

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTTOYA, President
PAMELA CAYADITTO, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
ED PAINTER, Mid School Principal
PADDY DOMIER Ph.D., Elementary Principal

Minutes of Rescheduled Regular School Board Meeting (Revised approved July 30, 2014) May 28, 2014

5:30 PM

Federal Programs Board Room

- 1. Call to Order:** President Christine Montoya called the meeting to order at 5:30 pm.
- 2. Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
- 3. Roll Call:** Mrs. Montoya asked Mrs. Vivian Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – arrived at 5:35 pm. Secretary Vivian Keetso – Present. Member Taylor Pinto – arrived at 5:44 pm. Member Dianna Maestas - Present.
- 4. Recognition:** None
- 5. Consent Agenda:**
 - 5.1 *Adoption of the Agenda**
 - 5.2 *Approval of Minutes from April 16, 2014 Regular Meeting at Ojo Encino Chapter House**
 - 5.3 *Approval of BARs, and Vouchers – Rhiannon Chavez**
 - 5.4 *Approval of Request for Fundraiser – See Attachment A**

Mrs. Rhiannon Chavez submitted the following Budget Adjustment Requests for approval and a request for approval of a Blanket Budget Transfer within function (Maintenance BAR's as needed to balance the budget through June 30, 2014 in order to reduce audit findings for Fiscal Year 14). Mrs. Chavez stated that a copy of each BAR will be provided at the July 2014 Board Meeting:

<u>BAR #</u>	<u>FUND #</u>	<u>NAME</u>	<u>AMOUNT</u>
062.000.1314.0062.I	27162	Title I School Improvement	\$ 10,000.
062.000.1314.0063.D	27103	Dual Credit Instructional Material	\$ (723.)
062.000.1314.0064.IB	27185	Next Generation Assessments	\$ 4,501.
062.000.1314.0065.I	22000	Athletics	\$ 17,152.
062.000.1314.0066.I	23000	Non-Instructional Support	\$ 70,711.

Budget Impact

\$ 101,641.

Mrs. Christine Montoya stated that Attachment A, Item #1 *Request for Fundraiser* – High School Dine Club, Matilda Lee, will be removed from the Consent Agenda and placed as Item #8.13 under New Business.

Mrs. Christine Montoya called for a motion to approve the Consent Agenda with the one exception, as stated. Mrs. Dianna Maestas made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

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6. Superintendent's Report:

Mr. Hartom gave the Board members an update on CISD Student Demographics. As of May 20, 2014, a total of 536 students were enrolled.

6.1 Activity Sponsor Handbook: Mr. Hartom introduced a draft of proposed *Cuba High School 2014-2015 Sponsor's Handbook*. The original document has been utilized in years previous. Mr. Hartom stated that any suggestions and input will be welcome in the development of the handbook. It will be placed on the June Board agenda for approval.

6.2 Robotics – Mr. Vargas: Mr. Hartom introduced Mr. Francisco Vargas who provided a summary of the High School Robotics program from beginning to present. He also presented a power point of competition in Albuquerque in which CISD students attended. Mr. Vargas requested future planning for funding to continue the Robotics program.

6.3 Staff Handbook: Mr. Hartom presented a draft of a *Staff Handbook*. He informed the Board that CISD has had no defining document of common rules and regulations for employment for a number of years. The final draft of the handbook will be placed on the June Board agenda for approval as well.

6.4 Summer School Update: Mr. Hartom informed the Board that plans for Summer School are progressing. The dates will be June 9th – June 27th, beginning at 8:00 am and ending at 12:30 pm, Monday through Friday. Mr. Hartom stated that approximately 45 students are already enrolled in various core classes.

7. Public Comment:

Michael and Rowena Tachias spoke to the Board, requesting to purchase property in the town of Cabazon, New Mexico. The property was donated to the school in previous years. Mr. & Mrs. Tachias stated that they wished to establish a memorial garden for U.S. Troops and service dogs.

8. New Business:

8.1 NMSBA Policy Advisories 108, 109, 110, 111 – First Reading: Mr. Hartom presented NMSBA Policy Advisory #108 regarding Immunizations of Students, Policy Advisory #109 regarding Reporting Child Abuse/Protection, Policy Advisory #110 regarding Family Life Education, and Policy Advisory #111 regarding Graduation Requirements. The advisories will be placed on the June 18th Board agenda for approval.

8.2 *Approval of SPED Policy Revisions: Mrs. Christine Montoya called for a motion to approve SPED Policy revisions. As explained by Superintendent Hartom, the revisions are from the state level and are submitted annually. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

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8.3 *Approval of IDEA-B Application: Special Education Coordinator, Laura Saucedo presented the IDEA-B Application for Board approval. Mrs. Christine Montoya called for approval of the application. Mr. Taylor Pinto made a motion to approve and Mrs. Dianna Maestas seconded the motion. The motion carried.

