

SUMMER MAINTENANCE PROJECTS BY BUILDING

STAFF NAME: _____ DATE: _____

SCHOOL SITE: _____ ROOM #: _____

LIST PROBLEMS, REPAIR RECOMMENDATIONS, PAINTING NEEDS AND RELATED NEEDS FOR BUILDING AND/OR CLASSROOM.

Please list any items you wish to have included in our summer maintenance program. The request will be prioritized, to be completed as funds, time and long range plans allow. All items may not be completed.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

OTHER: _____

Staff Signature

Date