

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTOYA, President
PAMELA GAYADITTO, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
ED PAINTER, Middle School Principal
PADDY DOMIER Ph.D., Elementary Principal

Minutes of Regular School Board Meeting March 19, 2014

5:30 PM

Board Room

1. **Call to Order:** President, Christine Montoya called the meeting to order at 5:30 pm.
2. **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** Mrs. Montoya asked Mrs. Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Present. Secretary Vivian Keetso – Present. Member Taylor Pinto – Arrived at 5:32 pm, Member Dianna Maestas - Present.

4. **Recognition:**

Literature Group – Middle School: “A Celebration of Poets”

Angelica Maestas
Keranza Montoya
Unique Romero
Savannah Simpson
Tishina Toledo
Janessa Willeto

Middle School Language Arts teacher, Kathleen Lujan, presented six students from her Literature class who submitted their works in a contest. The students’ work has been chosen to be published in the poetry anthology: “A Celebration of Poets.” Mr. Hartom presented the students with a certificate of recognition.

5. **Consent Agenda:**

5.1 *Adoption of the Agenda

5.2 *Approval of Minutes from December 18, 2013 Regular Meeting:

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5.3 *Approval of Cash Transfers, BARs, and Vouchers: Mrs. Rhiannon Chavez submitted the following Cash Transfers for approval:

To repay prior year loans from Operational, as required by State Auditor & close inactive funds:

<u>From Fund/Subfund No.</u>	<u>To Fund/Subfund No.</u>	<u>Amount</u>
13000	11000	\$ 30,856.00
21000	11000	\$ 531.00
22000	11000	\$ 172.00
11000	24101	\$ 62,262.00
11000	24149	\$ 40,231.74
11000	24150	\$ 1,832.60
11000	24153	\$ 1,634.00
11000	24154	\$ 11,604.00
11000	24157	\$ 10,012.12
11000	24159	\$ 6,170.96
11000	24160	\$ 13,604.00
11000	24162	\$ 757.00
11000	24206	\$ 54.66
24209	11000	\$ 2,165.78
24247	11000	\$.08
25131	11000	\$ 1,183.00
25147	11000	\$ 51,189.00
11000	25184	\$ 2,739.00
25235	11000	\$ 1,702.58
11000	25248	\$ 62.47
25255	11000	\$.04
11000	26170	\$ 1,274.94
11000	27121	\$ 160.77
11000	27149	\$ 358.00
11000	27154	\$ 9,916.00
11000	27170	\$ 1,692.21
27200	11000	\$ 8,235.23
11000	27503	\$ 4,905.47
11000	28133	\$ 18,541.05
28178	11000	\$ 10,845.40
11000	28181	\$ 1,794.67
11000	29130	\$ 19,846.48
29131	11000	\$ 2,290.08
11000	31400	\$ 24,493.05
31500	11000	\$ 745.00
31700	11000	\$ 56,244.00
41000	11000	\$ 50,208.00
43000	11000	\$ 20,566.00

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To avoid negative cash balance as per State Auditor.

From Fund/Subfund No.	To Fund/Subfund No.	Amount
11000	24101	\$183,739.00
11000	24106	\$ 51,405.00
11000	24153	\$ 12,298.00
11000	24154	\$ 21,740.00
11000	24162	\$127,076.00
11000	27106	\$ 156.00
11000	27149	\$ 10,461.00
11000	31200	\$129,557.24

Mrs. Rhiannon Chavez submitted the following Budget Adjustment Requests for approval:

BAR #	FUND #	NAME	AMOUNT
062.000.1314.0053.D	13000	Transportation	\$ (85,696.)
062.000.1314.0054.I	29102	Private Direct Grants	\$ 750.
062.000.1314.0055.M	24154	Title II	\$ 00.
062.000.1314.0056.M	24109	IDEA-B Preschool	\$ 00.
062.000.1314.0057.I	25145	Impact Aid Special Ed	\$ 15,120.
062.000.1314.0058.I	25147	Impact Aid	\$ 59,146.
Budget Impact			\$ (10,680.)

Mrs. Christine Montoya stated that Item # 5.3, *Approval of BARs, Vouchers, & Cash Transfers* would be removed from the Consent Agenda and placed as Item #7.1 under New Business. She also stated that Item # 5.4, *Attachment A – Request for Fundraiser*, would be pulled from the Consent Agenda and placed as Item #7.2. Mrs. Christine Montoya called for a motion to approve the Consent Agenda as stated. Mr. Taylor Pinto made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

6. Superintendent’s Report:

Mr. Hartom updated the Board on CISD Student Demographics. As of March 11, 2014, a total of 535 students were enrolled.

6.1 Stephanie Garcia-Richard – Legislative Update: Mr. Hartom introduced Representative Stephanie Garcia-Richard. Representative Garcia-Richard summarized the state legislative session regarding education concerns. As a teacher from Pojoaque Schools she was interested in our interpretation of the PARCC Test and our progress in online testing. She encouraged the Board to attend the upcoming Summer/Fall Legislative Committee Meeting.

