

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTOYA, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
LYNN VASQUEZ, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting January 21, 2015

5:30 PM

CISD Board Room

I. Introduction:

- 1.1 **Call to Order:** President Christine Montoya called the meeting to order at 5:32 pm.
- 1.2 **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
- 1.3 **Roll Call:** In the absence of Secretary Vivian Keetso, Vice President Pamela Cayaditto did roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Present. Secretary Vivian Keetso – Absent. Member Taylor Pinto – Present. Member Dianna Maestas - Present.
- 1.4 **Recognition - National Board Certified Teachers, Theresa Linney, Helen Garrett, Christina Jewell:** Superintendent Hartom informed the Board that teachers were unable to attend the meeting due to weather conditions.
- 1.5 **Welcome New Transportation Director, Jacob Martinez & New Teachers, Lana Wimberly & Patrick Harris:** Mr. Hartom stated that Ms. Wimberly and Mr. Harris were unable to attend the meeting because of weather conditions. He introduced the district's new Transportation Director, Mr. Jacob Martinez to the Board.

II. New Business Approvals:

- 2.1 ***Adoption of the Agenda:** Board President, Christine Montoya called for a motion to approve the agenda. Pamela Cayaditto made a motion to approve and Taylor Pinto seconded the motion. The motion carried.
- 2.2 ***Approval of Minutes – Special Board Meeting on December 30, 2014:** Christine Montoya called for a motion to approve minutes from the Special Board Meeting on December 30, 2014. Dianna Maestas made a motion to approve and Taylor Pinto seconded the motion. The motion carried.
- 2.3 ***Approval of Out of State Travel for R. Lyon & L. Martin – JOM Regional Meeting, Flagstaff, Arizona:** Christine Montoya called for a motion to approve Out of State Travel to JOM Regional Meeting in Flagstaff, Arizona, on February 17-19, 2015 for Ramona Lyon and Liz Martin. Dianna Maestas made a motion to approve and Pamela Cayaditto seconded the motion. The motion carried.

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2.4 *Approval of Finance Items:

- a. **BARs**
- b. **Cash Transfers**
- c. **Vouchers**

Mrs. Rhiannon Chavez presented the following BARs for approval:

Fund Code	Fund Name	BAR Number	Amount
24183	USDA 2010 Equipment	062.000.1415.0019.IB	\$ 12,000.00
25131	Johnson O'Malley	062.000.1415.0020.I	\$ 23,609.67
24154	Title II Teacher Training	062.000.1415.0021.M	\$ 0.00
24154	Title II Teacher Training	062.000.1415.0022.M	\$ 0.00
BUDGET IMPACT			\$ 35,609.67

Rhiannon Chavez answered various questions by the Board regarding BARs. Christine Montoya called for a motion to approve Finance Items as presented. Dianna Maestas made a motion to approve and Taylor Pinto seconded the motion. The motion carried.

III. Public Comment:

Cindie Salisbury expressed concerns regarding the school wellness center and Presbyterian Medical Services MOU with Cuba Schools. Areas of concern cited by Cindie are OSAH's Standards & Benchmarks, Section 12 and Section 12.2.

IV. Superintendent's Report:

4.1 University of Virginia Follow-up: Superintendent Hartom told the Board that the UVA visited the school on January 13th. They were impressed with the direction CISD is taking regarding the School Turnaround Program. He stated that interviewers sensed a commitment in Principals, District Personnel, & School Board to create a system of educational achievement.

4.2 School/BLM Trailhead Proposal – Dr. Richard Kozoll, Nacimiento Alliance: Alex Ortega and Dr. Richard Kozoll informed Board members of a proposed location for parking and trail access to the new BLM trail located northwest of the Elementary School. Dr. Kozoll also informed the Board that the Village of Cuba will have trail equipment to assist with maintaining the trails. Dr. Kozoll stated that plans are in process to put an asphalt surface on the park trail.

4.3 Canteen Food Service Presentation – John McCarthy: Mr. Hartom informed the Board that Mr. McCarthy was unable to attend the meeting because of road conditions. He will attend the next regular meeting on February 18th in order give the planned power point presentation and answer any questions which may arise. Meanwhile, a copy of the presentation and information on the history of the food service at CISD was given to each member.

