

CUBA INDEPENDENT SCHOOL DISTRICT

BOARD OF EDUCATION
CHRISTINE MONTOYA, President
PAMELA CAYADITTO, Vice-President
VIVIAN KEETSO, Secretary
TAYLOR PINTO, Member
DIANNA MAESTAS, Member



ADMINISTRATION
KIRK HARTOM, Superintendent
RHIANNON CHAVEZ, Finance Director
AL MADERA, High School Principal
ED PAINTER, Mid School Principal
PADDY DOMIER Ph.D., Elementary Principal

Minutes of Regular School Board Meeting
November 20, 2013

5:30 PM

Board Room

- 1. Call to Order: President, Christine Montoya called the meeting to order at 5:30 pm.
2. Pledge of Allegiance: President Christine Montoya led the Pledge of Allegiance.
3. Roll Call: Mrs. Montoya asked Mrs. Keetso to take roll call. President Christine Montoya – Present. Vice President Pamela Cayaditto – Present. Secretary Vivian Keetso – Present. Member Taylor Pinto – Present, Member Dianna Maestas - Present.
4. Recognition: No special recognitions this month
5. Executive Session: Pursuant to Section 10-15-1 (H) (2) NMSA 1978, the Board reserves the right to go into executive session:

President Christine Montoya called for a motion to go into executive session for attorney client privilege and identifiable student matters to review a complaint and threatened litigation by a parent.

A roll call vote was taken. Christine Montoya – yes, Pamela Cayaditto – yes, Vivian Keetso – yes, Taylor Pinto – yes, Dianna Maestas – yes. Time 5:32 p.m.

Mrs. Montoya called for a motion to reconvene the meeting from executive session at 5:41 pm. Roll call vote was taken. Christine Montoya – present, Vivian Keetso – present, Taylor Pinto – present, Dianna Maestas – present. Mrs. Dianna Maestas made a motion and Mrs. Vivian Keetso seconded the motion. Mrs. Christine Montoya certified that only attorney client privilege and identifiable student matters to review a complaint and threatened litigation by a parent had been discussed in executive session.

- 6. Consent Agenda:
4.1 \*Adoption of the Agenda
4.2 \*Approval of Minutes from: October 16, 2013 Regular Meeting
4.3 \*Approval of BARs, Vouchers, & Cash Transfers: Mrs. Rhiannon Chavez presented the following BARs for approval:

Table with 4 columns: Fund Code, Fund Name, BAR #, Amount. Rows include GRADS Plus (\$20,000.00), Dual Credit Instructional Materials (\$1,314.00), NM Grown FVV (\$591.00), and a total Budget Impact of \$21,905.00.

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Mrs. Christine Montoya asked for a motion to approve the consent agenda as presented. Mrs. Vivian Keetso made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

## 7. **Public Comment:**

Mr. William Huyssoon, High School Vocational Education substitute teacher, informed the Board that he has contacts who wish to donate \$500.00 cash and some tools for the vocational education program. He requested for the money to be credited to the Vocational Ed activity account 23924.

Senior parents, Mrs. Anna Trujillo, Mr. Nathan Duran, Mr. Harold Montoya, and Mrs. Faith Sanchez all spoke to the Board – stating that they do not wish to change the 2013 High School Graduation date from Saturday, May 24<sup>th</sup> because they have already made plans for the date specified on the calendar.

Mr. Dwight Thompson spoke and thanked the Board for allowing the public to speak on topics under the Public Comment section on the agenda rather than limiting them to agenda items only.

## 8. **Superintendent's Report:**

Mr. Hartom updated the Board on CISD Student Demographics. As of November 18, 2013, a total of 543 students were enrolled.

**8.1 Teach-For-America:** Mr. Hartom summarized the *Teach for America* program. He stated that the program recruits a diverse group of teachers with a record of achievement. The idea being to expand our workforce and address the difficulty of getting high quality personnel in Math & Science.

**8.2 Proposed Distance Learning Policy:** Mr. Hartom submitted a proposed distance learning policy to the Board for consideration. The policy would allow students to earn credit on-line as opposed to being physically in a classroom.

**8.3 Teacher Leader Meeting:** Mr. Hartom stated that teacher leader meetings are taking place to develop strategies for goals of accountability, ready for success, rewarding effective educators, & effective options for parents. In-depth work by the group will focus in areas of classroom practice, literacy strategies, data for instruction, and effective curriculum practices.

**8.4 Career Fair:** Mr. Hartom recapped the CISD Career Fair, held on November 7, 2013 at the High School Gym. Margenia Richardson coordinated the fair in order to address NMPED Career Readiness guidelines for students.

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**8.5 Surveys and School Reach:** Superintendent Hartom told the Board about a Parent Quality of Education Survey to be sent out to acquire data regarding our mission, goals, facilities, technology, safety, curriculum, leadership, etc.

Mr. Hartom also told the Board that the *School Reach* communication program will soon be implemented in order to disseminate information to parents via voicemail and text.

