

Cuba Independent Schools
Cook Checkout Form
SCHOOL YEAR _____

School Site: _____

Staff Name: _____

N/A	YES	NO	DATE	
				1. Commodity inventory complete.
				2. Food inventory completed, labeled and submitted to CO.
				3. Temperature logs completed and submitted to CO.
				4. Food production books completed and submitted to CO.
				5. Plates, utensils, cooking utensils, pots & pans, and all other cafeteria supplies/materials inventoried and submitted to CO.
				6. Kitchen appliances cleaned i.e. stoves, ovens, freezers, work area, etc.
				7. All equipment labeled and inventoried (computers, printers, desks, tables, etc.)
				8. Food is stored properly.
Other Comments:				

Cook's Signature

Food Services Director

Date

Principal's Signature

Date