

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTOYA, President
PAMELA CAYADITTO, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
LYNN VASQUEZ, Mid School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Regular School Board Meeting July 30, 2014

5:30 PM

Federal Programs Board Room

1. **Call to Order:** President Christine Montoya called the meeting to order at 5:30 pm.
2. **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** Mrs. Montoya asked Mrs. Vivian Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Present. Secretary Vivian Keetso – Present. Member Taylor Pinto – Present. Member Dianna Maestas - Present.
4. **Recognition:** None
5. **Consent Agenda:**
 - 5.1 *Adoption of the Agenda
 - 5.2 *Approval of Minutes from June 18, 2014
 - 5.3 *Approval of BARs & Vouchers – Rhiannon Chavez
 - 5.4 *Re-Approval of May 28, 2014 Board Meeting Minutes to add wording specifying approval of Blanket BAR

Minutes from May 28, 2014 were revised for re-approval to include specific wording regarding a blanket budget transfer, approved at the May, 28, 2014 Board Meeting. The BAR was approved for transfers within function (Maintenance BARs as needed to balance the budget through June 30, 2014 in order to reduce audit findings for Fiscal Year 14). A copy of each BAR was provided with the Finance information for this meeting.

Cash Transfers were approved as follows:

2013-2014 temporary cash transfer (loan) to cover deficit funds during the reimbursement process.

<u>From Fund/Subfund No.</u>	<u>To Fund/Subfund No.</u>	<u>Amount</u>
11000	24101	\$331,181.68
11000	24106	\$148,618.58
11000	24149	\$ 10,579.74
11000	24153	\$ 19,116.98
11000	24154	\$100,885.14
11000	24157	\$ 9,167.12
11000	24159	\$ 1,560.96
11000	24160	\$ 1,265.25
11000	24162	\$ 42,090.77
11000	24206	\$ 54.66
11000	25248	\$ 62.47
11000	26170	\$ 1,274.94
11000	27107	\$ 8,578.54

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11000	27114	\$ 13,725.66
11000	27115	\$ 5,199.34
11000	27149	\$ 34,174.33
11000	27150	\$ 5,087.78
11000	27154	\$ 9,916.00
11000	27170	\$ 1,692.21
11000	27181	\$ 2,691.25
11000	27185	\$ 4,501.00
11000	27503	\$ 4,905.47
11000	31200	\$129,557.24
Total		\$885,887.11

2014-2015 Bond Principal and Interest Payments for 2006 Teacherage Bond:

<u>From Fund/Subfund Number</u>	<u>To Fund/Subfund Number</u>	<u>Amount</u>
12000	11000	\$26,168.37
11000	41000	\$76,168.37

The following 2013-2014 Blanket Approval BARs (Board Approved May 28, 2014) were presented for approval on the Consent Agenda:

<u>Fund Code</u>	<u>Fund Name</u>	<u>BAR Number</u>	<u>Amount</u>
11000	Operational	062.000.1314.0067.M	\$0.00
11000	Operational	062.000.1314.0068.M	\$0.00
11000	Operational	062.000.1314.0069.M	\$0.00
12000	Teacherage	062.000.1314.0070.M	\$0.00
13000	Pupil Transportation	062.000.1314.0071.M	\$0.00
14000	Total Instructional Materials Sub-Fund	062.000.1314.0072.M	\$0.00
24101	Title I – IASA	062.000.1314.0073.M	\$0.00
24101	Title I – IASA	062.000.1314.0074.M	\$0.00
24106	Entitlement IDEA-B	062.000.1314.0075.M	\$0.00
24106	Entitlement IDEA-B	062.000.1314.0076.M	\$0.00
24106	Entitlement IDEA-B	062.000.1314.0077.M	\$0.00
24109	Preschool IDEA-B	062.000.1314.0078.M	\$0.00
24153	English Language Acquisition	062.000.1314.0079.M	\$0.00
24154	Teacher/Principal Training & Recruiting	062.000.1314.0080.M	\$0.00
24162	Title I School Improvement	062.000.1314.0081.M	\$0.00
25131	Johnson O'Malley	062.000.1314.0082.M	\$0.00
25131	Johnson O'Malley	062.000.1314.0083.M	\$0.00
25147	Impact Aid Indian Education	062.000.1314.0084.M	\$0.00
25153	Title XIX MEDICAID 3/21 Years	062.000.1314.0085.M	\$0.00
25153	Title XIX MEDICAID 3/21 Years	062.000.1314.0086.M	\$0.00
25184	Indian Ed Formula Grant	062.000.1314.0087.M	\$0.00
27114	New Mexico Reads to Lead K-3	062.000.1314.0088.M	\$0.00
27149	Pre-K Initiative	062.000.1314.0089.M	\$0.00