**8.6 2012-2013 Audit Exit Meeting:** Mr. Hartom reported on the audit exit meeting. He congratulated Central Office Staff, led by Mrs. Rhiannon Chavez for a successful year with only two findings as opposed to fifteen findings, two years ago. The audit verified that CISD has established sound financial systems.

**8.7 Student Requirements & Assessments – Al Madera:** Mr. Al Madera reviewed the requirements for student assessments and requirements for graduation.

**8.8 Emergent – Phil Apodoca:** Mr. Phil Apodoca introduced Mr. Arthur Eichwald who summarized a money-saving energy program for water and electricity service. The Board requested that he meet with Mr. Hartom to submit additional information on the program.

## 9. Federal Programs Report

Mrs. Ramona Lyon was unable to attend the meeting and report at the December Board meeting.

## 10. New Business:

**10.1 \*Approval of Field Trip Policy:** The proposed Field Trip Policy was presented for the second reading. Mrs. Christine Montoya called for approval of the policy as presented. Mrs. Pamela Cayaditto made a motion to approve and the motion was seconded by Mrs. Vivian Keetso. The motion carried.

**10.2 \*Approval of Photo Policy:** The proposed Photo Policy was presented for the second reading. Mrs. Christine Montoya called for approval of policy as presented. Mrs. Dianna Maestas made a motion to approve and the motion was seconded by Mrs. Vivian Keetso. The motion carried.

**10.3 \*Approval of Union Agreement:** Mrs. Christine Montoya called for a motion to ratify the proposed CISD Union Agreement. Mrs. Dianna Maestas made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

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**10.4 \*Amendment to News Media at Board Meetings Policy:** Mr. Hartom presented the Board with an amendment to the current policy regarding News Media at Board Meetings. The amendment addressed the problem of school board meeting disruption by media actions. This was the first reading of the proposed policy amendment. It will be placed as an action item on the agenda of the regular school board meeting on December 18, 2013.

**10.5 \*Approval of Fundraiser Requests – See Attachment A:** Facility Use Applications and fundraiser requests were approved as follows:

Facility Use Application – Cuba Youth Basketball: Mrs. Christine Montoya called for a motion to approve the application. Mrs. Dianna Maestas made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

Fundraiser Request/Facility Use Application – Class of 2015/HS Dine Club, for Men’s Open Basketball Tournament: Mrs. Christine Montoya called for a motion to approve the fundraiser request and facility use application. Mrs. Dianna Maestas made a motion to approve and Mrs. Vivian Keetso seconded the motion. The motion carried.

Fundraiser Request/ Facility Use Application – Christmas Bazaar & Sock Hop, Class of 2017: Mrs. Christine Montoya called for a motion to approve. Dianna Maestas made a motion to approve and Mrs. Pamela Cayaditto seconded the motion.

Fundraiser Request, Class of 2016, Christmas Dance: Mrs. Christine Montoya called for a motion to approve the fundraiser, contingent upon submission of completed *Facility Use Application*. Mrs. Dianna made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

Fundraiser Request, Class of 2016, Valentine Dance: Mrs. Christine Montoya called for a motion to approve the fundraiser, contingent upon submission of completed *Facility Use Application*. Mrs. Dianna made a motion to approve and Mrs. Pamela Cayaditto seconded the motion. The motion carried.

Fundraiser Requests – Class of 2016, Secret Cupid; Secret Santa, & Raffle (raffle approval contingent upon additional information): Mrs. Christine Montoya called for a motion to approve the three fundraisers including condition. Mrs. Pamela Cayaditto made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

Fundraiser Request – Elementary School 13-14 Yearbook: Mrs. Christine Montoya called for a motion to approve. Mrs. Pamela Cayaditto made a motion to approve and Mr. Taylor Pinto seconded the motion. The motion carried.

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Fundraiser Request – Cross Country Team, Food Product Sales & Coupon Booklet: Mrs. Christine Montoya called for a motion to approve. Mrs. Dianna Maestas made a motion to approve and Mrs. Vivian Keetso seconded. The motion carried.

Mr. Hartom suggested that, in the future the Fundraiser Requests would be included in the Consent Agenda.

11. Closing:

11.1 Next Regular Board Meeting - Wednesday, December 18, 2013 at 5:30 pm: Mrs. Christine Montoya reminded the Board of the Special Board Meeting on December 11, 2013 at 5:30 pm regarding the Quarterly Budget Meeting and the next Regular Board meeting on December 18, 2013 at 5:30 pm.

11.2 NMSBA Annual Convention – December 6-7, 2013: Mrs. Montoya reminded the Board of the NMSBA Conference in Albuquerque at the Crowne Plaza Hotel on December 6-7, 2013.

11.3 School Board Legal Training – Tony F. Ortiz: Mr. Tony F. Ortiz conducted a training session on potential legal issues faced by Board members during their tenure.

11.4 \*Adjournment: Mrs. Christine Montoya called for a motion to adjourn the meeting. Mrs. Pamela Cayaditto made a motion to adjourn and Mr. Taylor Pinto seconded the motion. The meeting was adjourned at 7:39 pm.

CUBA BOARD OF EDUCATION

ATTEST

Christine Montoya, President

Vivian Keetso, Secretary

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