

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTOYA, President
PAMELA CAYADITTO, Vice President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RAMONA LYON, Federal Programs Director
RHIANNON CHAVEZ, Finance Director
AL MADRERA, High School Principal
LYNN VASQUEZ, Middle School Principal
SHIRLEY HURFORD, Elementary Principal

Minutes of Special School Board Meeting December 30, 2014 - Rescheduled from December 17, 2014

5:30 PM

CISD Board Room

1. **Call to Order:** President Christine Montoya called the meeting to order at 5:50 pm.
2. **Pledge of Allegiance:** President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** In the absence of Secretary Vivian Keetso, Christine Montoya did roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Absent. Secretary Vivian Keetso – Absent. Member Taylor Pinto – Present. Member Dianna Maestas - Present.
4. **Recognition:**
Mr. Hartom informed the Board that he would like to recognize teachers who have acquired National Board Certification – at the next regular school board meeting on Wednesday, January 21, 2015.
5. **Consent Agenda:**
 - 5.1 *Adoption of the Agenda
 - 5.2 *Approval of Minutes from November 19, 2014
 - 5.3 *Approval of Finance Items: BARs, Vouchers, Cash Transfers – Rhiannon Chavez

Mrs. Rhiannon Chavez presented the following BARs for approval:

Fund Code	Fund Name	BAR Number	Amount
13000	Transportation	062.000.1415.0015.I	\$ 16,635.00
31100	Bond Building	062.000.1415.0016.I	\$500,000.00
24106	Entitlement IDEA-B	062.000.1415.0018.M	\$ 0.00
23000	Activity Funds	N/A	\$ 0.00
BUDGET IMPACT			\$ 516,635.00

Dianna Maestas asked a question regarding activity funds of departing class of seniors at the end of a school year and questions regarding the cafeteria contract. Christine Montoya requested that Business Manager, Rhiannon Chavez bring the food service contract and a cost analysis to the January 21st regular board meeting. Taylor Pinto requested correction of one typographical error on the minutes for November 19, 2014. Christine Montoya requested that Consent Agenda items be placed as Regular agenda items on the January 21, 2015 agenda.

Christine Montoya called for a motion to approve the Consent Agenda as presented, with one typographical correction to the November 19, 2014 Regular Meeting minutes. Dianna Maestas made a motion to approve and Taylor Pinto seconded the motion. The motion carried.

6. **Superintendent's Report:**
 - 6.1 **Strategic Plan:** Mr. Hartom read the district's strategic plan, developed at the District Board Retreat in September. He stated that the plan has been shared with staff and students. Positive feedback was received from both groups.

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- 6.2 EPSS Plan and Informing Our Community:** Mr. Hartom informed the Board that the District EPSS Plan has been placed in the *CUBA NEWS* December 20th issue. Mr. Hartom said the plan was also sent home with all students.
- 6.3 University of Virginia Turnaround Readiness Visit:** Mr. Hartom told the Board of the upcoming UVA Readiness team, coming to the district on January 13-14th. They will be interviewing teachers and administrators in preparation for joining the UVA cohort, next year.
- 6.4 January Budget Meeting:** The first budget planning meeting for the District 2015-2016 Budget will be scheduled in January by Business Manager, Rhiannon Chavez.
- 6.5 PBIS & Dr. Linda Ware Visit:** In moving forward with Positive Behavioral Intervention & Support Initiatives (PBIS), Mr. Hartom told the Board that Dr. Linda Ware visited the district in November to begin organizing a group to attend PBIS Training in New York in June 2015.
- 6.6 District “Curb Appeal” and Customer Service:** Mr. Hartom informed the Board that discussion has taken place with NMSBA regarding district “curb appeal.” The campaign includes improved signage throughout the district, and training for front office staff to enhance customer service /public relations skills.
- 6.7 DropBox Board Access:** In an effort to achieve more efficient communication regarding board meeting agenda items, Mr. Hartom has begun utilization of DropBox. This web feature allows Board members access to files containing information regarding upcoming board meetings.
- 6.8 Sandoval County/New Day Social Worker:** This item was not reported on.
- 6.9 Principal/Administrative Reports**

a. Mr. Al Madera, High School: Mr. Hartom read a report from Al Madera, informing the Board that 102 students at the high school will receive notice of *NO CREDIT STATUS* (NCS). These are students who have accumulated at least 10 unexcused absences in at least one class since enrolling at Cuba Schools for the SY 2014-2015. Of the 102 students, 4 are seniors and will have the NCS waived and will receive credit for any class for which they earn a passing grade. Four of the NCS students are 5th year seniors and the same will apply as above. Eleven NCS students have 10 unexcused absences in one class only. The students have met with school administration and were given a warning regarding attendance and NCS. Their status has also been waived. Sixty-three NCS students will be signed to attendance contracts for the 2nd semester.