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6.2 SBA Testing Update: Mr. Hartom informed the Board that the SBA Test Window has been open since the first of March. CISD has chosen to go totally online with the test. Test sites have been set up throughout the district. He reported that Federal Programs Director, Ramona Lyon has done a good job of organizing testing, test security, and test proctors. In addition, Tim Chavez and the IT Department also did an incredible job of setting up computer labs for testing readiness.

6.3 Evaluation & Staffing: Mr. Hartom reported that *Letters of Intent Surveys* were sent to staff during the past week in preparation for budget planning. Evaluations for certified staff – utilizing the TeachScape system, and evaluations for non-certified staff are being completed.

6.3B: Student and Staff Handbooks: Mr. Hartom informed the Board that work is beginning on Student Handbooks at each site and a Staff Handbook will be ready for staff at the beginning of the new school year.

6.4 Calendar: Mr. Hartom updated the Board on the calendar committee meetings and parent/staff feedback on the two proposed calendars for the 2014-2015 School Year.

6.5 Dr. Richard Kozoll/Alejandro Ortega – Step Into Cuba Alliance Update: Mr. Hartom introduced Dr. Richard Kozoll and Alejandro Ortega, representing *Step Into Cuba Alliance*. A slide presentation was shown with information on effects of regular exercise for children as well as adults. They also gave updates regarding progress and improvements on existing hiking trails and proposed extensions.

7. New Business:

7.1 *Approval of BARs, Vouchers, and Cash Transfers: Christine Montoya asked Mrs. Rhiannon Chavez to explicate on submitted Cash Transfers and BARs. Mrs. Chavez stated that cash transfers were required as a result of recommendation by the auditors. The action will close inactive funds. The second Cash Transfer request was to avoid negative cash balances in funds as per the State Auditor. Mrs. Chavez stated that a BAR decrease was required as the result of funds decrease in Transportation fund.

Mrs. Christine Montoya called for a motion to approve BARs, Vouchers, and Cash Transfers as presented. Mr. Taylor Pinto made a motion to approve and Dianna Maestas seconded the motion. The motion carried.

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7.2 *Attachment A – Request for Fundraiser: Middle School Volleyball Camp, June 23-27, 2014
- Mrs. Christine Montoya stated that the request would be tabled until the next regular Board Meeting on April 16, 2014 in order to obtain additional information.

Class of 2017 – Car Wash on May 3, 2014. Some questions arose regarding supervision of students during the fundraiser. Mrs. Montoya requested that this request also be tabled until the next regular Board meeting pending additional information.

Since no objections or questions were raised for Class of 2014 – Easter Egg Hunt, Baked Goods Sale on April 7-11, 2014, Mrs. Christine Montoya called for a motion to approve the fundraiser. Mrs. Pamela Cayaditto made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

No objections or questions were raised for Class of 2017, Burger Lunch for In-Service, March 28, 2014. Mrs. Christine Montoya called for a motion to approve the fundraiser. Mrs. Dianna Maestas made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

8. Public Comment:

Mrs. Xiomara Marino stated that she had attempted to make an appointment with the superintendent and been denied that appointment.

Mrs. Nora Diaz spoke on behalf of the Union and stated that Article 20 of the Union Contract states that Certified Staff are to work only seven hours per day. Any changes to this must be negotiated.

9. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

None

10. Closing

10.1 **Next Regular Meeting, April 16, 2014 at 6:30 pm at Ojo Encino Chapter House:**

Mrs. Christine Montoya reminded the Board of the next Regular Board Meeting on Wednesday, April 16, 2014 at 6:00 pm at Ojo Encino Chapter House.

10.2 NMSBA Spring Region II Meeting: Mrs. Montoya stated that three Board Members would be attending the NMSBA Spring Region II Meeting in Los Alamos on March 20, 2014. Other Board members are unable to attend because of a scheduled district budget meeting at a conflicting time.

10.3 NMSBA 2014 Scholarship Program: Mrs. Montoya requested that the NMSBA 2014 Scholarship nominees be chosen by the High School Counselor's office and submitted to the Board for consideration. They will then be reviewed and a recipient chosen at the next regular board meeting.

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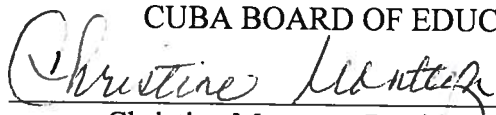


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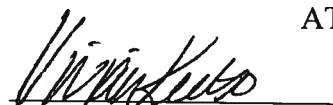
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10.2 *Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Mrs. Pamela Cayaditto made a motion to adjourn and Mr. Taylor Pinto seconded the motion. The motion carried. The meeting adjourned at 7:05 pm.

CUBA BOARD OF EDUCATION


Christine Montoya, President

ATTEST


Vivian Keetso, Secretary

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