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27166	Kindergarten-Three Plus	062.000.1314.0090.M	\$0.00
27166	Kindergarten-Three Plus	062.000.1314.0091.M	\$0.00
28133	Youth Conservation Corp NMEMNR	062.000.1314.0092.M	\$0.00
29102	Private Dir. Grants (Categorical)	062.000.1314.0093.M	\$0.00
29107	City/County Grants	062.000.1314.0094.M	\$0.00
29107	City/County Grants	062.000.1314.0095.M	\$0.00
31100	Bond Building	062.000.1314.0096.M	\$0.00
31700	Capital Improvements SB-9	062.000.1314.0097.M	\$0.00
11000	Operational	062.000.1314.0098.M	\$0.00
11000	Operational	062.000.1314.0099.M	\$0.00
11000	Operational	062.000.1314.0100.M	\$0.00
13000	Pupil Transportation	062.000.1314.0101.M	\$0.00
24101	Title I – IASA	062.000.1314.0102.M	\$0.00
24101	Title I – IASA	062.000.1314.0103.M	\$0.00
24106	Entitlement IDEA-B	062.000.1314.0104.M	\$0.00
24153	English Language Acquisition	062.000.1314.0105.M	\$0.00
24154	Teacher/Principal Training & Recruiting	062.000.1314.0106.M	\$0.00
25131	Johnson O'Malley	062.000.1314.0107.M	\$0.00
25147	Impact Aid Indian Education	062.000.1314.0108.M	\$0.00

Budget Impact: **\$0.00**

The following 2014-2015 BAR was presented for approval on the Consent Agenda:

Fund Code	Fund Name	BAR Number	Amount
25184	Indian Ed Formula Grant	062.000.1415.0001	\$63,435.00
Budget Impact:			\$63,435.00

Mrs. Christine Montoya called for a motion to approve the Consent Agenda as presented. Mrs. Pamela Cayaditto made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

6. Superintendent's Report:

Mr. Hartom gave the Board members an update on CISD Student Demographics. As of May 11, 2014, a total of 535 students were enrolled.

6.1 Introduction of New Principals: Mr. Hartom introduced Shirley Hurford, Cuba Elementary Principal and Lynn Vasquez, Cuba Middle School Principal.

6.2 Student Handbooks: Mr. Hartom informed the Board that student handbooks for Elementary, Middle, and High School are to be presented for approval under agenda item 8.3 of Unfinished Business. Mr. Hartom stated that principals have been working with volunteers to review policies and clarify procedures which may have been problematic with parents and staff in the past year.

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6.3 Staffing Update: Mr. Hartom informed the Board that, as of July 26th, four positions remain to be filled within the district. Interviews for counselors at the middle school and elementary school have been conducted and a math/science position at the high school has been offered.

6.4 School Board Retreat: Plans for the September 5-6, 2014 continue to progress. Mr. Hartom stated that the retreat will begin on Friday, the 5th with a presentation by Tony Ortiz. Then on Saturday the 6th, the Board, superintendent and administrators will work to set goals and planning for the 2014-2015 school year.

6.5 Back To School Agenda and Data Analysis: Mr. Hartom provided the Board with an informative summary of data utilization such as *Data Analysis For School Improvement*, first presented to staff by Mr. Brad Giese on June 4th & 5th. The training will assist staff and administration to utilize data information in order to focus on areas of weakness as well as strengths within the schools.

Mr. Hartom also informed the Board of plans for staff training and professional development on staff orientation days, August 7-8 and August 10-12.

Transportation Coordinator, George Werito reported to the Board about bus routes, drivers, district vehicles and buses, and other transportation information.

