

**CUBA INDEPENDENT SCHOOLS  
AFTERSCHOOL ACTIVITY BUS,  
AND FIELD/ATHLETIC TRIPS  
BUS DRIVER TIME CARD**  
(Must be written in blue or black ink!)



NAME: \_\_\_\_\_ DATE: \_\_\_\_\_

ADDRESS/CITY/STATE/ZIP CODE: \_\_\_\_\_

SAMPLE	Date	Afterschool Trips @ \$45.00/trip	Field /Athletic Trips @ Hourly Rate (Indicate Destination & Sport/Activity)	Beginning Time	Ending Time	TOTAL HOURS
		<i>00/00/2004</i>	<i>Torreon</i>	<del> </del>	<i>6:00 PM</i>	<i>7:30 PM</i>
	<i>00/00/2004</i>	<del> </del>	<i>Aztec (Girls BB)</i>	<i>6:00 PM</i>	<i>7:30 PM</i>	<i>1.5 Hrs.</i>
<b>TOTAL PAY THIS TIME CARD</b>						

FUNDING SOURCE: \_\_\_\_\_  
FUNDING SOURCE: \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_  
TOTAL: \$ \_\_\_\_\_

I CERTIFY THAT THE ABOVE SERVICES WERE RENDERED AND PRE-APPROVED BY A SUPERVISOR.

\_\_\_\_\_  
EMPLOYEE SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
SUPERVISOR SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
FINANCE DIRECTOR SIGNATURE

\_\_\_\_\_  
DATE

<b>OFFICIAL USE ONLY!</b>
_____ DATE PAYROLL REC'D
----- DATE ENTERED ON PAYROLL