

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTROYA, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
LYNN VASQUEZ, Middle School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting November 19, 2014

5:30 PM

CISD Board Room

1. **Call to Order:** President Christine Montoya called the meeting to order at 5:30 pm.
2. **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** Ms. Montoya asked Ms. Vivian Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Arrived at 6:03 pm. Secretary Vivian Keetso – Present. Member Taylor Pinto – Present. Member Dianna Maestas - Present.
4. **Recognition:**

4.1 Years of Service Employees (15-19 Years): Mr. Hartom recognized the following CISD staff members in attendance at the board meeting, for 15-19 years of service: Angela Crespin, Special Education Secretary, Beatrice Montoya, currently High School Custodian, Gary Hoodless, currently Middle School Science Teacher, Josephine Velarde, currently District Data Manager, Ann Massey, Educational Assistant, Daphnie Sanchez, High School Secretary, and Theresa Linney, Special Education Teacher.

Those recognized but not in attendance at the meeting were Arrison Martin, Maintenance Staff, Garrison Martin, currently Elementary Custodian, Rose Post, Educational Assistant, Horacio Sanchez, currently Maintenance Staff, Judy Atencio, Elementary Teacher, Elizabeth Martin, Federal Programs Secretary, Susan Myers, currently Educational Assistant, and Paula Valdez, currently Elementary Library Aide.

Mr. Hartom stated that we are honored to recognize these staff members who have given years of assistance in our student success.

5. **Consent Agenda:**
 - 5.1 *Adoption of the Agenda
 - 5.2 *Approval of Minutes from October 15, 2014
 - 5.3 *Approval of Finance Items: BARs, Vouchers, Cash Transfers – Rhiannon Chavez

Mrs. Rhiannon Chavez presented the following BARs for approval:

Fund Code	Fund Name	BAR Number	Amount
26207	CNM Foundation	062.000.1415.0008.IB	\$ 750.00
27183	Fresh Fruits & Vegetables	062.000.1415.0009.IB	\$ 5,000.00
11000	Operational	062.000.1415.0010.M	\$ 0.00
11000	Operational	062.000.1415.0011.M	\$ 0.00
25131	Johnson O'Malley	062.000.1415.0012.T	\$ 0.00
43000	Ed Tech. Debt Service	062.000.1415.0013.T	\$ 0.00
BUDGET IMPACT			\$ 5,750.00

Mrs. Christine Montoya called for a motion to approve the Consent Agenda as presented, with two grammatical corrections to the October 15, 2014 Regular Meeting minutes. Ms. Vivian Keetso made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

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6. Superintendent's Report:

6.1 Turnaround Leadership PowerPoint & Turnaround Leadership PDPs: Mr. Hartom presented a power point displaying the role of the school board in the Turnaround Leadership Program. Dianna Martinez stated that all students have the ability to succeed and it is the role of the Board to assist in that success within their capacity.

Mr. Hartom informed the Board that PDP Conferences have taken place with Administrators and they have chosen their Turnaround implementation goals for 90 day plans. Administrators have also began the evaluation process in observing and giving feedback to teachers.

6.2 Facility Update: Mr. Hartom informed the Board that only one bid for the Field House/Concession Stand was received. The bid was over the estimated costs by approximately \$300,000. It will be put out for bid in the beginning of December along with the swimming pool renovation. Plans for a new administration building have been put on hold because of lack of funds.

Mr. Hartom also stated that a key pad access system will be installed on all perimeter doors within the district over the semester break. This system will enhance safety at all sites.

6.3 Financial Audit: Mr. Hartom informed the Board that the District Financial Audit contained only two findings for SY2013-2014. He thanked Central Office staff for striving to keep financial affairs in compliance.

6.4 Instructional Audit Reports: Instructional Audits were conducted at the Elementary and Middle School October 15-19, 2014. Positive findings included respect in classrooms and relationships, improved procedures for SATs, and improved school to parent communication.

Urgent findings included the need for structure for professional development, collaboration, and preparation time provided to teachers in order to meet student academic needs.

6.5 School Board Election: Mr. Hartom reminded the Board that the CISD School Board election will be held February 3, 2015. Board positions 1, 4, and 5 are up for election.

6.6 San Juan College MOU: Mr. Hartom informed the Board that plans are progressing with the San Juan College MOU which will allow students to take online classes for credit toward an associate degree.