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4.4 School Board Roles & Responsibilities (Published in Cuba News): Mr. Hartom stated that a copy of the *Cuba Independent School Board Powers & Responsibilities* is to be published in the January 20, 2015 issue of *Cuba News*.

4.5 New Day RAC Program: Mr. Hartom informed the Board that a social service intake specialist will be hired by Sandoval County and The New Day Social Service Agency to serve students from both the Middle and High School. The specialist is to be used as an alternative to traditional school discipline. The specialist will intake students, do a behavior assessment, and work with both students and their families to explore barriers and solutions to changing undesirable behavior.

4.6 Parent Survey Results ((District & Education for the Future): Superintendent Hartom reviewed the results of recent surveys – *Quality of Education Survey* & the *Education for the Future*. Approval increased on both surveys from last year's survey numbers.

4.7 Three Rivers Tutoring: Mr. Hartom told the Board that Three Rivers Tutoring, a Farmington, NM non-profit company has received a grant to provide tutoring services twice a week for one hour sessions. It will begin at the end of January.

4.8 Storage Pods @ San Luis: Mr. Hartom informed the Board that placing storage units on the school property at San Luis will include charges for delivery of the units – which is influenced by road conditions, mileage, and surface conditions at the site. These charges are in addition to unit rental or purchase costs.

4.9 Administrator Reports:

a. **CISD Test Coordinator, Ramona Lyon:** Mrs. Ramona Lyon reported that the Indian Education Committee has meetings on the second Tuesday of each month. She is pleased with the dedication of the current committee. Budget from the IEC currently goes to supplies for Native American students. On January 20th, the committee met and composed a needs assessment. She also stated that an Impact Aid meeting was held to review policies and procedures. The *Day in the PARCC* practice test is to be conducted on Friday, January 23rd. Mrs. Lyon also reported EOC Exam scoring is completed. Fifty-six students took the HSCE. Of the number, only nine students passed. She stated that attendance issues continue to be a contributing factor in test scores.

b. **Elementary School, Shirley Hurford:** Ms. Hurford informed the Board that students are taking interim assessments. These tests are created for use according to standards and benchmarks and give teachers an indication as to whether the student has mastered standards for a certain grade level. If not, teachers then submit remediation plans according to the results. Access testing continues for ELL students. Seventy-four of one hundred thirty-six students achieved A-B Honor Roll. Field trips are in the planning stages, including one for Native American students to sing the National Anthem in Navajo at the state legislature.

c. **Middle School, Lynn Vasquez:** Middle School Principal, Lynn Vasquez was unable to attend the meeting because of weather conditions. Mr. Hartom presented her report. The Middle School is halfway through with ACCESS testing. Thirty-seven students were identified for testing. Middle School has completed the second interim assessments. Teachers opted to use the PARCC released practice questions and will be going over the data/results during the next Monday in-service day. Two new teachers have started at the Middle School. Ms. Lana Wimberly is teaching math and science classes and Mr. Patrick Harris is teaching social studies classes. Mr. Hartom also informed the Board that a parent meeting was rescheduled for January 27th.

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d. **High School, Al Madera:** High School Principal, Al Madera reported to the Board that End-of-Course Exams have been completed. He stated that the EOC exam content changes every year. A student cannot take the same version of the test more than twice. In addition, scoring changes from year to year. For example, this year's chemistry test changed from a cut score of 13 to 25. EOC's not only determine if a student meets competencies in that area but these results can also affect teacher evaluations. Test scores are affected by "revolving-door" students. Students who register and attend other area high schools for a short period of time, then return. Mr. Madera stated that more students are on track to graduate. One month ago 15 of 58 seniors were eligible. Now, 24 of the 58 are eligible. Mrs. Montoya asked if the "revolving-door" students are being tracked. Mr. Madera indicated that he and Frances Sandoval, High School Counselor, attempt to meet with all parent/guardians in order to discuss student's present status and reiterate graduation requirements. Mr. Madera said Ms. Sandoval plans to meet with all senior parents and students in the month of January to discuss grade status.

