

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
DIANNA MAESTAS, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
CARL STERN, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
LYNN VASQUEZ, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting April 15, 2015

5:30 PM

CISD Board Room

I. Introduction:

- 1.1 **Call to Order:** President Dianna Maestas called the meeting to order at 5:33 pm.
- 1.2 **Pledge of Allegiance:** President Dianna Maestas led the Pledge of Allegiance.
- 1.3 **Roll Call:** Secretary Vivian Keetso took roll call. President Dianna Maestas – Present. Vice President Pamela Cayaditto – Present. Secretary Vivian Keetso – Present. Member Taylor Pinto – Present. Member Carl Stern - Present.
- 1.4 **Approval of Agenda:** Dianna Maestas called for a motion to approve the agenda. Pamela Cayaditto made a motion to approve and Taylor Pinto seconded the motion. The motion carried.
- 1.5 **Approval of Minutes – Regular Board Meeting on March 18, 2015:** Dianna Maestas called for a motion to approve minutes from the Regular Board meeting on March 18, 2015. Carl Stern made a motion to approve the minutes and Pamela Cayaditto seconded the motion. The motion carried.

II. Public Comment:

Kate Bagby spoke to express concern for students in classes where long-term substitute teachers are placed. She stated that this affects the continuity of subject matter and also affects end of course exams. She also spoke in support of starting a district sick leave bank. She stated that a sick leave bank is one of many ways the district can show respect and appreciation to teachers who are dedicated to educating our students.

Nora Diaz, representing AFT New Mexico, also spoke in support of the district establishing a sick leave bank.

Sam Smelser signed for Public Comment but declined when called upon to speak.

III. Superintendent's Report:

3.1 Indian Education – Carl Stern: Dr. Stern began his presentation with a brief synopsis of his career and background. He then presented a summary of his ideas for Indian Education as a path to strong cultural foundations, academic rigor, and student success.

3.2 Educational Adequacy Lawsuit: Mr. Hartom told the Board that he had been contacted by The Center for Law & Poverty to join in a lawsuit to be filed against the state, seeking more adequate funding for districts in rural areas to support educational programs. At present, Jemez, Grants, Penasco, Gadsden, Albuquerque, and Gallup-McKinley County Schools are part of the class-action lawsuit.

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3.3 School Overlook Trail: Mr. Hartom told the Board that Dr. Kozoll, assisted by Alex Ortega has designed and prepared the site for the School Overlook Trail parking area. The area is just beyond the Bus Barn and when completed, will have signage with visitor rules and regulations posted. Completion of the parking area will be a joint effort of the Alliance, Village of Cuba and Cuba Schools.

3.4 AdvancEd Accreditation Readiness: Mr. Hartom informed the board that Cuba Schools has entered candidacy for district accreditation at all school sites. The target date for the outside accreditation visit and review is Fall 2016. The standards focus on vision and purpose, governance and leadership, teaching and learning, resource, and continuous improvement to demonstrate quality as a district. A self-assessment survey was completed to acquire input from staff on strengths and weaknesses. Dianna Maestas expressed dismay that only 27 staff responded to the self-assessment survey.

3.5 National Honor Society Banquet: Mr. Hartom announced that the 2015 National Honor Society Banquet was a great success. The banquet, held at the Albuquerque Convention Center on April 8th was attended by over 100 students, staff, and family members. Mr. Jose Garcia, director of the convention center hosted the event. Mr. Garcia is an alumni of Cuba High School. He graced the event with his inspiring story of growing up in Cuba and equated that to his work ethic through the years. Ms. Faith Ramos' Culinary Arts class was allowed to observe the banquet preparation in one of the state's premier kitchens at the Convention Center. Mr. Hartom gave recognition to NHS Sponsor, Dan Delgado and Principal Ai Madera for organizing the event.

3.6 Sick Leave Donation Proposal: Mr. Hartom gave the Board members copies of House Bill 403. As a result of the bill, CISD is proposing policy for employees within the organization who wish to donate annual and straight leave to other employees when medical emergencies arise. The policy advisory from NMSBA Policy Service should be received soon.

3.7 YCC Update: Mr. Hartom stated that the administration office has posted the YCC Job Notice and will be accepting applications from candidates, aged 14-25. Deadline for the applications is Friday, May 1st. Interviews for the positions will be conducted at the Central Office during the week of May 4th. Applicants selected will be performing tasks for campus beautification and forestry projects throughout the summer.

