

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION

CHRISTINE MONTOYA, President
PAMELA CAYADITTO, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION

KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
ED PAINTER, Middle School Principal
PADDY DOMIER Ph.D., Elementary Principal

Minutes of Regular School Board Meeting June 18, 2014

6:00 PM

Counselor Chapter House

1. **Call to Order:** President Christine Montoya called the meeting to order at 6:04 pm.
2. **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** Mrs. Montoya asked Mrs. Vivian Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Present. Secretary Vivian Keetso – Present. Member Taylor Pinto – Present. Member Dianna Maestas - Present.
4. **Recognition:** None
5. **Consent Agenda:**
 - 5.1 *Adoption of the Agenda
 - 5.2 *Approval of Minutes from May 28, 2014 Rescheduled Regular Meeting
 - 5.3 *Approval of Vouchers – Rhiannon Chavez

Mrs. Christine Montoya called for a motion to approve the Consent Agenda as presented. Mr. Taylor Pinto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

6. **Superintendent's Report:**

Mr. Hartom gave the Board members an update on CISD Student Demographics. As of May 11, 2014, a total of 535 students were enrolled.

6.1 Board Meeting Calendar: Mr. Hartom reviewed proposed 2014-2015 School Board Meeting calendar for Board review. Regular meeting dates would be the third Wednesday of the month with the exception of May and July meetings which would be held on the last Wednesday of the month.

6.2 Staffing: Mr. Hartom informed the Board that as of June 10th, a new principal has been hired at the Elementary and all teachers have been recruited. In addition, all veteran staff have accepted their positions through letters of appointment. Only a few positions remain open. Intensive scheduling has been completed at the high school with more focus on intervention, career education and addressing English Language Development. At the Middle School, the focus has been to eliminate the tracking schedule in order to develop a more inclusive schedule for students.

6.3 School Board Retreat: Mr. Hartom suggested September 5-6, 2014 for the School Board Retreat. Inexpensive sites are being sought.

PO Box 70, #50 County Rd 13, Cuba, NM 87013, Phone: 575-289-3211, Fax: 575 289-3314

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6.4 Back To School Agenda: A draft agenda for Staff Orientation on August 7-8 and August 11-13, to include two days training in *Data Analysis for School Improvement*. Additionally, training for *The Bully Project* and *Positive Behavioral Intervention & Supports* are in the plans. Superintendent Hartom also informed the Board that the CISD EPSS Plan for 2014-2015 has been approved by NM PED.

6.5 Preliminary SBA Data: Mr. Hartom provided the Board with preliminary SBA Testing results with additional details to be presented at the next regular Board meeting.

6.6 Teacher Evaluations: Results of teacher evaluations have been received from NMPED. The results show that 34% of CISD teachers are Highly Effective, 32% are Effective, 32% are minimally effective, and 2% are ineffective. Plans to address Minimally Effective are in process.

7. Public Comment:

None

8. Unfinished Business:

8.1 *Approval of Request for Fundraiser: HS Dine Club, Matilda Lee – Men’s Basketball Tournament, June 27-29, 2014: Mrs. Matilda Lee withdrew her Request for Fundraiser.

9. New Business

9.1 *Approval of NMSBA Policy Advisories 108, 109, 110, 111: Mrs. Christine Montoya called for a motion to approve NMSBA Policy Advisories 108, regarding Immunization of Students, Advisory 109, regarding Reporting Child Abuse/Child Protection, Advisory 110, regarding Family Life Education, and Advisory 111, regarding Graduation Requirements. Mrs. Christine Montoya called for a motion to approve the advisories. Mrs. Dianna Maestas made a motion to approve the advisories and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

9.2 * Re-Approval of SPED Policy Revisions: Mr. Kirk Hartom reviewed and requested re-approval of SPED Policy Revisions. Mrs. Christine Montoya called for a motion to approve the revisions. Mrs. Vivian Keetso made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

9.3 * Proposed Annual Leave Policy G-3200 GCD: Mr. Hartom requested approval of proposed Annual Leave Policy G-3200 GCD. The revision included limits of maximum payout for accumulated Annual Leave upon employee resignation of employment. Mrs. Christine Montoya called for a motion to approve. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

9.4 * Staff Handbook: Mrs. Christine Montoya called for comments or questions regarding approval of the Staff Handbook. Mr. Taylor Pinto requested that an updated organizational chart be placed in the handbook. Mrs. Dianna Maestas had questions and concerns on several topics. President Christine Montoya stated that as a result of the concerns, the approval of the staff handbook would be tabled until the next regular meeting to allow for requested revisions to be completed.

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9.5 * Re-Approval of Amendment to Student Fundraising, Policy J-4050 JJE: Mrs. Christine Montoya called for re-approval to Student Fundraising Policy including changes to remove reference to use of facilities. Mrs. Christine Montoya called for a motion to approve. Mr. Taylor Pinto made a motion to approve and Mrs. Dianna Maestas seconded the motion. The motion carried.

9.6 * Approval of 2014-2015 CISD Open Meetings Resolution: Board President Christine Montoya stated that the approval of 2014-2015 CISD Open Meetings Resolution would be tabled until the regular Board meeting on July 30th in order to add wording regarding board meeting locations, dates and presence of media policy at meetings.

10. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:
None

11. Closing

11.1 Next Regular Board Meeting, July 30, 2014, CISD Board Room – 5:30 pm: Mrs. Christine Montoya reminded the Board of the next scheduled Regular Board Meeting, July 30, 2014, CISD Board Room – 5:30 pm.

10.5 *Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Mrs. Dianna Maestas made a motion to adjourn and Mrs. Pamela Cayaditto seconded the motion. The motion carried. The meeting adjourned at 6:56 pm.

CUBA BOARD OF EDUCATION

Christine Montoya
Christine Montoya, President

7/30/14
Date

ATTEST

Vivian Keetso
Vivian Keetso, Secretary

07/30/14
Date

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