

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
VACANT, President
CHRISTINE MONTOYA, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
PAMELA CAYADITTO, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RHIANNON CHAVEZ, Finance Director
VACANT, High School Principal
ED PAINTER, Mid School Principal
PADDY DOMIER Ph.D., Elementary Principal

Minutes of Regular School Board Meeting
July 17, 2013

5:30 PM

Board Room

1. **Call to Order:** Vice President, Christine Montoya called the meeting to order at 5:28 pm.
2. **Pledge of Allegiance:** Vice President Christine Montoya led the Pledge of Allegiance.
3. **Roll Call:** Mrs. Montoya asked Mrs. Keetso to take roll call. Vice President Christine Montoya – Present. Secretary Vivian Keetso – Present. Member Pamela Cayaditto - Present. Member Taylor Pinto – Arrived at 5:47 pm.
4. **Consent Agenda:**
 - 4.1 ***Adoption of the Agenda:**
 - 4.2 ***Approval of Minutes from:** June 19, 2013 Regular Meeting
June 20, 2013 Special Meeting
June 25, 2013 Special Meeting
July 01, 2013 Special Meeting
July 10, 2013 Special Meeting
 - 4.3 ***Approval of BARs, Vouchers, & Cash Transfers:** Mrs. Rhiannon Chavez presented the following:

Blanket Approval BARs approved on May 15, 2013:

Fund Code	Fund Name	BAR #	Amount
24106	Entitlement IDEA-B	062.000.1213.0096.M	\$ 0.00
24160	Rural & Low Income Schools	062.000.1213.0098.M	\$ 0.00
11000	Operational	062.000.1213.0110.M	\$ 0.00
13000	Pupil Transportation	062.000.1213.0111.M	\$ 0.00
24101	Title I – IASA	062.000.1213.0112.M	\$ 0.00
24153	English Language Acquisition	062.000.1213.0113.M	\$ 0.00
25147	Impact Aid Indian Education	062.000.1213.0114.M	\$ 0.00
28133	Youth Conservation Corp NMEMNR	062.000.1213.0115.M	\$ 0.00
29107	City/County Grants	062.000.1213.0116.M	\$ 0.00

PO Box 70, #50 County Rd 13, Cuba, NM 87013, Phone: 575-289-3211, Fax: 575 289-3314

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Mrs. Chavez presented the following 2013-2014 Initial Budget BARs for approval:

Table with 4 columns: Fund Code, Fund Name, BAR #, Amount. Rows include Entitlement IDEA-B, Preschool IDEA-B, Title XIX MEDICAID 3/21 Years, Indian Ed Formula Grant, Youth Conservation Corp NMEMNR, and a total Budget Impact of \$349,505.00.

Mrs. Christine Montoya called for a motion to approve the consent agenda as requested. Mrs. Vivian Keetso made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

5. Public Comment:

Ramona Lyon – Interim Superintendent, introduced Mr. Kirk Hartom, new Superintendent for the district.

Brian Velarde submitted a letter of interest to Cuba School Board Members for appointment to the vacancy on the Board.

6. Superintendent’s Report:

6.1 Interim Superintendent’s Update: Mrs. Ramona Lyon, Interim Superintendent informed the Board that the custodians and maintenance staff are busy preparing all facilities for the coming school year. Summer School and K3-Plus are in process. Mrs. Lyon reviewed last school year SBA test scores.

6.2 YCC Update – Ramona Lyon, Becky Gibson: Mrs. Ramona Lyon stated that Mrs. Becky Gibson would give an update on the YCC Grant. Mrs. Gibson stated that the project employed 12 crew members and that Dr. Richard Kozoll, representing the Step Into Cuba Alliance assisted with trail enhancement on the school’s Cross Country Trails.

Mrs. Gibson also submitted a document to the Board regarding a complaint about the hiring practice of the YCC Project along with the investigative findings of the NM YCC Commission.

6.3 Update on Financial Plan – Erik Harrigan, RBC Capital Markets: Mr. Erik Harrigan, representing RBC Capital Markets, explained the NMFA Application and reminded the Board of the General Obligation Bond Election to be held in February 2014 in the amount of two million dollars. He also stated that the Board will need to add approval for the election on the agenda for the next regular meeting in August.

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6.4 Update on EPSS: Dr. Paddy Domier gave a power point presentation on the district, pointing out goals and progress of the EPSS.

6.5 Update on School Grades/NMSBA: Ramona Lyon, Dr. Paddy Domier and Mr. Ed Painter reviewed scores of PED School Grades and results of the SBA Test scores.

6.6 Update on Swimming Pool Renovation: Mrs. Rhiannon Chavez presented *before* pictures of the pool renovation. She informed the Board of a number of problems encountered by the contractors because of water and atmosphere conditions inside the pool facility. As a result, the projected opening date for the pool is August 12, 2013.