3.8 Summer School Update: Mr. Hartom announced that CISD Summer School will take place from June 8-26, 2015. Students will be in class from 8:30 to 11:30 each day, with lunch and bus transportation provided. Summer School will focus on credit recovery and targeting students needing extra time in reading and math. Mr. Hartom said the need for six teachers is anticipated. The summer science camp through SEPA will take place at the Middle School from June 15-19.

3.9 Administrator Reports:

a. **Elementary School – Shirley Hurford:** Ms. Hurford reported that elementary is completing end-of-year testing. The second part of PARCC Testing begins the week of April 20th. Teacher observations are also complete. Ms. Hurford also expressed excitement because the district received a grant to add on a new Pre-K classroom at the elementary. This will enable the district to extend Pre-K to a full day.

Ms. Hurford also stated that summer school will target students needing additional support in key areas. However, they will plan summer school as “fun days.” She also invited all to attend the National Dance Institute Production by the Elementary at the Middle School Gym on Friday, April 17th.

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b. **Middle School – Lynn Vasquez:** Ms. Vasquez handed out Middle School Newsletters and April calendars to Board Members. She conveyed details about 5 Middle School students whose poetry will be published and had the opportunity to participate in a poetry festival in Austin, TX. Ms. Vasquez informed the Board that 8th graders will be assisted in completing a Career Interest Inventory by May 1st. 5th graders will be visiting the Middle School on May 8th, eighth grade promotion ceremony will take place on May 15th and end-of-year field trips are taking place. Ms. Vasquez stated that staff shortages during this school year have brought teachers to work more closely together.

c. **High School – Al Madera:** Mr. Madera reported to the Board that the High School is hosting the Prom on April 18th. He also stated that 22 students from Coronado and Cuba are scheduled to take the ACT at the high school on Saturday the 18th. Weather permitting, the district will also host an invitational track meet on Saturday. Mr. Madera gave the Board an update on 2015 Graduation. Currently there are 60 seniors. Of that number, 24 are slated to receive a diploma. The rest must show competencies, if not, they will receive only a certificate of completion. Eleven certified letters were sent to students and parents to inform them that they are not eligible to participate in graduation ceremonies.

Mr. Madera informed the Board that MAPs testing is complete. The second part of PARCC will be given next week and EOC Exams are still to be taken as well as finals. He reported that the National Honor Society Banquet was a great success. Six students were inducted into NHS compared to five last school year. He also said that he has met with IAIA to discuss their offer to set up of dual enrollment classes. Mr. Madera then reminded the Board of discussions from previous meetings regarding whether a certificate of completion should allow students to participate in graduation ceremonies. He urged continued discussion of this issue.

d. **Ramona Lyon – Federal Programs:** Ms. Lyon was unable to attend the board meeting. Mr. Hartom asked if Transportation Director, Jacob Martinez had anything to report to the Board. Mr. Martinez reported that he attended the IEC Committee Meeting. He stated that he is planning to start a Transportation Committee. Once established, it will consist of route parents and other stake holders.

IV. New Business Approvals:

4.1 ***Approval of Out of State Travel – Geneseo, NY:** Superintendent Hartom answered questions from the Board regarding travel to New York for UVA. Dianna Maestas called for a motion to approve out of state travel to Geneseo, New York. Carl Stern made a motion to approve and Vivian Keetso seconded the motion. The motion carried.

4.2 ***Approval of Out of State Travel – Tampa Bay PLC:** Mr. Hartom asked the Board to table approval of out of state travel to Tampa Bay on July 8-10, 2015, until the next regular board meeting because the trip is still in planning stages. Dianna Maestas asked for a motion to table the item until next regular meeting. Pamela Cayaditto made a motion and Taylor Pinto seconded the motion. The motion carried.

4.3 ***Approval of Out of State Travel – Las Vegas, NV, PLC:** Mr. Hartom answered questions for the Board about plans for out of state travel to Las Vegas for the Professional Learning Communities at Work Institute on June 10-12, 2015. Dianna Maestas called for a motion to approve. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. The motion carried.

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4.4 * Approval of Educational Adequacy Lawsuit: Mr. Hartom answered questions from the Board regarding the Educational Adequacy Lawsuit. Dianna Maestas called for a motion to approve participation in the lawsuit. Carl Stern and Taylor Pinto abstained from voting. Pamela Cayaditto made a motion to approve and Vivian Keetso seconded the motion. A vote was taken: Dianna Maestas – aye, Pamela Cayaditto – aye, Vivian Keetso – aye. The motion carried.