8.4 *Approval of Amendment to Professional Leave, Policy G-7300: Mr. Hartom presented an amendment to Professional Leave Policy number G-7300 GDCE. The changes include clarification of permissible travel distances for professional staff conferences/visitation/workshops. *Night-before-Conference lodging is not allowed for short distance trips to nearby Albuquerque, Rio Rancho, Santa Fe, and Espanola.* Mrs. Montoya requested that the policy be changed to reflect the changes put forth by Mr. Hartom and to include the out of state travel must be approved by the Board. Mrs. Christine Montoya called for a motion to approve the policy amendment as stated. Mr. Taylor Pinto made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

8.5 *Approval of Amendment to Student Fundraising, Policy J-4050 JJE: Superintendent Hartom presented revisions to Policy J-4050 JJE, Student Fund Raising Activities. Proposed changes included that fundraising forms be submitted to Central Office at least two weeks prior to the next scheduled board meeting. They also stated that the Board reserves the right to place conditions on sponsors and activities where financial or past activities discrepancies have occurred. Mrs. Christine Montoya stated that CISD Facility Use Applications from outside entities and/or fundraiser requests must be approved by the Board. Mrs. Christine Montoya called for a motion to approve the amendment as stated. Mrs. Vivian Keetso made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

8.6 *Out of State Travel, National Career Clusters Institute, Phoenix, AZ. – June 15-18, 2014, Kirk Hartom, Al Madera, Ramona Lyon, Arsenio Jacquez: Mr. Hartom requested Board approval for the institute to learn how other comparable schools are putting together alternative learning opportunities. Mrs. Christine Montoya called for approval of the travel with the stipulation that attendees report benefits gleaned from the trip at the June 18th regular board meeting. Mrs. Dianna Maestas made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

8.7 *Approval of Out of State Travel, Nat'l. Conference on Girl Bullying, Chicago, IL. – July 29-July 2, 2014: Judy Atencio, Arsenio Jacquez, Al Madera, Laura Saucedo: Mr. Kirk Hartom stated that 2 teachers had withdrawn their request to attend since the agenda was posted. Mrs. Christine Montoya asked why more teachers were not attending. Mr. Hartom stated that he had offered the trip to several teachers but they were unable to change summer schedules to accommodate the dates. Mrs. Montoya called for a motion to approve the out of state travel to Chicago with the stipulation that attendees report to the Board at the July 16th Regular Board Meeting. Mrs. Pamela Cayaditto made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

8.8 *Approval of 2014-2015 Title VII Application: Mrs. Ramona Lyon presented the 2014-2015 Title VII Application for CISD. Mrs. Christine Montoya called for a motion to approve. Dianna Maestas made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

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8.9 *Approval of 2014-2015 Title III Application: Federal Programs Director, Ramona Lyon presented the 2014-2015 Title III Application for CISD. Mrs. Christine Montoya called for a motion to approve. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Dianna Maestas seconded the motion. The motion carried.

8.10 *Approval of 2014-2015 Bilingual Application: Mrs. Ramona Lyon submitted the 2014-2015 CISD Bilingual Application for Board approval. Mrs. Christine Montoya called for a motion to approve the application. Mrs. Dianna Maestas made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

8.11 *Approval of 2014-2015 Title I Application: Mrs. Lyon also presented the 2014-2015 CISD Title I Application for approval. Mrs. Christine Montoya called for a motion to approve the application. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

8.12 *Approval of CISD Preventative Maintenance Plan: Mrs. Rhiannon Chavez submitted the 2014-2015 CISD Preventative Maintenance Plan for approval. Superintendent Hartom informed the Board that he has met with maintenance and custodial staff on summer projects and has submitted individual site safety plans – which include maintenance concerns, to the state. Mrs. Christine Montoya called for a motion to approve the plan. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

8.13 *Approval of Request for Fundraiser – High School Dine Club, Matilda Lee - Men's Basketball Tournament, June 27-29, 2014: Mrs. Christine Montoya called for a motion to approve the Request for Fundraiser. Mr. Taylor Pinto voted to table the request, pending additional information from the sponsor. Mrs. Christine Montoya stated that the fundraiser would be placed on the agenda for the June 18, 2014 regular board meeting.

9. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

President Christine Montoya called for a motion to go into executive session to discuss a limited personnel matter, specifically to discuss the Superintendent's goals. Mr. Taylor Pinto made a motion to go into executive session and the motion was seconded by Mrs. Pamela Cayaditto. The motion carried. Roll call: President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present. Executive session began at 7:10 pm.

The Board returned from executive session at 8:39 p.m. Mrs. Christine Montoya stated that only limited personnel matters had been discussed in executive session. Roll call was taken. President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present.

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10. Closing

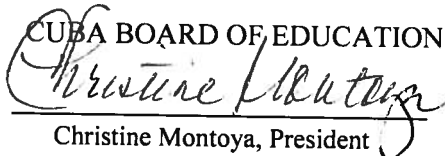
10.1 NMSBA 2013-2014 Training Report Update: An updated NMSBA Training Report was given to Board members

10.2 NMSBA 35th Annual School Law Conference, June 6-7, 2014: Information on the upcoming NMSBA 35th Annual School Law Conference, June 6-7, 2014 was given to Board members.

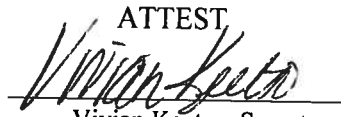
10.3 NMSBA 2014 Leadership Retreat, July 11-12, 2014, The Sagebrush Inn, Taos NM: Information on the upcoming NMSBA 2014 Leadership Retreat, July 11-12, 2014, at the Sagebrush Inn, in Taos NM.

10.4 Next Regular Board Meeting, June 18, 2014, 6:00 pm, at Counselor Chapter House: Mrs. Christine Montoya reminded Board members of the next regular board meeting, June 18, 2014, 6:00 pm, at Counselor Chapter House.

10.5 *Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Mrs. Pamela Cayaditto made a motion to adjourn and Mr. Taylor Pinto seconded the motion. The motion carried. The meeting adjourned at 8:41 pm.

CUBA BOARD OF EDUCATION

Christine Montoya, President


8/20/14
Date

ATTEST

Vivian Keetso, Secretary


Date

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