6.7 Student Transportation Update: Mr. George Werito was not present at the meeting to present an update on district transportation issues. Mrs. Ramona Lyon stated that she had requested for the bus companies to personally inspect the buses and submit updated appraisals. Mr. Hartom stated he has scheduled a meeting with Mr. Werito to discuss issues by and prioritize problems and concerns regarding district transportation.

6.8 Update on Summer School & K-3 Plus: Dr. Domier stated that Summer School is progressing well. Summer School is supervised by Mr. Ed Painter at the Middle School and by Mr. Will Marino at the high school.

7. New Business:

7.1 *Approval of NMFA Application Resolution: Mrs. Rhiannon Chavez introduced Mr. Erik Harrigan of RBC Capital. Mr. Harrigan stated that the NMFA Application Resolution is submitted each year in July for approval by the Board for the sale of bonds. Mrs. Christine Montoya called for a motion authorizing and approving submission of a completed application for financial assistance and project approval to the New Mexico Finance Authority. Mrs. Pamela Cayaditto made a motion to approve the resolution and Mrs. Vivian Keetso seconded the motion. The motion carried.

7.2 *Approval of Proposed Teacherage Rental Fee Increase – Rhiannon Chavez: Mrs. Rhiannon Chavez requested approval of a \$100.00 per month rental fee increase for the older teacher housing units. The units are at an age that requires frequent, costly repairs and maintenance. The increase will assist in those expenses. The fee per month would increase rent from the current \$250.00 to \$350.00. Mrs. Christine Montoya called for a motion to approve the rental fee increase for the older teacher housing units. Mr. Taylor Pinto made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

7.3 *Approval of Open Meetings Resolution 2013-2014: The *Cuba Independent School District Board of Education Open Resolutions 2013-2014* was presented to the Board for approval. Mrs. Christine Montoya called for a motion to approve the resolution. Mrs. Pamela Cayaditto made a motion to approve the resolution and Mrs. Vivian Keetso seconded the motion. The motion carried.

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7.4 *Approval of Bids for Bus Barn: Mrs. Rhiannon Chavez presented a letter of bid recommendation from Soleil West Architects. They recommended ESA Construction because they were the low bid on the project at a projected price of \$833,500.00. Mrs. Christine Montoya called for a motion to approve the bid by ESA Construction. Mrs. Vivian Keetso made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

7.5 *Approval of Resignation of School Board President: On July 11, 2013, Mr. Marty Vigil submitted a letter of resignation via email to Board members. Mrs. Christine Montoya called for a motion to approve the resignation. Mrs. Vivian Keetso made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

7.6 *Reorganization of Board: Because of the resignation of a Board member, this item was tabled pending the appointment of a new board member. The Board will accept letters of interest for the vacant position. A special meeting will be held on Thursday, August 01, 2013 at 5:30 pm, to appoint a new board member.

8. Old Business:

8.1 *Discussion/Change of Superintendent/Board Retreat: The Board agreed that the Superintendent/Board Retreat originally approved for July 26, 2013 at the Embassy Suites Hotel in Albuquerque will be rescheduled for Saturday, August 17, 2013 at the Cuba Independent Schools Board Room, beginning at 9:00 am and ending at 4:00 pm. The retreat will include principals from the high school, middle school and elementary.

9. Unfinished Business:

9.1 *Approval of Policy Revisions: District policy revisions recommended by NMSBA Policy Services regarding policy changes for legislation passed by the legislature and signed by the governor following the 2013 legislative session were submitted to the Board at the June 19, 2013 regular school board meeting. Mrs. Christine Montoya called for a motion to approve the revisions. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

9.2 *Ratify Contract with Canteen of New Mexico: Mrs. Rhiannon Chavez presented the 2013-2014 Canteen of New Mexico contract for district food services for ratification. The contract is for the third year of a four year contract. Mrs. Christine Montoya called for a motion to ratify the contract. Mrs. Pamela Cayaditto made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

10. Executive Session: Pursuant to Section 10-15-1 (H)(2) NMSA 1978, the Board reserves the right to go into executive session:

None

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11. **Closing:**

11.1 **Next Regular Board Meeting - Wednesday, August 21, 2013 at 5:30 pm:** Mrs. Christine Montoya reminded the Board of the next regular board meeting on Wednesday, August 21, 2013 at 5:30 pm.

11.2 **NMSBA 2012-2013 Training Report:** The Board received information from New Mexico School Board Association regarding the number of Board training hours accumulated during the 2012-2013 fiscal year.

11.3 ***Adjournment:** Mrs. Christine Montoya called for a motion to adjourn the meeting. Mrs. Vivian Keetso made a motion to adjourn and Mr. Taylor Pinto seconded the motion. The meeting was adjourned at 7:19 p.m.

CUBA BOARD OF EDUCATION

ATTEST

Christine Montoya, Vice President

Vivian Keetso, Secretary

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