6.7 Principal/Administrative Reports:

a. Ms. Laura Saucedo, Special Education – Ms. Saucedo reported that special education students were placed as ambassadors at the annual high school career fair held in October. The career fair had thirty-five vendors in attendance. Ms. Saucedo also stated that approval has been granted for the district to host Special Olympics. The special education department is working on a recycling project for the district and will eventually expand it communitywide. Other events occurring - Child Find is taking place during the next two days and training has started throughout the department on the new IEP System. School-to-Work has twelve students participating in school and throughout the community. Ms. Saucedo also informed the Board that each year NMPED reviews Special Education Indicators 1-15 from the STAR data reports and concludes the district determination in accordance with IDEA-B. Based on the review, Cuba Independent Schools was assigned the annual determination of "Meets Requirements" for the following reason(s): All Indicators at 100%.

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b. Mr. Al Madera, High School: Al Madera informed the Board that meetings for Juniors and Seniors are being conducted in order to inform parents and students of graduation status and requirements. The first outreach meeting was held on November 19th and the second will be conducted at Torreon Chapter House on November 20th. Christine Montoya asked whether eighth graders and parents are being informed of the requirements as they prepare to enter high school. Mr. Madera replied that upon entry to high school, the counselor does a credit analysis and establishes a four year plan for all students.

c. Ms. Lynn Vasquez – Middle School: Lynn Vasquez stated that the need for interventions had been established prior to the academic audit. Teams of Math and Language Arts will begin Super School on December 2nd. She informed the Board that in connection to visits with Dr. Ware, for the PBIS program, they are preparing pacing guides, vocabulary, and curriculum guides.

d. Ms. Shirley Hurford – Elementary School: Shirley Hurford announced that the Elementary has three teachers who recently received word they have obtained National Board Certification. The teachers are Christina Jewell, Helen Garrett, and Theresa Linney.

Ms. Hurford stated that math interventions have begun with twenty-four students. And SAT Training for the teachers is being conducted. During professional development days, teachers are sharing areas of strength. She also informed the Board that a Health Fair is planned at the elementary for December 13th.

7. Public Comment:

Frances Sandoval – High School Counselor, Frances Sandoval spoke to advocate on behalf to high school students regarding graduations requirements and technological challenges faced by students in remote areas with no access to the internet. Ms. Sandoval suggested an after school program in order to make time and resources available to students.

Jared Maestas – Jared Maestas, representing Cuba Youth Basketball League spoke, requesting the district reconsider access to both the high school and middle school gyms during the requested period January through March. He also requested to be put on the board agenda for the regular meeting on December 17th in order to address the issue.

Martin Herrera – Martin Herrera stated that he is present at the meeting in support of the Cuba Youth Basketball League. He said he has heard rumors of problems with the league in the past but is a member of the council and is willing to work with the school to overcome the problems so the children will have the opportunity to participate in the league.

8. New Business

8.1 *Attachment A – Approval of Fundraiser Requests: Girls Basketball, Coach Tia Johnson – Fan Cloth; Girls Basketball, Coach Tia Johnson – T-Shirt Sales; Culinary Arts/ProStart, Faith Ramos – Snack Sales to Observers of CHS Winter Program: Elementary Parent Advisory Committee, Holiday Bake Sale (for parents only); Elementary Parent Advisory Committee, Valentine Chocolate Sale (will not be sold to any students during the school day): Christine Montoya asked if there were any questions regarding the fundraiser requests. There were none stated so Mrs. Montoya called for a motion to approve the fundraiser requests as presented. Ms. Dianna Maestas made a motion to approve and Ms. Pamela Cayaditto seconded the motion. The motion carried.

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9. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

Superintendent Evaluation & Contract - President Christine Montoya called for a motion to go into executive session to discuss limited personnel issues, specifically the superintendent's evaluation and contract. Mr. Dianna Maestas made a motion to go into executive session and the motion was seconded by Ms. Pamela Cayaditto. The motion carried. Roll call: President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present. Executive session began at 6:23 pm.

The Board returned from executive session at 8:29 pm. Ms. Christine Montoya stated that only limited personnel matters had been discussed in executive session. She then called for a motion to return to regular session. Ms. Pamela Cayaditto made a motion and Mr. Taylor Pinto seconded the motion. The motion carried. Roll call was taken. President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present.

10. Closing

11.1 NMSBA Annual Convention, December 5-6, 2014: Christine Montoya reminded the Board of the NMSBA Annual Convention on December 5-6, 2014 in Albuquerque at the Crowne Plaza Hotel.

11.2 Next Regular Board Meeting, December 17, 2014 – 6:00 pm: Mrs. Christine Montoya reminded the Board of the next scheduled Regular Board Meeting December 17, 2014, 6:00 pm at the Counselor Chapter House.

11.3 *Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Ms. Dianna Maestas made a motion to adjourn and Mr. Taylor Pinto seconded the motion. The motion carried. The meeting adjourned at 8:36 pm.

CUBA BOARD OF EDUCATION
 11/21/15  ATTEST
Christine Montoya, President Date Vivian Keetso, Secretary Date 01/22/15

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