ojo Encino Chapter House

1. **Call to Order:** President Christine Montoya called the meeting to order at 6:00 pm.
2. **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** Ms. Montoya asked Ms. Vivian Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Arrived at 6:05 pm. Secretary Vivian Keetso – Present. Member Taylor Pinto – Present. Member Dianna Maestas - Present.
4. **Recognition:**
 - 4.1 **CHS Dine Club:** Mr. Hartom introduced Mr. Bill Trujillo, sponsor of the CHS Dine Club. Mr. Trujillo informed the Board that the High School Dine Club won 1st Place in the parade at the 103rd Annual Shiprock Fair. He commended students as well as parents and stated that they had worked hard and contributed much time and effort to the parade entry.

Mr. Trujillo introduced Ms. Lawana Castillo, CHS Senior representing the Dine Club. Ms. Castillo gave her thoughts of preparations and involvement of the fair. She stated that she was impressed by the dedication of students and parents while preparing for the event and felt the experience was rewarding.
5. **Consent Agenda:**
 - 5.1 *Adoption of the Agenda
 - 5.2 *Approval of Minutes from August 20, 2014 – Revised; Regular Meeting September 17, 2014
 - 5.3 *Approval of Finance Items: BARS, Vouchers, Cash Transfers – Rhiannon Chavez

Mrs. Rhiannon Chavez presented the following BARS for approval:

Fund Code	Fund Name	BAR Number	Amount
27150	Indian Education Act	062.000.1415.0005.1B	\$ 25,000.00
27103	Dual Credit Instructional Materials	062.000.1415.0006.1B	\$ 1,832.19
24153	Title III English Language Acquisition	062.000.1415.0007.1	\$ 9,075.28

BUDGET IMPACT \$35,907.47

Mrs. Christine Montoya called for a motion to approve the Consent Agenda as presented. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

6. **Superintendent's Report:**
 - 6.1 **Turnaround Leadership Workshop (D. Maestas) & Turnaround Leadership PDPs (K. Hartom):**
Mr. Hartom informed the Board that due to the fact that projector and screen are not available at the current meeting location, a power point presentation will be made at the November regular board meeting.

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Dianna Maestas reported that the Turnaround Leadership Workshop that she attended, along with Mr. Hartom was upbeat and informational. She said the Board has already begun steps for a *Turnaround School*, however it requires participation by both staff and students.

6.2 Instructional Audit: Mr. Hartom informed the Board that the Instructional Audit has begun today at the Middle School and will continue through Thursday. The audit will take place at the Elementary beginning Friday, October 15th and continue through Monday, October 19th. A detailed report will be given at the next regular meeting.

6.3 Proposed Distance Learning Policy & Procedures: Mr. Hartom reminded the Board that the proposed distance learning policy and procedures have been presented for consideration at the previous meeting and are on the agenda for approval.

6.7 Principal/Administrative Reports:

a. Ms. Shirley Hurford, Elementary - Ms. Shirley Hurford, Elementary Principal, reported to the Board that the *Student of the Month* program has begun at the elementary. Ms. Hurford had lunch with 8 parents, in addition to students. An awards assembly for the honor also took place.

Ms. Hurford also reported that eighty persons attended CIS Open House at the elementary. The Elementary School is also preparing for the upcoming Instructional Audit. NWEA and DIBELS Testing is completed and PLC Leaders are learning about data and planning curriculum pacing guides to align with the Middle School. Lesson plans will be focusing on the district mission. Ms. Hurford stated that they are currently working on Preschool grants that include transportation.

b. Ms. Lynn Vasquez – Middle School: Ms. Vasquez reported that MAPs Testing at the Middle School is complete for this session. A Data Room has been designated and will be utilized for obtaining testing results and using the results for student intervention. A new schedule has been designed specifically to address the interventions with a 23 minute period to focus on deficient areas.

Parent meetings will be conducted on the third Tuesday of each month. The findings of the recent instructional audit will be shared at the next scheduled meeting.

c. Mr. Al Madera – High School: Mr. Al Madera pointed out that student, Lawana Castillo, who reported to the Board about the Shiprock Fair is a great example of student leadership in the changing culture of high school students. In light of this, Mr. Madera stated that they are focusing on placing opportunities in front of students. They are creating math and science teams for competition. Plans for a science fair are also in process. Mr. Madera also stated that the CHS Career Fair was a great success.

d. Ms. Ramona Lyon - Testing: Ms. Ramona Lyon reported that MAPs testing has been completed districtwide. She indicated that she has been impressed with what principals are doing with data information at each school site.