The remaining 26 students will have opportunity to appeal the NCS status. Most of these students will receive a failing grade regardless of their NCS. Several students in this group have exceeded 20 unexcused absences with 3 students showing over 30 absences in select classes.

Cuba High School currently has 58 seniors – 33 of which are on the NCS list. Only 17 of these seniors are on track to receive diplomas of excellence from PED. These students have banked their competency areas and need only to earn their remaining credits. Plans are being made to provide afterschool tutoring for students willing to stay after school to work specifically on EOC preparations. Mr. Madera also reported that the 1st part of the PARCC assessment will be given in March and the 2nd part in April

Christine Montoya requested an update from the high school on these issues at regular monthly Board meetings.

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b. Ms. Lynn Vasquez – Middle School: Mr. Hartom read a report from Lynn Vasquez. The Middle School conducted a PARCC practice test in math & English Language Arts. The tests will be scored after the Winter break. Two new staff members will start at the middle school in January. Patrick Harris will be teaching social studies and Lana Wimberly will take over science classes.

c. Ms. Shirley Hurford – Elementary School: Did not report

d. Ramona Lyon – Federal Programs: Did not report

7. Public Comment:

Mr. Anthony Salaz, Middle School Custodian, expressed concern regarding the new security lock system, currently being installed in the district. He stated that he also has concerns regarding the need for security fencing around the courtyard at the rear of the building which can be easily accessed, also giving access to the courtyard doors to the classroom hallways.

8. New Business

8.1 *Attachment A – Approval of Fundraiser Requests & Facility Use Application: A Facility Use Application from Cuba Youth Basketball League and Request for Fundraisers for Culinary Arts – Valentine theme sales to students after all lunch periods, and Student Senate Bake Sales were presented for approval.

Christine Montoya called for a motion to approve the Fundraiser Requests & Facility Use Application as presented. Taylor Pinto made a motion to approve and Dianna Maestas seconded the motion. The motion carried.

8.2 *Approval of Superintendent Visit to Advanc-Ed National Team Member, Helena, Arkansas: Mr. Hartom stated that the Advanc-Ed trip to Helena, Arkansas does not require district expense – all expenses are paid.

Christine Montoya called for a motion to approve the superintendent's trip. Dianna Maestas made a motion to approve and Taylor Pinto seconded the motion. The motion carried.

8.3 *Records Storage in San Luis: The Board discussed utilization of records storage on property in San Luis. Mr. Hartom stated that he would have Rhiannon Chavez check on storage pods.

8.4 *School Board/Superintendent Roles & Responsibility; Advertisement – January 2015:

9. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

Superintendent Evaluation & Contract - President Christine Montoya called for a motion to go into executive session to discuss limited personnel issues, specifically the superintendent's evaluation and contract. Dianna Maestas made a motion to go into executive session and the motion was seconded by Taylor Pinto. The motion carried. Roll call: President Christine Montoya – present; Vice President Pamela Cayaditto – Absent; Vivian Keetso – Absent; Taylor Pinto – Present; Dianna Maestas – Present. Executive session began at 7:05 pm.

The Board returned from executive session at 7:42 pm. Ms. Christine Montoya stated that only limited personnel matters had been discussed in executive session. She then called for a motion to return to regular session. Taylor Pinto made a motion and Dianna Maestas seconded the motion. The motion carried. Roll call was taken. President Christine Montoya –

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present; Vice President Pamela Cayaditto – Absent; Vivian Keetso – Absent; Taylor Pinto – Present; Dianna Maestas – Present.

10. Closing

10.1 Next Regular Board Meeting, January 21, 2015, CISD Board Room – 5:30 pm: Christine Montoya reminded Board members of the next regular meeting on January 21, 2015, at 5:30 pm.

10.2 *Adjournment: Christine Montoya called for a motion to adjourn the meeting. Dianna Maestas made a motion to adjourn and Taylor Pinto seconded the motion. The motion carried. The meeting adjourned at 7:45 pm.

CUBA BOARD OF EDUCATION

Christine Montoya 2/18/15
Christine Montoya, President Date

ATTEST

Vivian Keetso
Vivian Keetso, Secretary

02/18/15
Date

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