If students are unsuccessful on EOC, PARCC exams, etc., other alternatives are available such as ACT. However, for the last scheduled ACT exam, 16 students were registered and had their ACT Test paid for but only 4 actually attended the testing. Mr. Madera gave the Board a handout, containing a list of students (by number & grade level) who have 10 or more unexcused absences, per period schedule, during the first semester. Christie Montoya suggested using the attendance handout at student registration to approach parents regarding the subject of truancy. Mr. Madera stated that meeting with parents allows for realization of attendance consequences. Mr. Madera also stated that Cuba has allowed students to go through a graduation ceremony without meeting ALL the requirements as set forth by the State of New Mexico. In order to earn an actual High School Diploma students must earn the 25 credits AND demonstrate competencies in 5 areas – Reading, Writing, Science, Social Studies, & Math. If they only meet the 25 credits, they are entitled to a Certificate of Completion but they have been allowed to participate in a graduation ceremony just the same as those students who have met the state competencies. Christine Montoya suggested not allowing participation of non-graduating students in the graduation ceremony, as a consequence.

e. **Special Education, Laura Saucedo:** Laura Saucedo reported that the SPED has 18 students in the School-To-Work Program. If properly utilized, the program allows students to acquire disciplinary skills for greater life success. IEPs and testing are to be completed prior to the PARCC testing window. Procedures are in place to allow students to be more cooperative. Mr. Hartom added that Dr. Ware, from the University of Virginia, has 2 student-teacher candidates to work in Cuba. In addition, 4-5 staff members will work and study in New York with Dr. Ware during the summer.

V. Approval of Fundraisers:

- 5.1 *National Honor Society - Pennies for Patients
- 5.2 *National Honor Society - Quarters for Leukemia
- 5.3 *Student Senate - Sweetheart Week, Valentine Items, Prom Tickets
- 5.4 *Student Senate – Bake Sale
- 5.5 *Elementary PAC, Box Tops for Education
- 5.6 *Elementary PAC, Chocolate Candy Bar Sales

Board Member, Taylor Pinto suggested to President Christine Montoya to suspend the rule of vote for the fundraisers as each item number and vote on them altogether. Christine Montoya called for a motion to approve items 5.1 – 5.6 on the agenda. Taylor Pinto made a motion to approve and Pamela Cayaditto seconded the motion. The motion carried.

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VI. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

Superintendent Contract - President Christine Montoya called for a motion to go into executive session to discuss limited personnel issues, specifically the superintendent's contract. Dianna Maestas made a motion to go into executive session and the motion was seconded by Taylor Pinto. The motion carried. Roll call: President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Absent; Taylor Pinto – Present; Dianna Maestas – Present. Executive session began at 7:21 pm.

The Board returned from executive session at 7:55 pm. Ms. Christine Montoya stated that only limited personnel matters had been discussed in executive session. She then called for a motion to return to regular session. Dianna Maestas made a motion and Taylor Pinto seconded the motion. The motion carried. Roll call was taken. President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Absent; Taylor Pinto – Present; Dianna Maestas – Present.

VII. Closing

7.1 NMSBA Student Achievement Award: Christine Montoya requested that the Board receive nominations of students for NMSBA Student Achievement Award for the Regular School Board Meeting on February 18th.

7.2 NMSBA Board Institute – Santa Fe, February 19-21, 2015: Mr. Hartom reminded the Board of the NMSBA Board Institute in Santa Fe.

7.3 School Board Election, February 3, 2015: Mr. Hartom reminded the Board about the School Board Election, Tuesday, February 3, 2015.

7.4 Approved Policy Pages for Policy Manual: Copies of adopted policy changes were given to each Board member to add to individual policy manuals in order to keep all manual copies up to date.

7.5 Next Regular Board Meeting, February 18, 2015: Christine Montoya reminded Board members of the next regular meeting on February 18, 2015, at 6:00 pm.

7.6 *Adjournment: Christine Montoya called for a motion to adjourn the meeting. Taylor Pinto made a motion to adjourn and Pamela Cayaditto seconded the motion. The motion carried. The meeting adjourned at 7:57 pm.

CUBA BOARD OF EDUCATION
 3/18/15 
Christine Montoya, President Date Vivian Keetso, Secretary
ATTEST
for Vivian Keetso 3/18/15
Date

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