4.5 *Approval of School Calendar: Mr. Hartom answered questions about the proposed 2015-2016 9-Month Calendar. Dianna Maestas called for a motion to approve the calendar. Carl Stern made a motion to approve and Taylor Pinto seconded the motion. The motion carried.

4.6 *Consideration & Approval of 2015 Bond Resolution, Purchase Agreement, & Capital Projects Escrow Agreement: Eric Harrigan, representing RBC Capital attended the meeting and answered questions from Board members regarding the bond sale.

Dianna Maestas called for a motion to approve the 2015 Bond Resolution, Purchase Agreement, and Capital Projects Escrow Agreement. Pamela Cayaditto made a motion to approve and Carl Stern seconded the motion. The motion carried.

4.7 * Approval of CISD Part-Time Employee Resolution: Mr. Hartom requested approval of the 2015-2016 CISD Part-Time Employee Resolution. The resolution must be presented for approval/renewal every school year. Dianna Maestas called for a motion to approve. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. The motion carried.

4.8 *Approval of JOM Application: Mr. Hartom presented the 2015-2016 Johnson O'Malley Program Application for approval. Dianna Maestas called for a motion to approve. Carl Stern made a motion to approve and Pamela Cayaditto seconded the motion. The motion carried.

- 4.9 * Approval of Finance Items:**
- a. **BARs**
 - b. **Cash Transfers**
 - c. **Vouchers**

Mrs. Rhiannon Chavez presented the following BARs for approval:

Fund Code	Fund Name	BAR Number	Amount
24106	Entitlement IDEA-B	062.000.1415.0040.I	\$ 85,253.80
24109	Entitlement IDEA-B Pre-School	062.000.1415.0041.I	\$ 8,449.78
24153	English Language Acquisition	062.000.1415.0042.I	\$ 12,271.90
27177	2013 Pre-K Classrooms	062.000.1415.0043.IB	\$ 369,877.00
27150	Indian Education Act	062.000.1415.0044-T	\$ 00.00
31400	Special Capital Outlay State	062.000.1415.0031.IB	\$ 5,506.95
31500	Special Capital Outlay Federal	062.000.1415.0032.I	\$ 1,082.00

BUDGET IMPACT \$ 475,852.48

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Taylor Pinto requested copies of cancelled checks for future meetings in order for the Board to spot check voucher information. Rhiannon Chavez suggested quarterly copies of bank statements which include a numbered list of checks as cleared. Mr. Pinto agreed. Dianna Maestas called for a motion to approve the finance items as presented. Taylor Pinto made a motion to approve and Pamela Cayaditto seconded the motion. The motion carried.

4.10 * Approval of Fundraiser - Class of 2015, T. Linney & M. Ga, Bake Sale: Dianna Maestas called for a motion to approve the fundraiser. Taylor Pinto made a motion to approve and Pamela Cayaditto seconded the motion. The motion carried.

V. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session - Superintendent Contract: Dianna Maestas called for a motion to go into executive session to discuss limited personnel issues, specifically the superintendent's goals. Carl Stern made a motion to go into executive session and the motion was seconded by Taylor Pinto. The motion carried. Roll call: President Dianna Maestas – present; Vice President Pamela Cayaditto – Present; Secretary Vivian Keetso – Present; Member Taylor Pinto – Present; Member Carl Stern - Present. Executive session began at 8:32 pm. The Board returned from executive session at 9:12 pm. Ms. Dianna Maestas stated that only limited personnel matters had been discussed in executive session. She then called for a motion to return to regular session. Pamela Cayaditto made a motion and Taylor Pinto seconded the motion. The motion carried. Roll call was taken. President Dianna Maestas – present; Vice President Pamela Cayaditto – Present; Secretary Vivian Keetso – Present; Member Taylor Pinto – Present; Member Carl Stern – Present.

VI. Closing

6.1 Next Regular Board Meeting – April 29, 2015: Dianna Maestas stated that a special board meeting would be held at the CISD Board Room on April 22, 2015 at 5:30 pm where the Board would go into executive session to discuss limited personnel matters. Ms. Maestas reminded the Board that the next regular board meeting is scheduled to take place on May 27, 2015 at the Torreon Chapter House, at 6:00 pm.

6.2 *Adjournment: Dianna Maestas called for a motion to adjourn the meeting. Pamela Cayaditto made a motion to adjourn and Taylor Pinto seconded the motion. The motion carried. The meeting was adjourned at 9:16 pm.

CUBA BOARD OF EDUCATION

Dianna L. Maestas 5/28/15
Dianna Maestas, Vice President Date

ATTEST

Vivian Keetso
Vivian Keetso, Secretary

05/20/15
Date

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