6.6 Girl Bully Report - Madera: High School Principal, Al Madera gave a brief report to the Board of his trip to Chicago in June to attend the Girl Bullying Conference.

6.7 NTE Career Readiness Conference Report – Lyon: Mrs. Ramona Lyon reported on the Career Clusters Conference in Phoenix, AZ.

7. Public Comment:

Mr. Ron Lucero spoke to the Board about the Cabezon School Land. He stated that he has a valid deed and would like for the Board to consider putting an item on the agenda of a future meeting so he can discuss the deed with them at that time.

Mr. Stan Lucero also spoke regarding the Cabezon School Land. He expressed his support for Mr. Ron Lucero in connection to the deed to the Cabezon School Land.

8. Unfinished Business:

8.1 *Approval of Staff Handbook: Mr. Hartom informed the Board that he has added information in the staff handbook regarding public comment, news media, and an organizational chart as requested at the last board meeting.

Mrs. Christine Montoya called for a motion to approve the Staff Handbook as presented. Mrs. Vivian Keetso made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

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8.2 *Approval of Open Meetings Resolution: Mr. Hartom requested approval of the 2014-2015 Open Meetings Resolution, which includes board meeting locations, dates, and presence of news media at board meetings, as requested by the Board. Mrs. Christine Montoya called for a motion to approve the resolution as presented. Mrs. Dianna Maestas made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

8.3 *Approval of School Handbooks: Questions were raised by the Board regarding discipline for student tardiness, and other misbehavior. Concerns were also raised over alignment of the matrix to the handbook.

Mr. Hartom requested approval of the handbooks because of the need to have them available for students and parents before school begins. If corrections are to be made, addendums would be mailed to parents for informative purposes.

Mrs. Christine Montoya called for a motion to approve the Elementary, Middle, and High School Handbooks. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

9. New Business

9.1 ELL/Bilingual Technical Review: Mrs. Ramona Lyon reported to the Board on the Ell/Bilingual Technical Review.

9.2 Monthly Principal/Director Reports (10 minutes): Since principals reported earlier in the meeting, Mr. Hartom introduced Mr. George Werito, Transportation Director. Mr. Werito presented a map of district bus routes. He also gave the Board a list of bus drivers and their designated routes.

9.3 * Approval of NMFA Application & Resolution: Business Manager, Rhiannon Chavez requested approval of the NMFA Application & Resolution. Mrs. Chavez stated that it is an annual resolution and application for first sale of bond money.

Mrs. Dianna Maestas made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

9.4 * Approval of Presbyterian Medical Services MOU: Mrs. Christine Montoya stated that the Presbyterian Medical Services MOU has not been received from the main office in Santa Fe so the item would be tabled and placed on the August 20, 2014 regular board meeting agenda.

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10. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

President Christine Montoya called for a motion to go into executive session to discuss a limited personnel matter, specifically to discuss the Superintendent's goals. Mrs. Dianna Maestas made a motion to go into executive session and the motion was seconded by Mrs. Pamela Cayaditto. The motion carried. Roll call: President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present. Executive session began at 8:03 pm.

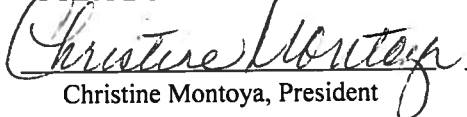
The Board returned from executive session at 8:37 p.m. Mrs. Christine Montoya stated that only limited personnel matters had been discussed in executive session. Roll call was taken. President Christine Montoya – present; Vice President Pamela Cayaditto – Present; Vivian Keetso – Present; Taylor Pinto – Present; Dianna Maestas – Present.

11. Closing

11.1 Next Regular Board Meeting, August 20, 2014, Torreon Chapter House – 6:00 pm: Mrs. Christine Montoya reminded the Board of the next scheduled Regular Board Meeting on August 20, 2014, at the Torreon Chapter House at 6:00 pm.

11.2 *Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Mrs. Pamela Cayaditto made a motion to adjourn and Mrs. Dianna Maestas seconded the motion. The motion carried. The meeting adjourned at 8:40 pm.

CUBA BOARD OF EDUCATION


Christine Montoya, President

9/8/14
Date

ATTEST


Vivian Keetso, Secretary

09/17/14
Date

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