Ms. Lyon stated that 57 high school students completed the HSGA and grades for the tests will be available by January 2015. The high school principal and counselors will be meeting with students and

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parents to inform them of each situation. The month of November is test-free. Students from AMI Kids Sandoval facility have been merged with CISD Title I database and staff from the facility have taken advantage of data training offered by the district.

e. Mr. George Werito – Transportation: Mr. George Werito informed the Board that he is in need of bus driver substitutes. He also stated that the first bus inspection of the school year took place on September 14th. No red tags were issued by the inspector. Buses # 9 & 11 have been repaired and ready to pick up. The buses loaned from Farmington Schools will be returned at that time. Bus #13 will then need to be taken to the repair shop. He also informed the Board that the 40-day report has been submitted. On the fortieth day, 391 students rode the buses and 86 bus students did not ride on this day. The district has requested the installation of a 10,000 gallon fuel tank from Gunderson Oil Company. This will allow less frequent requests to fill the tank.

7. **Public Comment:**

Dorita Tsosie – Ms. Tsosie asked why individuals must register to comment during school board meetings. President Christine Montoya informed her that it is a requirement of the open meetings act. Ms. Tsosie went on to express concern that her son is experiencing bullying at the high school.

Nita Chiquito – Ms. Chiquito asked why students are suspended from school rather than receiving in-school suspension.

Liz Martin – Ms. Martin expressed concern that meals at the elementary school are not being properly and safely distributed to students. She stated that the meal transport vehicle is not set up for safe, sanitary meal transport.

8. **Unfinished Business:**

8.1 *Approval of PMS-CISD School Based Health Center Protocols SY 2014-2015: Mr. Hartom presented the draft document of PMS-CISD School Based Health Center Protocols SY 2014-2015 to the Board for approval. Ms. Christine Montoya called for a motion to approve the protocols as presented. Mr. Taylor Pinto made a motion to approve and Ms. Pamela Cayaditto seconded the motion. The motion carried.

8.2 *Approval of Distance Learning Policy/Procedures: Mr. Hartom presented the Distance Learning Policy/Procedures to the Board for approval. Ms. Christine Montoya called for a motion to approve. Ms. Diana Maestas made a motion to approve and Ms. Vivian Keetso seconded the motion. The motion carried.

8.3 *NMSBA Policy Advisory 112 – GBGD-R – Workers’ Compensation: Mr. Hartom presented NMSBA Policy Advisory 112 – GBGD-R – Workers’ Compensation for Board approval. President Christine Montoya called for a motion to approve. Ms. Pamela Cayaditto made a motion to approve and Ms. Dianna Maestas seconded the motion. The motion carried.

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9. New Business

9.1 *Attachment A – Approval of Fundraiser Requests: Culinary Arts/ProStart – Food Sale to Teachers, and Sale of Water, Fruit, Juice, & Crackers; Student Senate, Elisabeth Tyler & Daniel Delgado – Bake Sale Every Friday Until Christmas; Cuba Cheerleaders, Heather Lucero – Movie in the gym, once in October, 2 in November, maybe 1 in December: Concerns were expressed that the Bake Sale fundraiser could interfere with student lunches. Ms. Christine called for a motion to approve the requests to include ProStart food sale to teachers and sale of snack items such as water, fruit, juice, & crackers, Cheerleaders' movie in the gym, and Student Senate request for Bake Sale on the condition that no bake sale takes place before 2:00 pm on Friday. Mrs. Montoya called for a motion to approve the fundraiser requests as presented. Ms. Pamela Cayaditto made a motion to approve and Ms. Dianna Maestas seconded the motion. The motion carried.

10. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

President Christine Montoya called for a motion to go into executive session to discuss limited personnel issues, specifically the superintendent's evaluation. Mrs. Dianna Maestas made a motion to go into executive session and the motion was seconded by Mr. Taylor Pinto. The motion carried. Roll call: President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present. Executive session began at 7:14 pm.

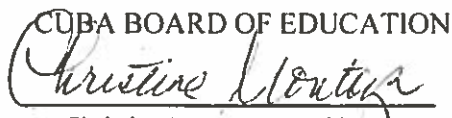
The Board returned from executive session at 7:46 p.m. Mrs. Christine Montoya stated that only limited personnel matters had been discussed in executive session. She then called for a motion to return to regular session. Ms. Pamela Cayaditto made a motion and Ms. Dianna Maestas seconded the motion. The motion carried. Roll call was taken. President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present.

11. Closing

11.1 NMSBA Annual Convention, December 5-6, 2014: Christine Montoya reminded the Board of the NMSBA Annual Convention on December 5-6, 2014 in Albuquerque at the Crowne Plaza Hotel.

11.2 Next Regular Board Meeting, November 19, 2014 – 6:00 pm: Mrs. Christine Montoya reminded the Board of the next scheduled Regular Board Meeting November 19, 2014, 6:00 pm at the Federal Programs Board Room.

11.3 *Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Ms. Pamela Cayaditto made a motion to adjourn and Ms. Dianna Maestas seconded the motion. The motion carried. The meeting adjourned at 7:47 pm.

CUBA BOARD OF EDUCATION

Christine Montoya, President

11-19-14
Date

ATTEST

Vivian Keetso, Secretary

11/19/14
Date

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