

BOARD OF EDUCATION
 CHRISTINE MONTOYA, President
 PAMELA CAYADITTO, Vice-President
 VIVIAN KEETSO, Secretary
 TAYLOR PINTO, Member
 DIANNA MAESTAS, Member

CUBA INDEPENDENT SCHOOL DISTRICT



ADMINISTRATION
 KIRK HARTOM, Superintendent
 RHIANNON CHAVEZ, Finance Director
 AL-MADERA, High School Principal
 ED PAINTER, Mid School Principal
 PADDY DOMIER Ph.D., Elementary Principal

**Minutes of Regular School Board Meeting
 December 18, 2013**

5:30 PM

Board Room

1. **Call to Order:** President, Christine Montoya called the meeting to order at 5:30 pm.
2. **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** Mrs. Montoya asked Mrs. Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Present. Secretary Vivian Keetso – Present. Member Taylor Pinto – Arrived at 5:34 pm, Member Dianna Maestas - Present.
4. **Recognition:** Fall Sport Coaches & Athletes

Gilbert Dominguez, High School Football Coach and Will Marino, Cross Country Coach, were on hand to receive certificates of recognition for coaching Fall Sports. John Atencio, High School Volleyball Coach was also recognized but was unable to attend the meeting. The Board expressed appreciation to the coaches for their dedication to our student athletes.

5. **Consent Agenda:**

5.1 *Adoption of the Agenda

5.2 *Approval of Minutes from November 20, 2013 Regular Meeting and Special Meeting on December 10, 2013:

5.3 *Approval of BARs, Vouchers, Cash Transfers, & Disposal of Assets:

Mrs. Rhiannon Chavez presented the following BARs for approval:

Fund Code	Fund Name	BAR #	Amount
27150	Indian Education	062.000.1314.0031.IB	\$ 20,000.00
29107	City/County Grants	062.000.1314.0027.I	\$ 10,000.00
25147	Impact Aid	062.000.1314.0028.I	\$ 98,057.71
25145	Impact Aid, Special Education	062.000.1314.0029.I	\$ 26,460.00
14000	Instructional Materials	062.000.1314.0035.I	\$ 11,138.00
27166	K-3 Plus	062.000.1314.0030.D	(\$ 2,290.00)
11000	Operational	062.000.1314.0032.M	\$ 0.00
24101	Title I – IASA	062.000.1314.0033.M	\$ 0.00
24154	Teacher/Principal Training	062.000.1314.0034.M	\$ 0.00

Budget Impact \$ 163,365.71

Mrs. Rhiannon Chavez also presented a list of obsolete computers and printers to be disposed of.

PO Box 70, #50 County Rd 13, Cuba, NM 87013, Phone: 575-289-3211, Fax: 575 289-3314

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5.4 *Approval of Fundraiser Request – See Attachment A: Fundraiser Request – Elementary Parent Action Committee, Holiday Bake Sale; Holiday Raffle.

The fundraiser request for Elementary Parent Action Committee, Holiday Raffle was withdrawn prior to the meeting.

Mrs. Christine Montoya asked for a motion to approve the consent agenda as presented. Mrs. Vivian Keetso made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

6. Public Comment:

Dr. Paddy Domier, CIS Elementary Principal commented on the school grading system. She stated that New Mexico Schools have a better score on a national level than on the state level.

7. Superintendent's Report:

Mr. Hartom updated the Board on CISD Student Demographics. As of December 16, 2013, a total of 544 students were enrolled.

8.1 Distance Learning Procedures: Proposed procedures for distance learning are being developed, including guidelines for on-line credit courses. Meetings are scheduled for January to establish requirements.

8.2 Evaluation Progress: District Employees are being evaluated throughout the district. All evaluations are based on effectiveness and a rubric is utilized in order to establish the level of effectiveness.

8.3 Construction Update: Mr. Hartom updated the Board on the Bus Barn, Track, Stadium Lights, Federal Programs Office roof, Swimming Pool Ventilation System and Concession Stand. He stated that the High School fire alarm has been repaired and the district has contracted with Honeywell to service all HVAC systems throughout the district.

8. Federal Programs Report

Mrs. Ramona Lyon gave the Board information on declining enrollment numbers, and the 40th & 80th Day Reports. She also submitted an overview of testing results across the district and the impact of the results.

9. New Business:

9.1 *Approval of Amendment to News Media at Board Meeting Policy: Mr. Hartom asked for Board approval of the Amendment to News Media at Board Meeting Policy, presented at the November 20, 2013 Regular Board Meeting. Mrs. Christine Montoya called for a motion to approve the amended policy. Mrs. Pamela Cayaditto made a motion to approve and the motion was seconded by Mrs. Dianna Maestas. The motion carried.

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9.2 Policy Advisory No. 105 – Tobacco Use by Staff Members/Smoking; Policy Advisory No. 106 – Tobacco Use by Student/Smoking; Policy Advisory No. 107 – Tobacco Use/Smoking on School Premises: Policy Advisory No. 105, 106, & 107 were presented for the first reading.

9.3 *Request for Out of State Travel – Al Madera: Mr. Kirk Hartom requested approval for High School Principal, Al Madera to attend Jim Shipley Associates Principal’s Forum in Tampa, Florida on February 4-5, 2014. Approximate cost would be \$900.00. Mrs. Christine Montoya called for a motion to approve the out of state travel for Mr. Madera. Mrs. Dianna Maestas made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

10. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

President Christine Montoya called for a motion to go into executive session to discuss the superintendent’s evaluation. Mrs. Dianna Maestas made a motion to go into executive session and the motion was seconded by Mrs. Vivian Keetso. The motion carried.

A roll call vote was taken. Christine Montoya – yes, Pamela Cayaditto – yes, Vivian Keetso – yes, Taylor Pinto – yes, Dianna Maestas – yes. Time 7:14 p.m.

Mrs. Montoya called for a motion to reconvene the meeting from executive session at 7:47 pm. Mrs. Dianna Maestas made a motion and Mrs. Vivian Keetso seconded the motion. The motion carried.

Roll call vote was taken. Christine Montoya – present, Vivian Keetso – present, Taylor Pinto – present, Dianna Maestas – present.

Mrs. Christine Montoya certified that only the superintendent evaluation had been discussed in executive session.

11. Closing

11.1 Next Regular Meeting, January 15, 2014 at 5:30 pm: Mrs. Christine Montoya reminded the Board of the next regular Board Meeting on January 15, 2014 at 5:30 pm.

11.2 *Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Mr. Taylor Pinto made a motion to adjourn and Mrs. Pamela Cayaditto seconded the motion. The motion carried. The meeting adjourned at 7:51 pm.

CUBA BOARD OF EDUCATION

Christine Montoya, President

ATTEST

Vivian Keetso, Secretary

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